

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON NOVEMBER 7, 2007, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, MARY C. WALKER, VICE PRESIDENT AND R. SCOTT CROSWELL III, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 1:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG BY THREE LOCAL VETERANS, RON HARTMAN, BOB DURR AND KEN JOHNSON.

IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION... NATIONAL VETERANS AWARENESS WEEK IN CLERMONT COUNTY...07-1101-004...ADOPTED

Moved by Mr. Proud, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the week of November 11, 2007 through November 17, 2007 as "National Veterans Awareness Week" in Clermont County, Ohio.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Proud, Yea; Mrs. Walker, Yes; Mr. Croswell, Yes.

IN RE: BOARD OF COUNTY COMMISSIONERS...PROCLAMATION... ADOPTION AWARENESS MONTH IN CLERMONT COUNTY...07-1030-001...ADOPTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the month of November 2007 to be "Adoption Awareness Month" in Clermont County, Ohio.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 184-07/PAYMENT OF BILLS...ADOPTED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt Resolution Number **184-07** resolving to approve payment to vendors as set forth in the General Ledger Distribution Report(s) presented by the County Auditor 11/07/07 in the total amount of \$1,113,719.28, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 185-07/PAYMENT OF BILLS...ADOPTED

Moved by Mr. Croswell, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt Resolution Number **185-07** resolving to approve payment to vendors as set forth in the General Ledger Distribution Report(s) presented by the County Auditor 11/07/07 in the total amount of \$500.00, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mr. Proud, Yea; Mrs. Walker, Abstained.

IN RE: OFFICE OF ECONOMIC DEVELOPMENT...PROFESSIONAL SERVICES AGREEMENT WITH STEPHEN SEABERG FOR MODIFICATION TO THE MICROSOFT ACCESS DATABASE FOR SAME...07-1012-007...EXECUTED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Andrew T. Kuchta, Director, Office of Economic Development, with the concurrence of Scot Lahrmer, Assistant County Administrator, to execute a Professional Services Agreement by and between the County of Clermont, Ohio, and Stephen Seaberg, 4343 West Enon Drive, Enon, Ohio 45323 for the modification of an existing relational Microsoft Access Database for the tracking and reporting of tax incentive agreements, for an amount not to exceed \$3,000.00, to be completed within 90 days upon issuance of a written Notice to Proceed from the Office of Economic Development, pursuant to the terms and conditions set forth therein and in compliance with Section 307.07 (B)(2) of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

LET THE RECORD SHOW: Scot Lahrmer, Assistant County Administrator, and Matt Van Sant, President, Clermont Chamber of Commerce, provided the Board of County Commissioners with an update regarding the United Way campaign for Clermont County. Mr. Lahrmer outlined the objectives of the campaign and identified the contributions raised by Clermont County employees. Mr. Lahrmer and Mr. Van Sant thanked everyone who participated for their generosity in making the effect a success. (DC# 07-1107-002)

IN RE: CLERMONT TRANSPORTATION CONNECTION...RESOLUTION NUMBER 186-07/RESOLUTION AUTHORIZING THE EXECUTION AND FILING OF AN APPLICATION WITH THE OHIO DEPARTMENT OF TRANSPORTATION FOR THE FISCAL YEAR 2008 DISCRETIONARY CAPITAL GRANT PROGRAM AND EXECUTION OF LETTER OF AVAILABILITY OF MATCHING FUNDS THEREFORE...07-1030-003...ADOPTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Benjamin S. Capelle, Director, Clermont Transportation Connection, with the concurrence of David L. Spinney, County Administrator, to adopt Resolution Number **186-07** resolving to authorize the Director of Clermont Transportation Connection to execute and file an Application, on behalf of the Clermont County Board of Commissioners, with the Ohio Department of Transportation, 1980 West Broad Street, Second Floor, Columbus, Ohio 43223 relative to the 2008 Discretionary Capital Grant Program in the amount of \$259,200.00 with a local match in the amount of \$64,800.00 to be provided from the CTC Capital Fund and General Fund, for a total program amount of \$324,000.00 for the purchase of three (3) replacement transit vehicles, and further to authorize Robert L. Proud, President of the Board of County Commissioners, to execute a Letter of Availability of Matching Funds in and as it relates thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...DESIGNATION OF APPOINTMENT(S) AND/OR REAPPOINTMENT(S) TO SERVE ON THE CLERMONT COUNTY FAMILY SERVICES PLANNING COMMITTEE...07-1026-002...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Tim McCartney, Director, Department of Job and Family Services, with the concurrence of David L. Spinney, County Administrator, to appoint and/or reappoint the following individuals to serve on the Clermont County Family Services Planning Committee for the purpose of gathering public input and reviewing and making program recommendations in developing and maintaining a community plan to implement the Ohio Works First Program pursuant to Section 329.06 of the Ohio Revised Code and other programs established under Chapters 5107 and 5108 of the Ohio Revised Code:

Family Services Planning Committee Members	Term
Glenn Alexander , Superintendent Clermont County Educational Service Center 2400 Clermont Center Drive Batavia, Ohio 45103	01/01/08 through 12/31/09
Matthew Van Sant , President Clermont Chamber of Commerce 4355 Ferguson Drive, Suite 150 Cincinnati, Ohio 45245	01/01/08 through 12/31/09
Regina Campbell , Attorney Legal Aid Society of Greater Cincinnati Donald P. Klekamp Community Law Building 215 E. Ninth Street, Suite 200 Cincinnati, Ohio 45202	01/01/08 through 12/31/09
Ben Capelle , Director* Clermont Transportation Connection 4003 Filager Road Batavia, Ohio 45103	01/01/08 through 12/31/09

(*New Appointment)

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY...

REVISED TABLE OF ORGANIZATION FOR SAME...07-1030-006...ADOPTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, Director, Office of Technology, Communications and Security, with the concurrence of David L. Spinney, County Administrator, to adopt a Revised Table of Organization for the Office of Technology, Communications and Security (OTCS) to eliminate the position of FM Program Manager 1 from the Facilities Management Division; to create the position of Applications Technician within the ISD/GIS Division; and to reclassify the Systems Analyst Supervisor position within the ISD/GIS Division to an OTCS Program Administrator, with said changes resulting in no overall increase in staffing levels and requiring no additional General Fund contributions, effective 11/12/07.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: CLERMONT COUNTY SEWER DISTRICT...RESOLUTION NUMBERS 187-07 THROUGH 189-07/RESOLUTIONS CERTIFYING DELINQUENT UTILITY CHARGES TO THE CLERMONT COUNTY AUDITOR FOR PLACEMENT ON THE REAL PROPERTY TAX LIST AND DUPLICATE...ADOPTED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Sukie Scheetz, Controller, Clermont County Sewer District, with the concurrence of David L. Spinney, County Administrator, to adopt Resolution Numbers **187-07 through 189-07** to certify delinquent utility charges to the Clermont County Auditor for placement on the real property tax list and duplicate of the County of Clermont, Ohio, as a lien against the property served by such connection as identified in Exhibits A, attached thereto and made a part thereof, pursuant to Sections 6103.02 and 6117.02 of the Ohio Revised Code, as outlined below:

Delinquent Utility	Total Amount
Sewer Charges Resolution Number 187-07 DC# 07-1026-004	\$16,696.80
Water Charges Resolution Number 188-07 DC# 07-1026-005	\$ 5,658.09
Miscellaneous Utility Charges Resolution Number 189-07 DC# 07-1026-006	\$15,949.93

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: COUNTY ENGINEER...CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH BARRETT PAVING MATERIALS, INC. FOR PROJECT NUMBER RS-01-07 RELATIVE TO THE 2007 ROAD RESURFACING PROGRAM LOCATED IN VARIOUS TOWNSHIPS...07-0521-002...EXECUTED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to execute Change Order Number 1 to the Contract with Barrett Paving Materials, Inc., 600 Shepherd Avenue, Cincinnati, Ohio 45215, previously ratified by the Board of County Commissioners on 08/01/07, for Project Number RS-01-07 relative to the 2007 Road Resurfacing Program located in various Townships, which represents an increase in the amount of \$40,516.25, for a total adjusted contract price to date of \$1,299,095.11 for additions, deletions and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: COUNTY ENGINEER...RELEASE OF COMBINED PERFORMANCE-MAINTENANCE BONDS AND ACCEPTANCE OF STREETS INTO THE UNION TOWNSHIP PUBLIC ROAD SYSTEM...APPROVED

Moved by Mrs. Walker, seconded by Mr. Croswell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of David L. Spinney, County Administrator, to authorize the release of Combined Performance-Maintenance Bonds, previously converted to the Maintenance Bond Phase, for the following subdivisions within Union Township, and to accept the streets in the lengths stated situated therein as public roads for placement into the Union Township Public Road System:

Subdivision	Maintenance Bond	Streets/Length (miles)
Danny Place Subdivision Section 1 Union Township DC# 01-1102-001	\$8,000.00	Danny Lane (0.02)
Melody Grove Subdivision Union Township DC# 02-0621-002	\$8,000.00	Melody Lane (0.02)

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: BOARD OF COUNTY COMMISSIONERS...YOUNG WOMEN'S CHRISTIAN ASSOCIATION OF CINCINNATI APPLICATION FOR FUNDING FOR FISCAL YEAR 2008 RELATIVE TO SHELTERS FOR VICTIMS OF DOMESTIC VIOLENCE...07-1002-001...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the Application of the Young Women's Christian Association, 898 Walnut Street, Cincinnati, Ohio 45202, received on 09/28/07 for the release of funds to be collected as fees for the issuance of marriage licenses and for the release of funds to be collected as additional fees for the filing of each new action or proceeding for annulment, divorce, or dissolution of marriage from 01/01/08 through 12/31/08, pursuant to Sections 3113.34 and 2303.201 (D) of the Ohio Revised Code for the operation of the House of Peace, a shelter for victims of domestic violence, for which the funds to be collected from 01/01/08 through 12/31/08 are estimated not to

exceed the amount of \$47,427.00 heretofore collected in Calendar Year 2006, pursuant to Section 3113.35(B) of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Crowell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: CLERMONT COUNTY COURT OF COMMON PLEAS...MAINTENANCE AGREEMENT FOR THE PROVISION OF MAINTENANCE ON OFFICE EQUIPMENT...07-1024-001...EXECUTED

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Patricia Schwartz, Court Administrator, with the concurrence of David L. Spinney, County Administrator, to execute a Maintenance Agreement for the provision of maintenance on the following equipment at the rate and the term outlined below pursuant to the terms and conditions set forth therein:

Elected Official or Department	Vendor	Equipment/Model #/ Serial Number(s)	Rate	Term
Clermont County Court of Common Pleas DC# 07-1024-001	Advantage Software 925 Central Parkway Stuart, Florida 34994	Computer Aided Transcription Program Tran Key S/N: 1943102319 Conv Key S/N: 465005635	\$595.00	12/03/07 through 12/02/08

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Yea.

IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2007...APPROVED

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of David L. Spinney, County Administrator, to approve financial/budgetary actions as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2007 (Resolution Number 213-06) and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

BUDGET TRANSFER OF FUNDS:

\$ 2,451.07	From General Fund 100-2255-5700 to 100-2255-5112 (DUI Court Materials & Supplies to Regular Salary)
\$ 2,151.00	From General Fund 100-2255-5700 to 100-2255-5200 (DUI Court Materials & Supplies to Fringe Benefits)
\$ 1,500.00	From Medical/Social Service Fund 402-1019-5700 to 402-1019-6600 (Capital Projects Materials and Supplies to Capital Outlay)
\$ 10,000.00	From Water Revenue Fund 601-8550-6600 to 601-8552-5300 (Water Administration Capital Outlay to Distribution Division Purchased Services)

\$ 100,000.00	From Water Revenue Fund 601-8550-7000 to 601-8551-5700 (Water Administration Reimb/Transfers/Advances to Treatment Division Materials & Supplies)
\$ 3,200.00	From Health Insurance Fund 810-8600-5200 to 810-8603-5112 (Health Insurance Fringe Benefits to Insurance Administration Regular Salary)
\$ 2,900.00	From Health Insurance Fund 810-8600-5200 to 810-8603-5200 (Health Insurance Fringe Benefits to Insurance Administration Fringe Benefits)

SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2007:

\$ 13,071.55	General Fund – Administration Building Mailroom	100-1302-5700	Materials & Supplies
\$ 184,163.31	Fleet Maintenance Fund	811-8610-5700	Materials & Supplies

CASH TRANSFER OF FUNDS:

\$ 184,163.31	From General Fund 100-1308-7250-0811 to Fleet Maintenance Fund 811-0811-4811
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Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Croswell, Yes; Mr. Proud, Yea.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

Recommendation of David L. Spinney, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2007 and any and all amendments subsequent thereto:

CLERMONT COUNTY SEWER DISTRICT

Danny Cossens: One (1) day – Columbus, Ohio – Ohio Section American Water Works Association Seminar entitled “Safe Drinking Water Act” - Total expenses not to exceed \$125.00.

Denita Cornwell: Two (2) days – Cincinnati, Ohio – CareerTrack Workshop entitled “How to Communicate with Tact and Professionalism” - Total expenses not to exceed \$349.00.

David Waincott: Two (2) days – Online Training Courses – CEU Plan, Inc. Training Courses entitled “Becoming a First Class Supervisor” and “Disinfectants: Disinfection By-Products” - Total expenses not to exceed \$81.90.

David L. Pigg: One (1) day – Wilmington, Ohio – Southwest Ohio Water Environment Association Sixth Annual Plant Operations Seminar - Total expenses not to exceed \$50.00.

OFFICE OF PUBLIC INFORMATION

Kathy Lehr: One (1) day – Cincinnati, Ohio – New Horizons Computer Learning Centers’ Training Course entitled “Illustrator CS2 Level 1” - Total expenses not to exceed \$305.00.

OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY

Jean Vallejo: Four (4) days – Louisville, Kentucky – New Horizons Computer Learning Centers’ Training Course entitled “Updating Your Skills from Microsoft Exchange 2000 Server or Microsoft Exchange Server 2003 to Microsoft Exchange Server 2007” – Total *revised* expenses not to exceed \$1,842.03.

DEPARTMENT OF COMMUNITY PLANNING AND DEVELOPMENT

Kyle Hanigosky: One (1) day – Dayton, Ohio – Miami Valley Chapter Ohio Planning Conference 21st Annual Planning and Zoning Workshop - Total expenses not to exceed \$60.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Crowell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

IN RE: PERSONNEL ACTION FORMS...ADOPTED

* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

LET THE RECORD SHOW: That a motion by Mrs. Walker, seconded by Mr. Crowell, to approve the minutes of Work Session of **10/02/07 and 10/09/07** carried with all members present voting affirmatively thereon.

LET THE RECORD SHOW: That a motion by Mr. Crowell, seconded by Mr. Proud, to approve the minutes of Work Session of **10/17/07** carried with Commissioners Crowell and Proud voting affirmatively thereon. Commissioner Walker abstained.

IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 190-07/RESOLUTION OF INTENT TO IMPLEMENT TAX INCREMENT FINANCING; AUTHORIZING THE COUNTY ADMINISTRATOR TO NOTIFY THE AFFECTED SCHOOL DISTRICT(S) OF THE INTENT TO ADOPT A RESOLUTION TO DECLARE PUBLIC IMPROVEMENTS WITHIN THE TERRITORY; AND AUTHORIZING THE COUNTY ADMINISTRATOR TO REQUEST A WAIVER OF THE FORTY-FIVE BUSINESS DAY NOTICE TO LOCAL SCHOOL DISTRICTS RELATIVE THERETO...07-1107-001...ADOPTED

Moved by Mrs. Walker, seconded by Mr. Crowell, that the Board of County Commissioners approve the following recommendation:

Recommendation of Andrew T. Kuchta, Director, Office of Economic Development, with the concurrence of Scot Lahrmer, Assistant County Administrator, to adopt Resolution Number **190-07** declaring the intent to implement Tax Increment Financing; to authorize the County Administrator to notify the Boards of Education of the Clermont Northeastern School District and Great Oaks Institute of Technology of the Board of County Commissioners intent to declare certain public improvements to be for a public purpose and to adopt one or more resolutions to implement Tax Increment Financing for a property located within Miami Township on or about 12/11/07, and to authorize the County Administrator to request a waiver of the forty-five business day notice to local school districts relative thereto, pursuant to and in compliance with Section 5709.77 et seq. of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Walker, Yes; Mr. Crowell, Yes; Mr. Proud, Yea.

LET THE RECORD SHOW: A MOTION BY MR. CROSWELL, SECONDED BY MRS.

WALKER, TO GO INTO EXECUTIVE SESSION AT 1:49 P.M. PURSUANT TO SECTION 121.22(G)(3) OF THE OHIO REVISED CODE REGARDING PENDING LEGAL MATTERS, CARRIED WITH ALL MEMBERS VOTING AFFIRMATIVELY THEREON.

LET THE RECORD SHOW: THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 2:15 P.M. WITH NO ACTION TAKEN.

LET THE RECORD SHOW: That a motion by Mrs. Walker, seconded by Mr. Croswell, to approve the minutes of Regular Session of **11/07/07** carried with all members present voting affirmatively thereon.

IN RE: ADJOURNMENT...APPROVED

Moved by Mr. Croswell, seconded by Mrs. Walker, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Croswell, Yes; Mrs. Walker, Yes; Mr. Proud, Yea.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT
MARY C. WALKER, VICE PRESIDENT
R. SCOTT CROSWELL III, MEMBER**

JUDITH KOCICA, CLERK OF THE BOARD

DATE APPROVED – 11/07/07