

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON MARCH 9, 2004, WITH THE FOLLOWING MEMBERS PRESENT: MARY C. WALKER, PRESIDENT, ROBERT L. PROUD, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**LET THE RECORD SHOW:** Dr. Gary Gao, County Chair of the Outreach Program for the Ohio State University Extension Office, was present today to introduce Mary Roenker. Ms. Roenker is the new Community Development Agent for the Ohio State University Extension Office in Clermont County.

**LET THE RECORD SHOW:** Dr. Janet Rickabaugh, Director, General Health District, discussed the eight week Move a Measured Mile Program sponsored by the Board of Health this year.

**IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...A RED CROSS MONTH@ IN CLERMONT COUNTY...04-0227-008...ADOPTED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

**LET THE RECORD SHOW:** Mary Patterson was present in session to accept the proclamation on behalf of the Cincinnati area Red Cross Chapter. The Red Cross is celebrating 99 years of service to communities across the country.

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating March 2004, to be A Red Cross Month@ in Clermont County, Ohio.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 36-04/PAYMENT OF BILLS...ADOPTED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation to adopt Resolution Number **36-04** resolving to sign all Recap Sheets covering all bills presented this date and authorizing payment of same except as noted.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: BOARD OF COUNTY COMMISSIONERS...AMEND THE PAY FOR PERFORMANCE PLAN ADOPTED ON 03/03/2004 REGARDING THE MERIT INCREASE AFFECTING ONLY THOSE EMPLOYEES IDENTIFIED IN THE CLERMONT COUNTY SEWER DISTRICT ADMINISTRATION MATRIX WITH RESPECT TO MERIT INCREASES EFFECTIVE 01/05/2004...00-1207-003...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners

approve the following recommendation:

Recommendation of Cindy DeWitt, Assistant County Administrator, with the concurrence of David L. Spinney, County Administrator to amend the Pay for Performance plan previously adopted on 03/03/2004 affecting only those employees identified in the Clermont County Sewer District Administration Matrix and to authorize the Department of Human Resources to prepare and process personnel action forms of record only to reflect the pay for performance calculations as prepared for the evaluation period of 01/01/2003 through 12/31/2003, with respective merit increases effective 01/05/2004, as outlined for those affected employees of the Administrative Division of the Clermont County Sewer District under the jurisdiction of the Board of County Commissioners who have not attained the maximum established rates for their positions.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: MAINTENANCE AGREEMENTS FOR VARIOUS DEPARTMENTS FOR THE PROVISION OF MAINTENANCE ON OFFICE EQUIPMENT...EXECUTED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to execute Maintenance Agreements with various vendors for the provision of maintenance on the following equipment at the rates and the terms outlined below, pursuant to the terms and conditions set forth therein:

Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
County Recorder DC #04-0226-002	Microfilm Equipment Service Corporation P.O. Box 9126 Cincinnati, OH 45209	Canon Microfilm Reader/Printer MP 90 S/N: 3108299	\$550.00	11/03/03 through 11/02/04

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/ BUDGETARY ACTIONS FOR FISCAL YEAR 2004...APPROVE**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2004 (Resolution Number 226-03) and/or interfund transactions as outlined in the following table(s) and authorize Linda Fraley, County Auditor, to properly record same:

**TRANSFER OF FUNDS:**

\$ 1,150.00	From Municipal Court Capital Fund 427-1019-6600 to 427-1019-5700 (Capital Outlay to Materials & Supplies )
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**CASH TRANSFER OF FUNDS:**

\$ 80,000.00	From Water Revenue Fund 601-8550-7310 to Water & Sewer Combined Fund 603-0603-4871
\$ 80,000.00	From Sewer Revenue Fund 602-8530-7310 to Water & Sewer Combined Fund 603-0603-4871

**REIMBURSEMENT OF FUNDS:**

\$ 1,212.56	From Public Assistance Fund 204-6240-7220 to Children Services Fund 208-0208-4821
\$ 51,639.10	From Children Services Fund 208-6242-7220 to Public Assistance Fund 204-0204-4821

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: DEPARTMENT OF COMMUNITY PLANNING...LETTER OF SUPPORT FOR LEADS PROPERTIES RELATIVE TO A HOUSING TAX CREDIT PROGRAM APPLICATION...04-0309-001...RATIFIED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve and execute a letter of support for LEADS Properties, a non-profit organization, for an Ohio Department of Development Housing Tax Credit Program Application to rehabilitate low income housing located in the Village of Owensville.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mr. Croswell, Yes; Mrs. Walker, Yes.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2004 and any and all amendments subsequent thereto:

**COUNTY SHERIFF**

**Steve Leahy:** Five (5) days - Cleveland, Ohio - Maglocle=s Securing America=s Homeland Conference - Total expenses not to exceed \$315.00.

**Matthew Farmer:** Five (5) days - Centerville, Ohio - Basic Analytical Investigative Techniques - Total expenses not to exceed \$5.00.

**Gary Payne:** Six (6) days - Cincinnati, Ohio - Model-netics Training - Total expenses not to exceed \$350.00.

**William Hogus, Robert Anderson III and Richard Blankenship:** One (1) day - Batavia, Ohio - Pressure Point Control Tactics Users Course - Total expenses not to exceed \$165.00.

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Patricia Knorr:** Three (3) days - Dublin, Ohio - Ohio Council on Welfare Fraud Conference - Total expenses not to exceed \$504.00. REVISION

**Kevin O'Brien:** Three (3) days - Dublin, Ohio - Ohio Council on Welfare Fraud Conference - Total expenses not to exceed \$503.75. REVISION

**Mike Pride:** One (1) day - Piketon, Ohio - Ohio Valley Regional Development Commission Banquet and Meeting - Total expenses not to exceed \$20.00.

**CLERMONT COUNTY SEWER DISTRICT**

**Billy R. Slaven:** Four (4) days - Columbus, Ohio - 78<sup>th</sup> Annual Ohio Water Environment Association Conference and Technical Sessions - Total expenses not to exceed \$831.00.

**CLERMONT TRANSPORTATION CONNECTION**

**Melissa O'Farrell:** One (1) day - Columbus, Ohio - Ohio Department of Transportation Roundtable Meeting: Americans with Disabilities - Total expenses not to exceed \$95.00.

**Jenny Mentz:** One (1) day - Columbus, Ohio - Ohio Department of Transportation Roundtable Meeting: Americans with Disabilities - Total expenses not to exceed \$95.00.

**DEPARTMENT OF PUBLIC SAFETY SERVICES**

**Beth Nevel:** Four (4) day - Columbus, Ohio - Ohio Emergency Management Agency Spring Director=s Conference - Total expenses not to exceed \$383.00.

**Rachel Lefker:** One (1) day - Batavia, Ohio - Communications Center Supervisor Course - total expenses not to exceed \$399.00.

**Barbara Davis:** Three (3) days - Louisville, Kentucky - American Community Preparedness Conference and Expo/Response to Terrorism 2004 - Total expenses not to exceed \$511.00.

**COMMON PLEAS COURT**

**Mary Brock:** Three (3) days - Columbus, Ohio - Self-Defense Training Class - Total expenses not to exceed \$105.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Yes.

**IN RE: PERSONNEL ACTION FORMS...APPROVED AND SIGNED**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Department of Administrative Services, to approve the following personnel actions:

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Tammi Walton:** PA #12640 - Income Maintenance Worker 3 - Appointment/Full Time Permanent -Effective 3/15/2004.

**Kerry Howard:** PA #12641 - Income Maintenance Worker 3 - Appointment/Full Time Permanent - Effective 3/15/2004.

**Joe Whitmore:** PA #12883 - Income Maintenance Worker 3 - Appointment/Full Time Permanent - Effective 3/15/2004.

**OFFICE OF TECHNOLOGY, COMMUNICATIONS & SECURITY**

**Brian Klenke:** PA #12670 - Systems Analyst 2 - Separation/Resigned - Effective 3/12/2004.

**CLERMONT TRANSPORTATION CONNECTION**

**Robert E. Hallgath:** PA #12833 - Vehicle Dispatcher - Change/Other/Correction of PA #12624 - Effective 2/2/2004.

**CLERMONT COUNTY SEWER DISTRICT**

**Jason M. Suffridge:** PA #12882 - WSD Maintenance Technician - Appointment/Full Time Permanent -

Effective 3/15/2004.

**Gary M. Stroup:** PA #12881 - WSD Maintenance Technician - Appointment/Full Time Permanent - Effective 3/15/2004.

**Dan Nelson:** PA #12880 - WSD Maintenance Specialist - Change/Promotion - Effective 3/15/2004.

**DEPARTMENT OF HUMAN RESOURCES**

**Carole G. Davidson:** PA #13038 - Administrative Support Specialist - Change/End of Probation - Effective 3/8/2004.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea;      Mr. Croswell, Yes;      Mrs. Walker, Yes.

**LET THE RECORD SHOW:** THAT A MOTION BY MR. CROSWELL, SECONDED BY MR. PROUD, TO APPROVE THE MINUTES OF REGULAR SESSION OF 03/09/04 CARRIED WITH ALL MEMBERS PRESENT VOTING AFFIRMATIVELY THEREUPON.

**IN RE:            ADJOURNMENT...**

Moved by Mr. Proud, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea;      Mr. Croswell, Yes;      Mrs. Walker, Yes.

COMMISSIONERS= JOURNAL #294  
03/09/04

CLERMONT COUNTY

REGULAR SESSION

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

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**MARY C. WALKER, PRESIDENT**

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**ROBERT L. PROUD, VICE PRESIDENT**

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**R. SCOTT CROSWELL III, MEMBER**

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**JUDITH KOCICA, CLERK OF THE BOARD**

**03/09/04**

**DATE APPROVED**