

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 12, 2005, WITH THE FOLLOWING MEMBERS PRESENT: MARY C. WALKER, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. LET THE RECORD SHOW THAT COMMISSIONER PROUD WAS ABSENT THIS DATE. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG.

IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION...CLEAN AND GREEN DAY IN CLERMONT COUNTY...05-0407-001...ADOPTED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Clean and Green Collaborative, an initiative led by Clermont 20/20, Inc., a Vision for Leadership, to issue a Proclamation designating Saturday, April 23, 2005, as "Clean and Green Day" in Clermont County.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Absent.

IN RE: HUMAN RESOURCES DEPARTMENT...EXECUTION OF A TUITION ASSISTANCE AGREEMENT FROM A CLERMONT COUNTY EMPLOYEE...02-0206-004...EXECUTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert Sander, Administrator, Human Resources Department, with the concurrence of Cynthia DeWitt, Assistant County Administrator, to execute a Tuition Assistance Agreement submitted by the following employee for participation in the Clermont County Tuition Assistance Program, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

Department/Name	Degree	Class Name	Reimbursement Amount
Office of Technology, Communications and Security Becky Ober DC# 02-0206-004	Bachelor of Applied and General Studies- Business Management	Collective Bargaining II Cases in Personnel Management	\$978.60

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Absent.

IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...EMERGENCY MANAGEMENT AGENCY...GRANT APPLICATION AND BUDGET CERTIFICATION FOR FUNDING THROUGH THE OHIO EMERGENCY MANAGEMENT AGENCY FOR THE FISCAL YEAR 2005 EMERGENCY MANAGEMENT PERFORMANCE GRANT PROGRAM...05-0401-009...EXECUTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners

approve the following recommendation:

Recommendation of Elizabeth Nevel, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, to authorize execution and submission of the Grant Application and Budget Certification to the Ohio Emergency Management Agency, 2855 West Dublin-Granville Road, Columbus, Ohio 43235-2206 for the Fiscal Year 2005 Emergency Management Performance Grant Program from the U.S. Department of Homeland Security, Office for Domestic Preparedness in the total amount of \$51,845.00 with a required local match of 50% from the Emergency Management Fund, for the operation of the Clermont County Emergency Management Agency, effective for the period of 10/01/04 through 03/30/06, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Absent.

**IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY/
RECORDS MANAGEMENT DIVISION...AUTOMATIC SOFTWARE
UPGRADE AGREEMENT WITH GMB SUPPORT, INC. FOR THE
PROVISION OF TWO PRODUCT UPDATES PROVIDED ANNUALLY
RELATIVE TO THE RECFIND SYSTEM...05-0328-005...EXECUTED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, with the concurrence of David L. Spinney, County Administrator, to execute an Automatic Software Upgrade Agreement by and between the County of Clermont, Ohio, and GMB Support, Inc., 2565 Camino Del Rio South, Suite 101, San Diego, California 92108 for the provision of two product updates provided annually relative to the maintenance of the RecFind System utilized by the Clermont County Records Management Division, for a total amount not to exceed \$2,675.00, effective for one year upon date of execution, pursuant to the terms and conditions specified therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Absent.

**IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY...
MASTER SERVICE AGREEMENT WITH CINCINNATI BELL
TELEPHONE COMPANY FOR THE PROVISION OF A VARIETY OF
DATA AND VOICE TRANSPORT SERVICES...05-0407-004...EXECUTED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, with the concurrence of David L. Spinney, County Administrator, to execute a Master Service Agreement by and between the County of Clermont, Ohio, and Cincinnati Bell Telephone Company, 201 East Fourth Street, Cincinnati, Ohio 45202 for the provision of combining a variety of data and voice transport services into one Master Service Agreement as identified in the individual Schedules Number 1 through 6 attached thereto and made a part thereof, and at the rates stated therein, as the "effective date" of 03/23/05 for a period of one year, pursuant to and in compliance with the terms and conditions set forth therein, as follows:

Schedule	Service	Monthly Amount
Schedule 1	Flat Business Line Service	\$2,237.00
	Measured Business Line Service	\$2,073.60
Schedule 2	Trunk Advantage Service	\$ 775.05
Schedule 3	Prime Advantage Service	\$7,189.20
Schedule 4	LAN Advantage Service	\$5,514.50
Schedule 5	Fuse Dedicated Internet Access Service	\$ 680.00
Schedule 6	Centrex 2000 Service	\$1,106.64

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Absent.

IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY... MAINTENANCE BILL OF MATERIALS AGREEMENTS WITH CINCINNATI BELL TELEPHONE COMPANY FOR THE PBX VOICE SYSTEMS AND THE INTUITY VOICE MAIL SYSTEM...05-0405-003...EXECUTED

Moved by Mr. Crowell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, with the concurrence of David L. Spinney, County Administrator, to execute five (5) Maintenance Bill of Materials Agreements by and between the County of Clermont, Ohio, and Cincinnati Bell Telephony Company, 201 East Fourth Street, Cincinnati, Ohio 45202 for the provision of maintenance and repair services for the PBX Voice Systems and the Intuity Voice Mail System as outlined below, effective 03/23/05 through 03/22/08, to be made a part of the Master Purchasing and Maintenance Agreement previously ratified by the Board of County Commissioners on 01/25/05, pursuant to the terms and conditions set forth therein:

Service	Yearly Amount
Secure Remote Site PBX Voice System	\$ 346.68
Batavia Campus Site PBX Voice System	\$17,754.84
Filager Campus Site PBX Voice System	\$17,629.44
Bauer Campus Site PBX Voice System	\$28,143.60
Intuity Voice Mail	\$16,164.72

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Crowell, Yes; Mrs. Walker, Yes; Mr. Proud, Absent.

IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY... REQUEST FOR PARTICIPATION IN THE U.S. COMMUNITIES GOVERNMENT COOPERATIVE PURCHASING ALLIANCE...05-0406-003...APPROVED

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, with the concurrence of David L. Spinney, County Administrator, to authorize participation in the U.S. Communities Government Cooperative Purchasing Alliance, 2175 N. California Blvd, Suite 550, Walnut Creek, California 94596 and further to authorize Stephen H. Rabolt, Director, Office of Technology, Communications and Security, or his designee to register for the U.S. Communities Government Cooperative Purchasing Alliance Program on behalf of Clermont

County, to allow all departments and agencies to procure goods and equipment from another public agency's competitively solicited contract for office supplies, office furniture, technology products, electrical/data communication products, janitorial supplies, carpet and flooring, office machines, procurement cards, and other products, at no cost for participation therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Absent.

IN RE: CLERMONT COUNTY SEWER DISTRICT...REQUEST TO JOIN A PROFESSIONAL ORGANIZATION...05-0114-009...APPROVED

Moved by Mr. Crowell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Request to join a professional organization and to authorize payment of the annual dues in the amount outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of routine expenses associated therewith, pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2005 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Clermont County Sewer District Bill R. Slaven DC# 05-0114-009	Water Environment Federation	\$61.00	05/01/05 through 04/30/06

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Crowell, Yes; Mrs. Walker, Yes; Mr. Proud, Absent.

IN RE: MAINTENANCE AGREEMENTS FOR VARIOUS DEPARTMENTS FOR THE PROVISION OF MAINTENANCE ON OFFICE EQUIPMENT...EXECUTED

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to execute Maintenance Agreements with various vendors for the provision of maintenance on the following equipment at the rates and the terms outlined below, pursuant to the terms and conditions set forth therein:

Elected Official or Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
County Sheriff DC# 05-0331-001	Simplex Grinnell LP 8910 Beckett Road West Chester, Ohio 45069	Simplex Time Recorder S/N: B84875GB	\$132.00	08/01/05 through 07/31/06
County Sheriff DC# 05-0331-002	Simplex Grinnell LP 8910 Beckett Road West Chester, Ohio 45069	Simplex Time Recorder S/N: B84742FV	\$132.00	07/01/05 through 06/30/06
Clermont County Municipal Court/Adult Probation Department DC# 05-0322-001	Pro-Copy Technologies 4720 Glendale Milford Road Cincinnati, Ohio 45242	Konica 7033 Digital Copier S/N: 55QE06851	\$623.38	11/15/04 through 11/14/05 or 36,000 copies (whichever)

				occurs first)
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Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Absent.

IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2005...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2005 (Resolution Number 217-04) and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

TRANSFER OF FUNDS:

\$	5,000.00	From Water Revenue Fund 601-8551-6600 to 601-8551-6100 (Water Treatment Capital Outlay to Maintenance & Repair)
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SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2005:

\$	27,975.00	General Fund – Communications Center	100-4010-5300	Purchased Services
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CASH TRANSFER OF FUNDS:

\$	110,000.00	From Water Revenue Fund 601-8550-7310 to Water & Sewer Combined Services Fund 603-0603-4871
\$	110,000.00	From Sewer Revenue Fund 602-8530-7310 to Water & Sewer Combined Services Fund 603-0603-4871

REIMBURSEMENT OF FUNDS:

\$	75,674.18	From Children Services Fund 208-6242-7220 to Public Assistance Fund 204-0204-4821
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Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Absent.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2005 and any and all amendments subsequent thereto:

OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY

Michael L. Elias: Two (2) days – Blue Ash, Ohio – New Horizons Computer Learning Centers’ Seminar entitled “Microsoft Access 2003 Level I” – Total expenses not to exceed \$545.00.

Michael L. Elias: Two (2) days – Blue Ash, Ohio – New Horizons Computer Learning Centers’ Seminar entitled “Microsoft Access 2003 Level II” – Total expenses not to exceed \$545.00.

Michael L. Elias: One (1) day – Blue Ash, Ohio – New Horizons Computer Learning Centers’ Seminar entitled “Microsoft Access 2003 Level III” – Total expenses not to exceed \$320.00.

CLERMONT COUNTY SEWER DISTRICT

Dan Nelson and Jason Suffridge: One (1) day – Kettering, Ohio – 2005 Plant Maintenance Seminar - Total expenses not to exceed \$40.00.

Don Fishback and Shane Kelley: One (1) day – Louisville, Kentucky – 2005 Plant Maintenance Seminar - Total expenses not to exceed \$40.00.

Judy Myers: Two (2) days – Cincinnati, Ohio – Ohio Governmental Finance Officers Association Seminar entitled “Intermediate Governmental Accounting, Financial Reporting and Auditing” - Total expenses not to exceed \$193.00.

Dennis McMullen: Two (2) days – Columbus, Ohio – Ohio Environmental Protection Agency Biocriteria and Quality Habitat Evaluation Index Training – Total expenses not to exceed \$364.77

John McManus: Two (2) days – Hamilton, Ohio – Butler County Soil and Water Conservation District’s Seminars entitled “Designing Storm Water Detention Basins” and “Essential Hydrology for Storm Water” – Total expenses not to exceed \$240.00.

John McManus: One (1) day – Cincinnati, Ohio – CareerTrack Seminar entitled “Excelling as a First-Time Supervisor” - Total expenses not to exceed \$159.00.

CLERMONT COUNTY COURT OF COMMON PLEAS

Judge William Walker: One (1) day – Mason, Ohio – Twelfth Appellate District Judicial Conference and Appellate Seminar - Total expenses not to exceed \$90.00.

CLERMONT COUNTY COURT OF COMMON PLEAS/DOMESTIC RELATIONS DIVISION

Magistrate Penny Gates: One (1) day – Columbus, Ohio – Ohio Judicial College Course entitled “Hot Topics in Domestic Relations Court” - Total expenses not to exceed \$132.50.

Judge Michael Voris: One (1) day – Columbus, Ohio – Ohio Judicial Conference entitled “Judges’ Retirement Forum” - Total expenses not to exceed \$107.50.

Judge Michael Voris and Magistrate Michael Finney: One (1) day – Mason, Ohio - Twelfth Appellate District Judicial Conference and Appellate Seminar - Total expenses not to exceed \$152.50.

Judge Michael Voris: Two (2) days – Columbus, Ohio – Ohio Associations of Probate, Juvenile and Domestic Relations Court Judges - Total expenses not to exceed \$460.50.

COUNTY SHERIFF

Keith Schockman and Duyane Ernst: Five (5) days – Glynco, Georgia – U.S. Marshal’s Training Academy Seminar entitled “State and Local Court Security” - Total expenses not to exceed \$1,449.04.

Gary West: Three (3) days – Indianapolis, Indiana – Tactical Procurement 2005 Conference and Exposition – Total expenses not to exceed \$99.00.

PROSECUTING ATTORNEY

Susan King, Holly Crucey, and Stephanie Heckler: Three (3) days – Columbus, Ohio – Attorney General’s 2005 Conference on Victim Assistance entitled “Two Days in May” - Total expenses not to exceed \$1,042.40.

David Hoffmann, Jason Nagel, Thomas Blust, Elizabeth Mason, Allan Edwards, Mary Lynne Birck, Kevin Miles, Thomas Flessa, Anthony Brock and James Mather: One (1) day – Mason, Ohio – 24th Annual Twelfth Appellate District Judicial Conference and Appellate Seminar - Total expenses not to exceed \$900.00.

COUNTY RECORDER

Carolyn Green: Five (5) days – Honolulu, Hawaii – National Association of County Recorders, Election Officials and Clerks 2005 Annual Conference – Total expenses not to exceed

\$3,000.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Absent.

IN RE: HUMAN RESOURCES DEPARTMENT...CORRECTION OF THE RECORD FOR ACTION TAKEN ON 04/05/05 RELATIVE TO A PERSONNEL ACTION FORM WITHIN THE DEPARTMENT OF JOB AND FAMILY SERVICES TO REFLECT THE CORRECT EFFECTIVE DATE...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Bob Sander, Administrator, Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to correct the minutes of the Regular Session held on 04/05/05 relative to Personnel Action Form #13923 for Nancy Norton within the Department of Job and Family Services to reflect the correct effective date from 03/21/05 to 04/18/05.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Absent.

IN RE: PERSONNEL ACTION FORMS...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to approve the following personnel actions:

DEPARTMENT OF JOB AND FAMILY SERVICES

Maureen E. Warren: PA #13954 - DJFS Program Administrator - Separation/Retired - Effective 04/30/2005.

Susan Tolle: PA #13960 - Clerical Specialist - Reinstatement/Return from Personal Leave - Effective 04/25/2005.

Carla Lawson: PA #13961 - Account Clerk 2 - Change/Revision to PA #13872 - Effective 03/03/2005.

Carla Lawson: PA #13962 - Account Clerk 2 - Reinstatement/Return From Personal Leave - Effective 04/18/2005.

Jeff Smith: PA #13963 - Social Services Worker 3 - Separation/Resigned - Effective 04/05/2005.

CLERMONT COUNTY SEWER DISTRICT

Craig Myers: PA #13959 - WSD Maintenance Tech - Appointment/Full Time Permanent - Effective 04/25/2005.

Glen Bailey: PA #13958 - WSD Maintenance Tech - Appointment/Full Time Permanent - Effective 04/25/2005.

Jordan Kattine: PA #13956 - WSD Maintenance Tech - Appointment/Full Time Permanent - Effective 04/25/2005.

Keith Hayden: PA #13957 - WSD Maintenance Tech - Appointment/Full Time Permanent - Effective 04/25/2005.

Christopher L. McDonald: PA #13955 - WSD Maintenance Tech - Appointment/Full Time

Permanent - Effective 04/25/2005.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Absent.

LET THE RECORD SHOW: That a motion by Mr. Croswell, seconded by Mrs. Walker, to approve the minutes of Regular Session of **04/12/05** carried with all members present voting.

IN RE: ADJOURNMENT...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Absent.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

ROBERT L. PROUD, PRESIDENT

MARY C. WALKER, VICE PRESIDENT

R. SCOTT CROSWELL III, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

04/12/05

DATE APPROVED