

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON MAY 17, 2005, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, MARY C. WALKER, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO THE FLAG.**

**IN RE: HUMAN RESOURCES DEPARTMENT...EXECUTION OF A TUITION ASSISTANCE AGREEMENT FROM A CLERMONT COUNTY EMPLOYEE...05-0412-002...EXECUTED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert Sander, Administrator, Human Resources Department, with the concurrence of Cynthia DeWitt, Assistant County Administrator, to execute a Tuition Assistance Agreement submitted by the following employee for participation in the Clermont County Tuition Assistance Program, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

<b>Department/Employee</b>	<b>Degree</b>	<b>Class Name</b>	<b>Reimbursement Amount</b>
Department of Public Safety Services David Specht DC# 05-0412-002	N/A	Introduction to Information Processing	\$261.75

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF ALTERNATE APPOINTMENT TO THE RURAL ENTERPRISE ZONE TAX INCENTIVE REVIEW COUNCIL...05-0121-002...APPROVED**

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners designate Cory Wright, Planner, Department of Community Planning and Development, as an Alternate for R. Scott Croswell III, to attend the Rural Enterprise Zone Tax Incentive Review Council on May 19, 2005, and to vote on all matters before the Council, pursuant to Section 5709.85 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**IN RE: HUMAN RESOURCES DEPARTMENT...BLANKET TRAVEL REQUEST FOR REIMBURSEMENT OF ALL ELIGIBLE EXPENSES FOR PARTICIPATION IN MEETINGS, ORGANIZATIONS, AND/OR PROGRAMS DURING CALENDAR YEAR 2005...05-0217-003...APPROVED**

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert Sander, Administrator, Human Resources Department, with the concurrence of Cynthia DeWitt, Assistant County Administrator, to approve the blanket travel request for reimbursement of all eligible expenses for participation by the Human Resources Department in and as it relates to all meetings, organizations and/or programs not requiring registration and membership dues pursuant to Section 325.21 of the Ohio Revised Code during Calendar Year 2005, pursuant to the current Policy for Reimbursement of Travel Expenses adopted by the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2005 and any and all amendments subsequent thereto.

<b>Department</b>	<b>Meetings, Organizations, and/or Programs</b>
Human Resources Department Rebecca Davidson	Industrial Commission of Ohio Hearings

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**IN RE: CLERMONT COUNTY MUNICIPAL CLERK OF COURTS...  
MAINTENANCE AGREEMENT FOR THE PROVISION OF  
MAINTENANCE ON OFFICE EQUIPMENT FOR SAME...EXECUTED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Request of Timothy R. Rudd, Clermont County Municipal Clerk of Courts, to execute a Maintenance Agreement with the following vendor for the provision of maintenance on the following equipment at the rate and the term outlined below, pursuant to the terms and conditions set forth therein:

<b>Elected Official or Department</b>	<b>Vendor</b>	<b>Equipment/Model #/ Serial Number(s)</b>	<b>Rate</b>	<b>Term</b>
Clermont County Municipal Clerk of Courts DC# 05-0504-001	Canon Business Solutions 300 Commerce Square Blvd. Burlington, New Jersey 08016	Three (3) Canon IR3300 Copiers S/N: MPH21142 MPH21077 MPH18410	\$3,606.25 Copies in excess of 254,412 will be billed at \$0.142 per copy.	05/17/05 through 05/16/06

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY  
ACTIONS FOR FISCAL YEAR 2005...APPROVED**

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2005 (Resolution Number 217-04) and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2005:**

\$ 600,000.00	Children Services Fund	208-6242-7000	Reimb/Transfers/Advances
\$ 172,000.00	Children Services Fund	208-6242-5300	Purchased Services

**REIMBURSEMENT OF FUNDS:**

\$ 121,539.90	From Children Services Fund 208-6242-7220 to Public Assistance Fund 204-0204-4821
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Upon roll call on the foregoing motion, the vote was as follows:

Mr. Crowell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2005 and any and all amendments subsequent thereto:

**COURT OF COMMON PLEAS/ADULT PROBATION DEPARTMENT**

**Jennifer Hopkins, Brian Beavers, Nicholas Gescheider, Darian Thompson and Colleen**

**Conlon:** Three (3) days –Columbus, Ohio - Sixth Annual Line Staff Training Institute sponsored by Ohio Chief Probation Officers Association - Total expenses not to exceed \$2,145.00.

**OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY**

**Joshua Hamaker:** Six (6) days – San Diego, California – The Environmental Systems Research Institute 25<sup>th</sup> Annual International Users Conference – Total expenses not to exceed \$2,026.00.

**Deborah Britton:** One (1) day – Blue Ash, Ohio – New Horizons Computer Learning Center training course entitled “MS Project 2003 Level II” - Total expenses not to exceed \$325.00.

**DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT**

**Mary J. Werner:** One (1) day – Reynoldsburg, Ohio – Community Development Conference entitled “Resources for your Community” - Total expenses not to exceed \$140.00.

**CLERMONT COUNTY SEWER DISTRICT**

**James Pindell, Shane Kelley and Don Fishback:** One (1) day – Kettering, Ohio – Ohio Water Environment Association Seminar entitled “Plant Operations and Maintenance” - Total expenses not to exceed \$15.00.

**COUNTY AUDITOR**

**Chuck Tilbury and Jack Trainor:** Four (4) days – West Chester, Ohio – County Auditors’ Association of Ohio 2005 Summer Conference - Total expenses not to exceed \$210.00.

**PROSECUTING ATTORNEY**

**Mary Lynne Birck and Elizabeth Mason:** One (1) day – Cincinnati, Ohio – National Business Institute Seminar entitled “What Judges Want You to Know About Evidence and Procedure in Federal Court”- Total expenses not to exceed \$500.00.

**CLERMONT COUNTY MUNICIPAL COURT**

**Kathleen Rodenberg:** One (1) day – Columbus, Ohio – Ohio Judicial College Seminar entitled “Landlord Tenant Issues” – Total expenses not to exceed \$143.15.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Yea.

**LET THE RECORD SHOW:** A MOTION BY MRS. WALKER, SECONDED BY MR. CROSWELL, TO GO INTO EXECUTIVE SESSION AT 1:10 P.M. PURSUANT TO SECTION 121.22(G)(1) OF THE OHIO REVISED CODE REGARDING EMPLOYMENT CARRIED WITH ALL MEMBERS VOTING AFFIRMATIVELY THEREON.

**LET THE RECORD SHOW:** THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 1:30 P.M. WITH NO ACTION TAKEN.

**IN RE: PERSONNEL ACTION FORMS...APPROVED**

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Human Resources Department, with the concurrence of David L. Spinney, County Administrator, to approve the following personnel actions:

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Michael Masterson:** PA #14015 - Attorney 2 - Change/End of Probation - Effective 02/07/2005.

**Caroline A. Whitmore:** PA #14151 - Social Services Worker 3 – Appointment/Part-Time Temporary - Effective 05/23/2005.

**CLERMONT TRANSPORTATION CONNECTION**

**Charles Drew:** PA #14144 - Vehicle Operator - Change/Other/Part-Time to Full-Time - Effective 04/30/2005.

**James R. McGee:** PA #14143 - Vehicle Operator - Separation/Retired - Effective 04/30/2005.

**Marilyn Grow:** PA #14146 - Vehicle Operator – Appointment/Part-Time Permanent - Effective 05/23/2005.

**Timothy L. Swisshelm:** PA #14145 - Vehicle Operator - Interruption/Family Medical Leave - Effective 05/09/2005.

**DEPARTMENT OF PUBLIC SAFETY SERVICES**

**Stacey A. McCue:** PA #14148 - Emergency Resource Technician - Separation/Resigned - Effective 05/04/2005.

**FLEET MAINTENANCE DEPARTMENT**

**Dennis Shiveley:** PA #14153 – Auto Mechanic 3 to Auto Mechanic 2 – Change/Demotion/ Five (5) Day Suspension – Effective 05/19/2005.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Yea.

**LET THE RECORD SHOW:** That a motion by Mr. Crowell, seconded by Mrs. Walker, to approve the minutes of Regular Session of **05/17/05** carried with all members present voting.

**IN RE: ADJOURNMENT...APPROVED**

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

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**ROBERT L. PROUD, PRESIDENT**

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**MARY C. WALKER, VICE PRESIDENT**

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**R. SCOTT CROSWELL III, MEMBER**

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**JUDITH KOCICA, CLERK OF THE BOARD**

**05/17/05**

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**DATE APPROVED**