

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON FEBRUARY 10, 2004, WITH THE FOLLOWING MEMBERS PRESENT: MARY C. WALKER, PRESIDENT AND ROBERT L. PROUD, VICE PRESIDENT. MR. CROSWELL IS ABSENT TODAY. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG.

IN RE: OFFICE OF MANAGEMENT AND BUDGET...RESOLUTION NUMBER 20-04/RESOLUTION TO CERTIFY DELINQUENT SEWER CHARGES TO CLERMONT COUNTY AUDITOR FOR PLACEMENT ON REAL PROPERTY TAX LIST AND DUPLICATE...04-0130-004...ADOPTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, Department of Administrative Services, Office of Management and Budget, to adopt Resolution Number **20-04** to certify delinquent sewer charges to the County Auditor for placement on the real property tax list and duplicate of the County of Clermont, Ohio, as a lien against the property served by such connection as identified in Exhibit "A" pursuant to Section 6117.02 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Crowell, Absent.

IN RE: OFFICE OF MANAGEMENT AND BUDGET...RESOLUTION NUMBER 21-04/RESOLUTION TO CERTIFY DELINQUENT WATER CHARGES TO THE CLERMONT COUNTY AUDITOR FOR PLACEMENT ON THE REAL PROPERTY TAX LIST AND DUPLICATE...04-0130-005...ADOPTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, Department of Administrative Services, Office of Management and Budget, to adopt Resolution Number **21-04** to certify delinquent water charges to the County Auditor for placement on the real property tax list and duplicate of the County of Clermont, Ohio, as a lien against the property served by such connection as identified in Exhibit "B" pursuant to Section 6103.02 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Crowell, Absent.

IN RE: OFFICE OF MANAGEMENT AND BUDGET...RESOLUTION NUMBER 22-04/RESOLUTION TO CERTIFY DELINQUENT UTILITY CHARGES TO CLERMONT COUNTY AUDITOR FOR PLACEMENT ON REAL PROPERTY TAX LIST AND DUPLICATE...04-0130-003...ADOPTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, Department of Administrative Services, Office of Management and Budget, to adopt Resolution Number **22-04** to certify delinquent

charges to the County Auditor for placement on the real property tax list and duplicate of the County of Clermont, Ohio, as a lien against the property served by such connection as identified in Exhibit "C" pursuant to Sections 6103.02 and 6117.02 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...REQUEST FOR ADVANCE FROM FIRST HALF 2003 REAL PROPERTY TAXES IN SPECIAL REVENUE FUNDS FOR CHILDREN SERVICES LEVY FUND...APPROVED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mary K. Rains, Financial Analyst, Department of Administrative Services, Office of Management and Budget, to advance an amount up to \$500,000.00 from the First Half 2003 Real Property Taxes in Special Revenue Funds for the Children Services Levy Fund as requested by Maureen Warren, Program Administrator, Department of Job & Family Services Fiscal Division, to be distributed accordingly upon the availability thereof, in order to continue payments to foster parents and other placement providers.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS.... REQUEST TO ESTABLISH A SPECIAL ASSESSMENT FUND...04-0210-002...APPROVED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mary K. Rains, Department of Administrative Services, Office of Management and Budget, to approve the request of Linda L. Fraley, County Auditor, to establish a Special Assessment Fund entitled **2003 Various Purpose Waterline Special Assessment Fund 529, department 1029**, to account for the repayment of principal, interest and other debt service obligations related to the 2003 issuance of the \$240,000 Consolidated Various Purpose Waterline Special Assessment Bonds.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...CONTRACT BY AND BETWEEN DENTAL CARE PLUS, INC. AND CLERMONT COUNTY, OHIO, FOR CLAIM SERVICES AND ADMINISTRATIVE SERVICES FOR DENTAL CARE BENEFITS FOR ALL ELIGIBLE EMPLOYEES AND THEIR DEPENDENTS...04-0130-006...EXECUTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Department of Administrative Services, with the concurrence of David L.

Spinney, County Administrator, to execute a Contract by and between the County of Clermont, Ohio, and Dental Care Plus, Inc., Corporate Woods, 100 Crowne Point Place, Cincinnati, Ohio 45241, for claims services and administrative services for dental care benefits for all eligible employees and their dependents through the Dental Care Plus Plan with compensation therefore as defined therein, effective 01/01/04 through 12/31/04, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION... AUNITED WAY 211 DAY@ IN CLERMONT COUNTY...04-0206-004...ADOPTED

Moved by Mrs. Walker, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating February 11, 2004, to be AUnited Way 211 Day@ in Clermont County, Ohio.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Proud, Yea; Mr. Croswell, Absent.

LET THE RECORD SHOW: Marie French, United Way, spoke briefly to the Board regarding the success of the United Way=s 2-1-1 Program.

IN RE: BOARD OF COUNTY COMMISSIONERS....EXECUTION OF THE OHIO DEPARTMENT OF TRANSPORTATION LETTER OF ACKNOWLEDGMENT AND INTENT TO COMPLY WITH THE OHIO UNIFIED CERTIFICATION PROGRAM (UPC) RELATIVE TO THE DISADVANTAGED BUSINESS ENTERPRISE PROGRAM...04-0210-001...EXECUTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to authorize Mary C. Walker, President, Clermont County Board of Commissioners, to execute the Ohio Department of Transportation Letter of Acknowledgment and Intent to Comply With the Ohio Unified Certification Program (UCP) which binds Clermont County, as a federal dollar recipient, to comply with the requirements and regulations set forth by the Ohio UCP in and as it relates to the certification of Disadvantaged Business Enterprise (DBE) firms for projects with U.S. Department of Transportation funding, pursuant to the Code of Federal Regulations (CFR), Title 49, Part, 26.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...SUBSCRIPTION AGREEMENT WITH ROTUNDA, INC. TO PROVIDE UNLIMITED ONLINE ACCESS TO THE OHIO CAPITOL CONNECTION, ACTION TRACK, THE COMPLETE STATEHOUSE, AND THE HANNAH REPORT FOR SAME...04-0206-

001...EXECUTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Judith Kocica, Clerk of the Board/Legislative Analyst, with the concurrence of David L. Spinney, County Administrator, to authorize execution of a Subscription Agreement by and between the Board of County Commissioners, Clermont County, Ohio, and Rotunda, Inc., 21 West Broad Street, Suite 1000, Columbus, Ohio 43215-4100 for the purchase of the Rotunda Premium Subscription Package, which will provide unlimited access to the **Ohio Capitol Connection, ACTION TRACK, The Complete Statehouse, and The Hannah Report**, as well as, an additional unlimited access time license for the Ohio Capitol Connection at the same location, for online coverage of the Ohio Legislature and State Government, at a cost not to exceed \$5,100.00 for the period of 02/01/04 through 01/31/05, pursuant to the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS...APPROVED

Moved by Mrs. Walker, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of routine expenses associated therewith, pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto.

Department/Employee	Organization	Annual Dues
Court of Common Pleas Bruce Gibson DC #03-1121-012	Ohio Chief Probation Officers Association (Previously approved by the Board on 01/14/04 for \$65.00)	\$100.00

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Proud, Yea; Mr. Croswell, Absent.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mrs. Walker, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto:

OFFICE OF TECHNOLOGY, COMMUNICATIONS & SECURITY

Michael Elias: Five (5) days - Cincinnati, Ohio - Implementing and Managing Microsoft Exchange 2003 Server - Total expenses not to exceed \$2,095.00.

CLERMONT TRANSPORTATION CONNECTION

Melissa O=Farrell: One (1) day - Columbus, Ohio - Ohio Department of Transportation Roundtable Meeting - Total expenses not to exceed \$95.00.

Jenny Mentz: One (1) day - Columbus, Ohio - Ohio Department of Transportation Roundtable Meeting - Total expenses not to exceed \$95.00

COUNTY SHERIFF

Lori Saylor: Three (3) days - Indianapolis, Indiana - Recertification Training of Certified Voice Stress Analysts - Total expenses not to exceed \$528.88.

Albert J. Rodenberg, Jr: Two (2) days - Columbus, Ohio - Buckeye State Sheriff=s Association Winter Seminar - Total expenses not to exceed \$393.50.

Mike Robinson: Three (3) days - Indianapolis, Indiana - Recertification Training of Certified Voice Stress Analysts - Total expenses not to exceed \$504.88.

Nancy Haines: Three (3) days - Batavia, Ohio - Ohio Department of Health ServSafe Training - Total expenses not to exceed \$125.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Lauri McCulley: One (1) day - Cincinnati, Ohio - AA Practical: Process for Ethical Decision Making with Children and Families@ - Total expenses not to exceed \$69.13.

Brenda Gilreath: One (1) day - Xenia, Ohio - Ohio Child Support Directors Association Cincinnati District Meeting - Total expenses not to exceed \$85.00.

Anne M. Arbaugh: Two (2) days - Columbus, Ohio - Public Children Services Association of Ohio Executive Membership Meeting and Annual Legislative Breakfast - Total expenses not to exceed \$380.75.

Brenda Gilreath, Theresa Ellison, Christel Brown, Jemina Ott, Rose Crooks, Ava O=Conner, Bonnie Bradford, Sherry Paul, Barb Crowley and Judy Howard: Four (4) days - Columbus, Ohio - Ohio Child Support Enforcement Agency Directors Association 2004 Spring Conference - Total expenses not to exceed \$6,486.25.

Tim McCartney: Two (2) days - Columbus, Ohio - New Public Children=s Services Association of Ohio Executive Orientation - Total expenses not to exceed \$337.31.

Anne M. Arbaugh: Two (2) days - Columbus, Ohio - New Public Children=s Services Association of Ohio Executive Orientation - Total expenses not to exceed \$265.00.

COURT OF COMMON PLEAS/ DOMESTIC RELATIONS DIVISION

Magistrate Michael Finney: One (1) day- Deer Creek, Ohio - Evidence for Magistrates - Total expenses not to exceed \$50.00.

VETERANS= SERVICE COMMISSION

Lisa M. Ellis: Two (2) days - Columbus, Ohio - Ohio State Association of County Veterans= Service Officers Spring Quarterly Services - Total expenses not to exceed \$100.00.

Lance Woodard: Two (2) days - Columbus, Ohio - Ohio State Association of County Veterans= Service Officers Spring Quarterly Services - Total expenses not to exceed \$100.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Proud, Yea; Mr. Croswell, Absent.

IN RE: PERSONNEL ACTION FORMS...APPROVED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Department of Administrative Services, to approve the following personnel actions:

CLERMONT COUNTY SEWER DISTRICT

Chad Oberle: PA #12585 - Operations Technician - Change/Rate - End Probation - Effective 01/26/2004.

Tim Morehouse: PA #12621 - WSD Maintenance Technician - Separation/Resigned - Effective 01/23/2004.

DEPARTMENT OF JOB & FAMILY SERVICES

Constance Schwartz: PA #12617 - Account Clerk 1 - Change/End Probation - Effective 02/16/2004.

Beverly F. D=Andrea: PA #12599 - Investigator 2 - Change/Rate/Step Increase - Effective 01/12/2004.

Karen A. Evans: PA #12600 - Investigator 3 - Change/Rate/Step Increase - Effective 01/05/2004.

Brenda J. Jacobs: PA #12601 - Account Clerk 1 - Change/Rate/Step Increase - Effective 01/26/2004.

Janet M. Linser: PA #12602 - Clerical Specialist - Change/Rate/Step Increase - Effective 12/29/2003.

Veronica R. Lucero: PA #12603 - Income Maintenance Worker 3 - Change/Rate/Step Increase - Effective 12/29/2003.

Karen Proffitt: PA #12604 - Social Services Worker 2 - Change/Rate/Step Increase - Effective 01/05/2004.

Deborah L. Rembis: PA #12605 - Income Maintenance Aide 2 - Change/Rate/Step Increase - Effective 01/26/2004.

Lori C. Slater : PA #12606 - Clerk 2 - Change/Rate/Step Increase - Effective 02/09/2004.

Barbara J. Banfill: PA #12607 - Social Services Worker 3 - Change/Rate/Longevity Increase - Effective 01/05/2004.

Anthony DeWar: PA #12608 - Social Services Worker 2 - Change/Rate/Longevity Increase - Effective 01/05/2004.

Renee D. Garrison: PA #12609 - Clerical Specialist - Change/Rate/Longevity Increase - Effective 01/19/2004.

Brad Kidwell: PA #12610 - Income Maintenance Worker 3 - Change/Rate/Longevity Increase - Effective 01/26/2004.

Mindy M. King: PA #12618 - Social Services Worker 3 - Change/Rate/Longevity Increase - Effective 01/12/2004.

Jeffrey Seip: PA #12611 - Income Maintenance Worker 3 - Change/Rate/Longevity Increase - Effective 01/26/2004.

Sandra R. Glover: PA #12612 - Computer Operator 2 - Change/Rate/Longevity Increase - Effective 2/23/2004

Julie Morehouse: PA #12613 - Computer Operator 2 - Change/Rate/Longevity Increase - Effective 02/09/2004.

Karen Proffitt: PA #12614 - Social Services Worker 2 - Change/Rate/Longevity Increase - Effective 02/16/2004.

Willa M. Quallen: PA #12615 - Computer Operator 2 - Change/Rate/Longevity Increase - Effective 02/09/2004.

Julie Robinson: PA #12616 - Social Services Worker 3 - Change/Rate/Longevity Increase - Effective 02/16/2004.

Joan D. Young: PA #12620 - Social Service Aide 2 - Change/Rate/Longevity Increase - Effective 12/01/2003.

Margaret Mills: PA #12625 - Social Services Worker 3 - Change/Other/From Full Time to Part Time Status - Effective 03/01/2004.

Julie Effler: PA #12626 - Attorney 2 - Appointment/Part Time Permanent - Effective 02/17/2004.

Kelly Heller: PA #12628 - Social Services Worker 3 - Appointment/Full Time Permanent - Effective 03/1/2004.

Michelle Chisman: PA #12627 - Social Services Worker 3 - Change/Promotion - Effective 02/10/2004.

CLERMONT TRANSPORTATION CONNECTION

Robert E. Hallgath: PA #12624 - Vehicle Dispatcher - Change/End of Probation - Effective 02/2/2004.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

LET THE RECORD SHOW: THAT A MOTION BY MR. PROUD, SECONDED BY MRS. WALKER, TO APPROVE THE MINUTES OF REGULAR SESSION OF 02/10/04 CARRIED WITH ALL MEMBERS PRESENT VOTING AFFIRMATIVELY THEREUPON.

IN RE: ADJOURNMENT...

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Absent.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

MARY C. WALKER, PRESIDENT

ROBERT L. PROUD, VICE PRESIDENT

ABSENT

R. SCOTT CROSWELL III, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

02/10/04

DATE APPROVED