

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON JUNE 13, 2016, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, AND EDWIN H. HUMPHREY, MEMBER. LET THE RECORD SHOW THAT COMMISSIONER UIBLE WAS ABSENT THIS DATE. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 10:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

LET THE RECORD SHOW THAT THE JUNE 13, 2016 REGULAR SESSION WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <https://www.youtube.com/user/clermontcounty/playlists>

LET THE RECORD SHOW: The Board was introduced to the new employees of Clermont County by their respective department heads.

LET THE RECORD SHOW: Mark Calitri, Executive Director, Clermont County Convention and Visitors Bureau highlighted to the Board the economic impact of tourism in Clermont County. Clermont County has lead the entire region in growth in 2015 and continues this trend into 2016. He highlighted the impact of the new Kings Hammer soccer complex and the recent successful geocaching event. Mr. Calitri stated that East Fork State Park continues to be a premier hosting venue for rowing events. Mr. Calitri introduced Joel Barnhill, who has been brought on board to help with the larger and more complex events and venues. Commissioner Proud asked about the average occupancy rate at local hotels. Mr. Calitri indicated that it can range from the mid 60's during the majority of the year with summer weekend occupancy is in the 90's. Commissioner Proud thanked the Convention and Visitors Bureau for their continued support of local Bed & Breakfasts. (02-0619-001)

LET THE RECORD SHOW: John McManus, Director, Clermont Soil & Water Conservation District, provided the Commissioners with the 2016 Revisions to the Storm Water Management Plan. Detailed documentation was provided and reviewed which outlined the specifics of the status of the following program components: Storm Water Management Plan – Including the background and current status of the plan implementation and the Environmental Protection Agency's (EPA) requirement that the Plan be revised by the end of 2016. The EPA's six "Minimum Measures" include; Clermont County's permit partners, public education, public involvement and participation, illicit discharge detection and elimination, construction site runoff control and pollution prevention. Mr. McManus reviewed the items on the good housekeeping plan. Commissioner Proud asked Mr. McManus what their department had planned for the county fair. Mr. McManus indicated that Judy Krebs will be there on Tuesday of fair week at the Lykins pavilion to provide public education information to the community. Commissioner Humphrey asked if Clermont Soil and Water collaborates with the Building Department regarding new construction. Mr. McManus indicated that these departments frequently work together on these projects to ensure storm water runoff is addressed. In conclusion, Mr. McManus indicated that time will be allowed for public comments, review of comments and revisions as necessary to the 2016 Storm Water Management Plan.

LET THE RECORD SHOW: Kathleen Williams, Communications Coordinator, Office of Public Information and Robert Frost, Systems Analyst I, Information Systems Department provided a brief presentation on Clermont County's new portal, as well as, the Board of County Commissioners' new homepage. Ms. Williams demonstrated some of the features of the new site and discussed its ease of use. Mr. Frost explained the process that was used to determine what information would be entered and the format chosen and why. The goal is for the new website to go live on June 14, 2016. Commissioner Proud asked where citizens can find information regarding other offices, including the elected officials. Ms. Williams demonstrated how such items can found.

IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...CHANGE ORDER NO. 1 TO THE CONTRACT FOR SERVICES WITH BUCKEYE POWER SALES CO., INC. FOR MAINTENANCE AND REPAIR SERVICES FOR THE GENERATORS LOCATED AT THE CLERMONT COUNTY AND NORTHERN KENTUCKY TOWER SITES...15-0820-001...EXECUTED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of John F. Kiskaden, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Change Order No. 1 to the Contract for Services with Buckeye Power Sales Co., Inc., 6850 Commerce Court Drive, P. O. Box 489, Blacklick, Ohio 43004 for Maintenance and Repair Services for the Generators located at the Clermont County and Northern Kentucky Tower Sites heretofore ratified by the Board of County Commissioners on 02/29/16, to delete the maintenance and repair services for one generator unit, identified in Exhibit A as a Generac, Model # 99A04863-S, Serial # 2072159, Bauer Building #B, located at 2279 Clermont Center Drive, Batavia, Ohio 45103, which represents a decrease in the total annual amount of \$1,231.00, for a total adjusted annual contract price to date of \$14,760.00, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT... ACCEPTANCE OF THE CONTRACT FOR SERVICES WITH LEO J. BRIELMAIER COMPANY FOR THE INTERIOR ALTERATIONS TO THE CLERMONT COUNTY COURTHOUSE PROJECT AS COMPLETE AND APPROVAL OF THE APPLICATION AND CERTIFICATION FOR PAYMENT NUMBER 7, FINAL, FOR THE RELEASE OF RETAINAGE RELATIVE THERETO...14-0114-002...RATIFIED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Wade Grabowski, Director, Clermont County Facilities Management Department, with the concurrence of Stephen H. Rabolt, County Administrator, to accept the Contract for Services by and between the Board of Commissioners of Clermont County, Ohio, and Leo J. Brielmaier Company, 5848 Winton Ridge Lane, Cincinnati, Ohio 45232, for the Interior Alterations to the Clermont County Courthouse Project located at 270 East Main Street within the Village of Batavia, Ohio, as Complete as of 04/10/2015 and to approve the Application and Certification for Payment Number 7, Final which represents the release of retainage in the principal amount of \$9,400.00 relative thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT/ FLEET MAINTENANCE DIVISION...AWARD OF BID AND EXECUTION OF CONTRACT FOR THE PURCHASE AND DELIVERY OF CONSIGNED REPAIR PARTS FOR USE IN THE MAINTENANCE AND REPAIR OF COUNTY VEHICLES...16-0304-001...RATIFIED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Wade Grabowski, Director, Clermont County Facilities Management Department/Fleet Maintenance Division, with the concurrence of Stephen H. Rabolt, County Administrator, to award the bid for the **Purchase and Delivery of Consigned Repair Parts** for the Clermont County Facilities Management Department/Fleet Maintenance Division for use in the maintenance and repair of County vehicles, pursuant to the specifications, to KOI Auto Parts, 2701 Spring Grove Avenue, Cincinnati, Ohio 45225, for the lowest and best bid received on 04/28/16, **at the rates for the estimated annual units listed on the consigned repair parts forms submitted for (1) filters & fluids, (2) brake parts (3) suspension parts (4) electrical parts (5)tune-up parts and (6) general parts/supplies** for an estimated annual cost of \$70,000.00 and to execute the **Contract for Consigned Repair Parts**, effective for the period of 08/16/16 through 08/15/17, with the option to extend said contract for two (2) additional one year periods, pursuant to and in compliance with the terms and conditions specified therein and the award of bid therefore **and contingent upon the issuance and receipt of the required purchase order relative thereto.**

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

CLERMONT COUNTY COURT OF COMMON PLEAS/DOMESTIC RELATIONS DIVISION

Suzie Malloni: One (1) day – Columbus, Ohio – Supreme Court Judicial College-Certified Court Manager Seminar – Total expenses for mileage (\$121.50) estimated not to exceed \$121.50.

COUNTY CORONER

Darrell Hawkins and Deborah Hawkins: Nine (9) days – Minneapolis, Minnesota – National Association of Medical Examiners-2016 Annual Meeting – Total expenses for lodging (\$325.00), meals (\$918.00), mileage (\$935.28), registration (\$1,270.00), and other (\$150.00) estimated not to exceed \$3,598.28.

CLERMONT COUNTY WATER RESOURCES DEPARTMENT

J. Dwight Culbertson: One (1) day – Ripley, Ohio – Brown County Rural Water Association-Ohio Section-American Water Works Association SW District Summer Meeting – Total expenses for registration (\$30.00) estimated not to exceed \$30.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Judy Eschmann: One (1) day – Xenia, Ohio – South West Ohio Job and Family Services-Director's Association Meeting – Total expenses for mileage (\$60.48) estimated not to exceed \$60.48.

DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT

Adele Evans: One (1) day – Dublin, Ohio – Ohio Economic Development Association – Mid-Year Briefing – Total expenses for mileage (\$146.88), and registration (\$50.00) estimated not to exceed \$196.88.

BOARD OF COUNTY COMMISSIONERS

Thomas Eigel and Terri Ousley: One (1) day – Cincinnati, Ohio – Horan Seminar entitled: “Empowering Your Employees with a Better Way to Buy Benefits” – Total expenses for mileage (\$29.16) estimated not to exceed \$29.16.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

IN RE: PERSONNEL ACTIONS*

* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT....
REQUEST TO ADVERTISE FOR BIDS FOR THE CONSTRUCTION OF
A DOMESTIC RELATIONS CLERK OF COURTS BUILDING FOR
SAME...16-0610-003...APPROVED**

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Wade Grabowski, Director of Facilities Management, with the concurrence of Stephen H. Rabolt, County Administrator, to approve the request to advertise for bids for **The Construction of a Domestic Relations Clerk of Courts Building**, pursuant to the plans and specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 06/16/2016, scheduling a non-mandatory Pre-Bid Meeting on Wednesday, 06/22/2016 at 9:00 AM Local Time to be held at the Domestic Relations Juvenile Court Facility located at 2340 Clermont Center Drive, Batavia, Ohio 45103, with bids to be received until **2:00 P.M. Local Time on Thursday, 06/30/2016**, in the office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County’s website at the following URL link: www.clermontcountyohio.gov.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

IN RE: EXECUTIVE SESSION...APPROVED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to go into Executive Session at 11:18 A.M. pursuant to Section 121.22(G)(1) of the Ohio Revised Code to consider the appointment, employment, dismissal, discipline, promotion, demotion, or compensation of one or more public employees.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

LET THE RECORD SHOW: THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 11:33 A.M. WITH NO ACTION TAKEN.

IN RE: MINUTES OF REGULAR SESSION...APPROVED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the minutes of Regular Session of **06/13/16**.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

IN RE: ADJOURNMENT...APPROVED

Moved by Mr. Humphrey, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 11:33 A.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Proud Yea; Mr. Uible, Absent.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

ROBERT L. PROUD, PRESIDENT

DAVID H. UIBLE, VICE PRESIDENT

EDWIN H. HUMPHREY, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

**06/13/16
DATE APPROVED**