

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 24, 2007, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, MARY C. WALKER, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

**LET THE RECORD SHOW:** Elizabeth Nevel, Director, Department of Public Safety Services, provided the Board of Clermont County Commissioners with a brief history and overview of dispatch protocols for the Clermont County 9-1-1 Communications Center, as well as, identified certifications/trainings required for dispatch personnel and various operating systems used by the County to enhance the Communications Center operations. (DC# 07-0424-006)

**IN RE: DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT... LETTER OF SUPPORT FOR CLERMONT SENIOR SERVICES, INC. RELATIVE TO AN APPLICATION FOR FUNDING FOR THE SUMMERSIDE WOODS SENIOR HOUSING FACILITY THROUGH THE U.S. DEPARTMENT OF HOUSING AND URBAN DEVELOPMENT (HUD) FOR A SENIOR HOUSING FACILITY TO BE LOCATED IN UNION TOWNSHIP...07-0424-001...RATIFIED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Raymond Sebastian, Chief Building Official, Building Inspection Department, with the concurrence of David L. Spinney, County Administrator, to approve and execute a Letter of Support for Clermont Senior Services, Inc., P.O. Box 118, 2085 Front Wheel Drive, Batavia, Ohio 45103 relative to an Application for Funding for the Summerside Woods Senior Housing Facility through the U.S. Department of Housing and Urban Development (HUD), to provide a much needed senior citizen 45 unit housing facility to be located in Union Township, which is consistent with the 2004 Community Housing Improvement Strategy (CHIS) adopted by the Board of County Commissioners on 06/29/04.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**IN RE: HUMAN RESOURCES DEPARTMENT...EXECUTION OF A TUITION ASSISTANCE AGREEMENT FROM A CLERMONT COUNTY EMPLOYEE...06-0328-003...EXECUTED**

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert Sander, Director, Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to execute a Tuition Assistance Agreement submitted by the following employee for participation in the Clermont County Tuition Assistance Program and to authorize reimbursement in the amount as outlined below, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

<b>Department/Employee</b>	<b>Class Name</b>	<b>Amount</b>
County Sheriff Jessica Frye	Fire, Arson, and Explosives	\$247.65

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS...APPROVED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of routine expenses associated therewith, pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2007 and any and all amendments subsequent thereto:

<b>Elected Official or Department/Employee</b>	<b>Organization</b>	<b>Annual Dues</b>	<b>Term</b>
Clermont County Court of Common Pleas Jennifer Mitchell DC# 07-0413-003	Clermont County Bar Association	\$50.00	01/01/07 through 12/31/07
Office of Management and Budget Sukie Scheetz Mary Rains DC# 06-0706-004	Ohio Government Finance Officers Association	\$140.00	07/01/07 through 06/30/08
Board of County Commissioners David L. Spinney DC# 06-1221-002	International City/County Management Association	\$1,009.22	07/01/07 through 06/30/08

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2007...APPROVED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2007 (Resolution Number 213-06) and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**TRANSFER OF FUNDS:**

\$ 50,000.00	From General Fund 100-4010-5117 to 100-4010-5121 (Communications Center Bargaining Units Salary to Overtime)
\$ 30,170.00	From Water Revenue Fund 601-8552-6600 to 601-8552-5700 (Distribution Division Capital Outlay to Materials & Supplies)

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2007:**

\$ 60,819.00	Municipal Court Intensive Probation Fund	268-4251-5300	Purchased Services
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\$ 19,092.48	Municipal Court Intensive Probation Fund	268-4251-7000	Reim/Transfers/Adv
\$ 2,000.00	Water & Sewer Combined Services Fund – Water & Sewer Customer Service	603-8524-5300	Purchased Services
\$ 30,536.14	The Telecommunications Division Fund	812-8630-7000	Reimb/Transfers/Adv

**CASH TRANSFER OF FUNDS:**

\$ 65,234.00	From General Fund 100-1018-7220-0227 to Soil & Water Conservation Fund 227-0227-4811
\$ 30,536.14	From The Telecommunications Division Fund 812-8630-7210 to General Fund 100-0100-4881-0812

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2007 and any and all amendments subsequent thereto:

**CLERMONT COUNTY COURT OF COMMON PLEAS/DOMESTIC RELATIONS DIVISION**

**Penelope Gates:** One (1) day – Columbus, Ohio – Ohio Judicial College Course entitled “High Conflict Families” - Total expenses not to exceed \$158.64.

**Penelope Gates:** One (1) day – Cincinnati, Ohio – Cincinnati Bar Association Course entitled “Professionalism, Ethics and Substance Abuse Instruction” - Total expenses not to exceed \$164.10.

**CLERMONT COUNTY COURT OF COMMON PLEAS/ADULT PROBATION DEPARTMENT**

**Jennifer Rattenbury:** Three (3) days – Columbus, Ohio – Judicial College Course entitled “Best Practices for Adult and Juvenile Sex Offender Treatment”- Total expenses not to exceed \$358.00.

**CLERMONT COUNTY COURT OF COMMON PLEAS**

**Judge Victor Haddad and Judge William Walker:** Three (3) days – Columbus, Ohio – The Supreme Court of Ohio Judicial College Seminar entitled “Capital Cases” - Total expenses not to exceed \$1,254.00.

**CLERMONT COUNTY MUNICIPAL CLERK OF COURTS**

**Ryan Robe:** Two (2) days – Canton, Ohio – Ohio Judicial 2007 Court Technology Conference – Total expenses not to exceed \$460.27.

**DEPARTMENT OF PUBLIC SAFETY SERVICES**

**Laurie Schlueter:** One (1) day – Batavia, Ohio – Government Finance Officers Association Virtual Training Course entitled “Preparing a More Effective Budget Document” - Total expenses not to exceed \$80.00.

**OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY**

**Pamela Hauck:** Five (5) days – Charlotte, North Carolina – 2007 National Emergency Number Association Conference - Total expenses not to exceed \$2,283.17.

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Brenda Gilreath and Jemina Ott:** One (1) day – Xenia, Ohio – Ohio Child Support Directors Association District Meeting - Total expenses not to exceed \$60.00.

**CLERMONT TRANSPORTATION CONNECTION**

**Ben Capelle:** Two (2) days – Columbus, Ohio – Ohio Public Transportation Association Annual Conference – Total expenses not to exceed \$175.00.

**PUBLIC DEFENDER**

**R. Daniel Hannon:** Four (4) days – Cincinnati, Ohio – National Association of Criminal Defense Lawyers 2007 Spring Meeting and Seminar entitled “Protecting Freedom: Strategies for Preserving Your Client’s Liberty” - Total expenses not to exceed \$370.00.

**BUILDING INSPECTION DEPARTMENT**

**Robert Malin, Gary Pitzer, Jerry Wear, JC Young, Robert Wilcox, Franklin Barker, Ronald Morrison and Robert Powers:** One (1) day *revised* – Cincinnati, Ohio – Southwest Ohio Building Officials Association Board Meeting - Total expenses not to exceed \$160.00.

**PROSECUTING ATTORNEY**

**Donald W. White, Thomas L. Blust, Allan Edwards, Thomas Flessa, Robert Herking, David Henry Hoffmann, Elizabeth Mason, Kevin Miles, Scott Smith, and Todd Stoffel:** One (1) day – Mason, Ohio – Twenty-Sixth Annual Twelfth Appellate District Judicial Conference and Appellate Seminar - Total expenses not to exceed \$1,110.00.

**Ashley Morris and Stephanie Heckler:** Three (3) days – Columbus, Ohio – Ohio Attorney General’s 2007 Two Days in May Conference - Total expenses not to exceed \$754.00.

**COUNTY AUDITOR**

**Linda Fraley, Chris Mehlman and Chuck Tilbury:** Four (4) days – Anaheim, California – Government Finance Officers Association 101<sup>st</sup> Annual Conference - Total expenses not to exceed \$4,795.45.

**CLERMONT COUNTY SEWER DISTRICT**

**James Mattes, Gary Partin, Tom Wiesmann and David Linville:** One (1) day – Kettering, Ohio – Southwest Ohio Water Environment Association Operator Education Day - Total expenses not to exceed \$40.00.

**BOARD OF COUNTY COMMISSIONERS**

**Mary C. Walker:** One (1) day – Mason, Ohio – Little Miami Inc. Annual Meeting - Total expenses not to exceed \$59.90.

**Board of County Commissioners and/or Staff:** One (1) day – Cincinnati, Ohio – Conservation Development Workshop - Total expenses not to exceed \$500.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Yea.

**IN RE: PERSONNEL ACTION FORMS...APPROVED**

\* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**IN RE: BOARD OF COUNTY COMMISSIONERS...ADOPTION OF A REVISED TABLE OF ORGANIZATION FOR THE BOARD OF COUNTY COMMISSIONERS...07-0423-003...ADOPTED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to adopt a *Revised* Table of Organization for the Board of County Commissioners adding the position of Part-Time Temporary Special Projects Intern as outlined therein, and to establish the reporting structure of said position to the County Administrator, effective 04/25/07.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**LET THE RECORD SHOW:** That Commissioner Robert L. Proud, President of the Board of County Commissioners, hereby designates Commissioner R. Scott Croswell III to serve on the Criminal Justice Coordinating Council (CJCC) on his behalf, pursuant to the CJCC establishment and membership appointments previously ratified by the Board on 03/01/07. (DC# 07-0424-007)

**LET THE RECORD SHOW:** That a motion by Mrs. Walker, seconded by Mr. Croswell, to approve the minutes of Regular Session of **04/24/07** carried with all members present voting affirmatively thereon.

**IN RE: ADJOURNMENT...APPROVED**

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT  
MARY C. WALKER, VICE PRESIDENT  
R. SCOTT CROSWELL III, MEMBER**

**JUDITH KOCICA, CLERK OF THE BOARD**

**DATE APPROVED – 04/24/07**