

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 29, 2008, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, MARY C. WALKER, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

IN RE: DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT... ACCEPTANCE OF PROPOSAL FROM CHRISTOPHER T. WOJNO, DBA CHRIS WOJNO CONSULTING, FOR THE DEVELOPMENT AND SUBMITTAL OF THE FISCAL YEAR 2008 COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) APPLICATION; DEVELOPMENT OF AN ENVIRONMENTAL REVIEW RECORD RELATIVE THERETO; ADMINISTRATION AND IMPLEMENTATION OF CLERMONT COUNTY'S FISCAL YEAR 2008 CHIP PROGRAM CONTINGENT UPON RECEIPT OF THE GRANT THEREFORE; AND EXECUTION OF PROFESSIONAL SERVICES CONTRACT RELATIVE THERETO...08-0328-001...RATIFIED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Raymond Sebastian, Chief Building Official, Building Inspection Department, with the concurrence of Scot Lahrmer, Assistant County Administrator, to accept the Proposal from Christopher T. Wojno, DBA Chris Wojno Consulting, 2429 Dale Avenue, Bexley, Ohio 43209 for the development and submittal of the Fiscal Year 2008 Community Housing Improvement Program (CHIP) Application; development of an Environmental Review Record relative thereto; and contingent upon award of the grant, administration and implementation of the Fiscal Year 2008 CHIP Program for Clermont County, pursuant to the Request for Qualifications and Proposals received by the Board of County Commissioners on 04/07/08; and further, to execute a Professional Services Contract by and between the County of Clermont, Ohio, and Christopher T. Wojno, DBA Chris Wojno Consulting, in an amount not to exceed \$80,000.00, effective through 12/31/10, pursuant to the terms and conditions set forth therein, *(1) contingent upon the receipt of and approval of stated insurance requirements as outlined therein, (2) all original documents relative thereto, and, (3) upon notification of the award of the referenced grant application, the issuance of a purchase order relative to the administration and implementation thereof.*

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: PUBLIC HEARING RELATIVE TO THE PROPOSED COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) APPLICATION FOR THE COUNTY OF CLERMONT, OHIO, FOR FISCAL YEAR 2008...08-0418-001

LET THE RECORD SHOW: THE BOARD OF COUNTY COMMISSIONERS HELD A PUBLIC HEARING THIS DATE AT 1:10 P.M. IN THE OFFICE OF THE BOARD OF COUNTY COMMISSIONERS, 101 EAST MAIN STREET, BATAVIA, OHIO 45103-2960, TO AFFORD PUBLIC COMMENT ON THE PROPOSED FISCAL YEAR 2008 GRANT APPLICATION FOR THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) FUNDS FOR THE COUNTY OF CLERMONT, OHIO.

THIS PUBLIC HEARING WAS RECORDED AND VIDEOTAPED AND EITHER/OR ARE AVAILABLE FOR PUBLIC INSPECTION, MONDAY THROUGH FRIDAY, BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M.

DAN BRADHURST, OF CHRIS WOJNO CONSULTING, INC., PROVIDED AN OVERVIEW OF THE COUNTY'S PROPOSED CHIP GRANT APPLICATION. MR. BRADHURST BRIEFLY OUTLINED THE SERVICES PROVIDED THROUGH THE COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP). THE PROPOSED PROGRAM WILL PROVIDE GRANTS AND/OR LOANS FOR LOW AND MODERATE INCOME HOUSEHOLDS IN CLERMONT COUNTY TO REPAIR AND REHABILITATE OWNER-OCCUPIED SINGLE FAMILY HOMES (PRIVATE REHABILITATION), HOMEOWNER ASSISTANCE (HOME REPAIR), HABITAT FOR HUMANITY LOT PURCHASES OR MORTGAGE BUY-DOWNS, DOWN PAYMENT ASSISTANCE (HOME OWNERSHIP), AND ADMINISTRATION AND FAIR HOUSING SERVICES. THE TOTAL AMOUNT OF GRANT FUNDING REQUESTED FOR CLERMONT COUNTY'S CHIP APPLICATION IS \$544,000.00. THE TOTAL GRANT AMOUNT REPRESENTS AN INCREASE OF \$4,000.00 FROM THE ADVERTISED BUDGET AND REFLECTS A REALLOCATION OF FUNDS WITHIN THE PRIVATE REHABILITATION AND HOME OWNERSHIP PROGRAMS.

NO ONE APPEARED IN OPPOSITION, NOR WERE ANY COMMENTS RECEIVED EITHER IN FAVOR OF, OR IN OPPOSITION TO THE PROPOSED FISCAL YEAR 2008 GRANT APPLICATION FOR THE CHIP FUNDS FOR THE COUNTY OF CLERMONT, OHIO.

HAVING NO FURTHER COMMENT TO COME BEFORE THE BOARD OF COUNTY COMMISSIONERS FOR CONSIDERATION THEREOF, THIS PUBLIC HEARING WAS CONCLUDED.

IN RE: DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT... RESOLUTION NUMBER 59-08/RESOLUTION ADOPTING THE FISCAL YEAR 2008 CLERMONT COUNTY COMMUNITY HOUSING IMPROVEMENT PROGRAM (CHIP) AND AUTHORIZING CHRISTOPHER T. WOJNO, DBA CHRIS WOJNO CONSULTING, TO FILE THE FISCAL YEAR 2008 CHIP GRANT APPLICATION RELATIVE THERETO...08-0418-001...ADOPTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Raymond Sebastian, Chief Building Official, Building Inspection Department, with the concurrence of Scot Lahrmer, Assistant County Administrator, to adopt Resolution Number **59-08** resolving to adopt the Fiscal Year 2008 Clermont County Housing Improvement Program (CHIP); to authorize Christopher T. Wojno, DBA Chris Wojno Consulting, 2429 Dale Avenue, Bexley, Ohio 43209 to file the Fiscal Year 2008 CHIP Grant Application in the amount of \$544,000.00 to provide for grants and/or loans for the Private Rehabilitation of owner-occupied single family homes, Homeowner Assistance (Home Repair), Habitat for Humanity lot purchases or mortgage buy-downs, Down Payment Assistance (Homeownership); and further, to authorize and direct Robert L. Proud, President of the Board of County Commissioners, or in his absence, any other Board member, to sign and file the appropriate Community Housing Improvement Program Application for the Program herein adopted, including all understandings and assurances therein required relative thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: OFFICE OF ECONOMIC DEVELOPMENT...GRANT AGREEMENTS WITH THE STATE OF OHIO, DEPARTMENT OF DEVELOPMENT FOR THE PROVISION OF FUNDING RELATIVE TO THE DEVELOPMENT OF

**THE BATAVIA INDUSTRIAL PARK IN BATAVIA TOWNSHIP,
CLERMONT COUNTY, OHIO...06-1109-002...EXECUTED**

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Andrew T. Kuchta, Director, Office of Economic Development, with the concurrence of Scot Lahrmer, Assistant County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, to execute two (2) Grant Agreements, and all documents relative thereto, by and between the County of Clermont, Ohio, and the State of Ohio, Department of Development (ODOD), P.O. Box 1001, 77 South High Street, 28th Floor, Columbus, Ohio 43216-1001 for the development of the Batavia Industrial Park located east of Amelia-Olive Branch Road and West of Taylor Road in Batavia Township, Clermont County, Ohio, to make land accessible for commercial and industrial development therefore, in the amounts as outlined below, effective upon execution by ODOD, pursuant to the terms and conditions set forth therein and in compliance with Section 307.64 of the Ohio Revised Code, in concert with the Grant Applications approved by the Board of County Commissioners on 11/15/06:

Grant Program	Project Description	Grant Award	Local Match	Total Amount
Industrial Site Improvement Fund Grant Program Control Number ECDD 07-295	Site Improvements	\$263,000.00	\$154,500.00	\$417,500.00
Roadwork Development Fund (629) Grant Program Control Number EDCC 07-423	Public Roadwork Improvements	\$200,000.00	\$0.00	\$200,000.00
Total		\$463,000.00	\$154,500.00	\$617,500.00

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Yea.

**IN RE: MAINTENANCE AGREEMENTS FOR VARIOUS DEPARTMENTS FOR
THE PROVISION OF MAINTENANCE ON OFFICE
EQUIPMENT...EXECUTED**

Moved by Mr. Crowell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to execute Maintenance Agreements with various vendors for the provision of maintenance on the following equipment at the rates and the terms outlined below pursuant to the terms and conditions set forth therein:

Elected Official or Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
Human Resources Department DC# 08-0321-007	Neopost, Inc. P.O. Box 45800 San Francisco, California 94145	Model MST1 Conveyer Stacker for the Mail Machine S/N: 9900ST4A0161	\$190.00	04/29/08 through 04/28/09
Office of Technology, Communications and Security/Records Management Division DC #08-0421-001	Micrographic Sciences, Inc. 622 Ohio Pike Cincinnati, Ohio 45245	Kodak Writer Model Number: I9610 S/N: 1987817/1874148 (2) Kodak Scanners Model Number: 3520D S/N: 12637936 12772620 Kodak Scanner	\$5,131.90 \$4,560.00 for both \$942.40	05/07/08 through 05/06/09

		Model Number: I280 S/N: 12386990 Kodak Microfilm Scanner Model Number: 2400 DSV S/N: 33011896 (2) Kodak Capture Software Model Number: 3520D S/N: 124034 10123668 Kodak Capture Software Model Number: I280 S/N: 150660	\$1,375.60 \$1,833.30 for both \$ 280.33	
Clermont County Municipal Court/Adult Probation Department DC# 08-0418-002	Prosource 4720 Glendale-Milford Rd. Cincinnati, Ohio 45242-3847	Konica K7145 Copier S/N: 40LE03156	\$631.00	03/15/08 through 03/14/09 or 50,000 copies whichever occurs first

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: BOARD OF COUNTY COMMISSIONERS...REQUEST TO ESTABLISH A NON-OPERATING COST CENTER WITHIN THE GENERAL FUND ENTITLED MUNICIPAL COURT ELECTRONIC MONITORING PILOT PROGRAM...08-0425-003...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of the Criminal Justice Coordinating Council and David L. Spinney, County Administrator, to establish a non-operating cost center within the General Fund entitled **Municipal Court Electronic Monitoring Pilot Program**, identified in the General Ledger as **Department 4258**, to track costs associated with a jail alternative program which is designed to reduce the jail waiting list.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2008...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve the financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2008 (Resolution Number 207-07) and/or

interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

BUDGET TRANSFER OF FUNDS:

\$ 2,700.00	From General Fund 100-1017-5300 to 100-1017-5121 (Records Retention Purchased Services to Overtime)
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SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2008:

\$ (55,812.00)	General Fund – Public Safety Non-Recurring	100-4308-5118	Temporary Salaries
\$ (26,484.00)	General Fund – Public Safety Non-Recurring	100-4308-5200	Fringe Benefits
\$ (17,413.00)	General Fund – Public Safety Non-Recurring	100-4308-5300	Purchased Services
\$ 54,482.00	General Fund – Municipal Court Electronic Monitoring Pilot Program	100-4258-5112	Regular Salaries
\$ 15,712.00	General Fund – Municipal Court Electronic Monitoring Pilot Program	100-4258-5200	Fringe Benefits
\$ 28,120.00	General Fund – Municipal Court Electronic Monitoring Pilot Program	100-4258-5300	Purchased Services
\$ 1,395.00	General Fund – Municipal Court Electronic Monitoring Pilot Program	100-4258-6300	Utilities

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2008 and any and all amendments subsequent thereto:

BOARD OF COUNTY COMMISSIONERS

David L. Spinney: One (1) day – Columbus, Ohio – Ohio’s 21st Century Transportation Task Force Meeting – Total expenses not to exceed \$18.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Tim McCartney: One (1) day – Columbus, Ohio – Public Children Services Association of Ohio 1st Quarter Trustees Meeting - Total expenses not to exceed \$90.00.

TREATMENT ALTERNATIVES TO STREET CRIME

Dee Hargitt, David Sherwood, Amy Kearns, and Robin Stricker-Carnahan: Two (2) days – Cincinnati, Ohio – National Institute on Drug Abuse Conference entitled “Blending Addiction Science and Treatment: The Impact of Evidence-Based Practices on Individuals, Families and Communities” - Total expenses not to exceed \$286.00.

COUNTY SHERIFF

Jeff Bradley and Daryl Hundley: One (1) day – Columbus, Ohio – Ohio Department of Rehabilitation and Correction Training entitled “Ohio Jail Information System” - Total expenses not

to exceed \$0.00.

Christine M. Schehr: Four (4) days – Cincinnati, Ohio – Cincinnati-Hamilton County Homeland Security Training entitled “National Incident Management System” - Total expenses not to exceed \$0.00.

Nick Goslin and Jim DeCamp: Five (5) days – Socorro, New Mexico – Incident Response to Terrorist Bombings Class - Total expenses not to exceed \$0.00.

CLERMONT COUNTY COURT OF COMMON PLEAS

Judge Jerry R. McBride: One (1) day – Columbus, Ohio – Ohio Judicial College Course entitled “Jury Trial Skills” - Total expenses not to exceed \$201.00.

CLERMONT COUNTY SEWER DISTRICT

Stephen L. Knipp and Randy Davis: One (1) day – Columbus, Ohio – Ohio Water Environment Association 2008 Collection Systems Workshop - Total expenses not to exceed \$200.00.

PROSECUTING ATTORNEY

Ashley Morris and Lisa Vetter: Three (3) days – Akron, Ohio – Attorney General’s 2008 Victim Assistance Conference - Total expenses not to exceed \$779.75.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: PERSONNEL ACTION FORMS...APPROVED

* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

LET THE RECORD SHOW: That a motion by Mrs. Walker, seconded by Mr. Proud, to approve the minutes of Regular Session of **04/29/08** carried with all members present voting affirmatively thereon.

IN RE: ADJOURNMENT...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 1:32 P.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT
MARY C. WALKER, VICE PRESIDENT
R. SCOTT CROSWELL III, MEMBER**

JUDITH KOCICA, CLERK OF THE BOARD

DATE APPROVED – 04/29/08