

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
JULY 13, 2016**

- A. 10:00 A.M. CALL TO ORDER
- B. 10:30 A.M. PUBLIC HEARING ON PROJECT NUMBER 6401-60132 RELATIVE TO THE CONSTRUCTION, MAINTENANCE, AND OPERATION OF THE PLUM STREET WATER PETITION PROJECT SITUATED WITHIN GOSHEN TOWNSHIP
- C. KELLY PERRY: GIS PRESENTATION

1. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 112-16/PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 112-16** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated _____, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on XX/XX/2016, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

2. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF SERVICE AGREEMENT–SYSTEM SUPPORT WITH KEVIN H. LOVING, DBA ANOTHERPROJECT.COM, FOR THE PROVISION OF SOFTWARE MAINTENANCE AND SUPPORT SERVICES FOR THE DOCUMENT IMAGING SYSTEM UTILIZED BY THE PUBLIC ASSISTANCE DIVISION OF THE DEPARTMENT OF JOB AND FAMILY SERVICES...16-0622-001...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Purchase of Service Agreement–System Support by and between the County of Clermont, Ohio, and Kevin H. Loving, dba Anotherproject.com, 95 Reister Drive, Hamilton, Ohio 45013, whose billing address is P. O. Box 6037, Oxford, Ohio 45056, to provide software maintenance and support services for the Document Imaging System utilized by the Public Assistance Division of the Department of Job and Family Services, at a cost of \$3,000.00 per year for a maximum of twenty hours of support services per year, with additional support services required therefore to be billed at a fixed rate of \$200.00 per hour for a maximum amount not to exceed \$1,500.00, and with an additional maximum amount of \$1,500.00 for materials or travel-related expenses based on actual expenses incurred for providing said services, for a total contract amount not to exceed \$6,000.00, effective for the period of 08/01/16 through 07/31/17, pursuant to and in compliance with the terms and conditions specified therein and contingent upon the issuance and receipt of a purchase order therefore.

3. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT... CHANGE ORDER NUMBER 3 TO THE CONTRACT WITH JD CONTRACTING SERVICES LLC FOR PROJECT NUMBER

2014-03 RELATIVE TO THE CLERMONT COUNTY COMMUNITY SERVICES “JAMES A. SAULS HOMELESS SHELTER PARKING LOT REPAIRS” PROJECT IN CONCERT WITH THE CLERMONT COUNTY COMMUNITY DEVELOPMENT ALLOCATION PROGRAM (CDBG) FOR FISCAL YEAR 2014...15-0817-008...

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Change Order Number 3 to the Contract with JD Contracting Services LLC, 188 Cook Ridge Road, Brooksville, KY 41004, previously ratified by the Board of County Commissioners on 10/07/15, and subsequently amended on 11/18/15 and 3/16/16, for Project Number 2014-03 relative to the Clermont County Community Services “James A. Sauls Homeless Shelter Parking Lot Repairs” Project in concert with the Clermont County Community Development Allocation (CDBG) for Fiscal Year 2014, which represents an extension of time of thirty (30) calendar days for the completion thereof, for a revised contract completion date of 06/30/16, for additions, deletions and/or modifications thereto as defined therein.

4. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT... CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH JD CONTRACTING SERVICES LLC FOR PROJECT NUMBER 2014-04 RELATIVE TO THE VILLAGE OF FELICITY “WALNUT STREET RECONSTRUCTION” PROJECT IN CONCERT WITH THE CLERMONT COUNTY COMMUNITY DEVELOPMENT ALLOCATION PROGRAM (CDBG) FOR FISCAL YEAR 2014...15-0819-003...

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Change Order Number 1 to the Contract with JD Contracting Services LLC, 188 Cook Ridge Road, Brooksville, KY 41004, previously ratified by the Board of County Commissioners on 09/09/15, for Project Number 2014-04 relative to the Village of Felicity “Walnut Street Reconstruction” Project in concert with the Clermont County Community Development Allocation (CDBG) for Fiscal Year 2014, which represents an increase in the amount of \$13,598.00 for a total adjusted contract price to date of \$248,348.50, for additions, deletions and/or modifications thereto as defined therein and contingent upon the issuance and receipt of a purchase order therefore.

5. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT... AWARD OF BID FOR PROJECT NUMBER 2015-02.2 RELATIVE TO THE VILLAGE OF OWENSVILLE “GAUCHE PARK IMPROVEMENT” PROJECT IN CONCERT WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG) PROGRAM FOR FISCAL YEAR 2015 AND EXECUTION OF CONTRACT RELATIVE THERETO...16-0510-006...

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to award the bid for Project Number 2015-02.2, relative to the Village of Owensville “Gauche Park Improvement” Project in concert with the Clermont County Community Development Block Grant Allocation (CDBG) for Fiscal Year 2015, pursuant to the plans and specifications, to Ford Development Corporation, 11148 Woodward Lane, Cincinnati, OH 45241, for the lowest and best bid received on 06/16/16 in the amount of \$165,701.00, and to execute the Contract relative thereto, with said services to commence upon issuance of a written Notice to Proceed from the Department of Community and Economic Development and to be completed by October 31, 2016, pursuant to and in compliance with the terms and conditions specified therein and contingent upon the issuance and receipt of a purchase order therefore.

6. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT ...RESOLUTION NUMBER 113-16/ RESOLUTION ADOPTING A UNIFORM COMMUNITY REINVESTMENT AREA (CRA) POLICY REGARDING THE CREATION AND IMPLEMENTATION OF COMMUNITY REINVESTMENT AREAS WITHIN CLERMONT COUNTY...16-0630-003...

Recommendation of Andrew T. Kuchta, Director, Department of Community and Economic Development, with the concurrence of Stephen H. Rabolt, County Administrator, to adopt **Resolution Number 113-16**, resolving to adopt the *Community Reinvestment Area (CRA) Program Policy*, designated as Exhibit "A", attached thereto and made a part thereof, establishing a uniform policy for Township involvement in the creation and implementation of Community Reinvestment Areas within Clermont County, pursuant to and in compliance with Sections 3735.65 – 3735.661 of the Ohio Revised Code.

7. IN RE: CLERMONT COUNTY COURT OF COMMON PLEAS/ADULT PROBATION DEPARTMENT...EXTENSION OF CONTRACT WITH PRIME HEALTH GROUP FOR MEDICATED ASSISTED TREATMENT (MAT) SERVICES IN CONCERT WITH THE SUBSIDY GRANT AGREEMENT WITH THE OHIO DEPARTMENT OF REHABILITATION AND CORRECTION, DIVISION OF PAROLE AND COMMUNITY SERVICES, BUREAU OF COMMUNITY SANCTIONS RELATIVE TO THE PROBATION IMPROVEMENT AND INCENTIVE GRANT FOR SAME...15-1211-003...

Recommendation of Julie Frey, Director, Clermont County Court of Common Pleas/Adult Probation Department, with the concurrence of Stephen H. Rabolt, County Administrator, to execute an Extension of Contract for Professional Services by and between the Board of Commissioners of Clermont County, Ohio, and Prime Health Group, 4333 East Galbraith Road, Cincinnati, Ohio 45236, previously ratified by the Board of County Commissioners on 01/20/2016, for an additional one year period, pursuant to and in compliance with Item 4 of the Contract and with all other terms and conditions to remain in full force and effect, effective 07/01/2016 through 06/30/2017, for a total amount not to exceed \$62,400.00, and in concert with the Subsidy Grant Agreement with the Ohio Department of Rehabilitation and Correction, Division of Parole and Community Services, Bureau of Community Sanctions relative to the Probation Improvement and Incentive Grant ratified by the Board of County Commissioners on 09/02/2015 *and contingent upon the issuance and receipt of a Ohio Bureau of Workers' Compensation Certificate therefore.*

8. IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...REQUEST TO EXTEND THE EXPIRATION DATE FOR THE DISPOSITION OF BIDS RECEIVED FOR THE ACQUISITION OF MAINTENANCE AND REPAIR SERVICES FOR THE UNINTERRUPTIBLE POWER SUPPLIES LOCATED AT THE CLERMONT COUNTY AND NORTHERN KENTUCKY TOWER SITES...16-0311-003...

Recommendation of John Kiskaden, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, County Administrator, to approve the request to extend the expiration date for the disposition of bids heretofore received on 05/19/16 for the acquisition of Maintenance and Repair Services for the Uninterruptible Power Supplies, located at the Clermont County and Northern Kentucky tower sites, from Monday, July 18, 2016 until Monday, August 15, 2016, to provide additional time to continue the review and evaluation of the bids therefore.

9. IN RE: CLERMONT COUNTY JUVENILE COURT... AMENDMENT NUMBER 1 TO THE CONTRACT FOR DETENTION SERVICES BETWEEN THE COUNTIES OF CLERMONT COUNTY, OHIO, AND CLINTON COUNTY, OHIO...15-0721-001...

Recommendation of Judge James A. Shriver, Clermont County Juvenile Court, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Amendment Number 1 to the Contract for Detention Services by and between the County of Clermont, Ohio, by and through the Board of County Commissioners of Clermont County, Ohio, and the Judge of the Clermont County Juvenile Court and the County of Clinton, Ohio, by and through the Board of County Commissioners of Clinton County, Ohio, and the Judge of the Clinton County Juvenile Court, for the allocation of beds for juvenile offenders at the Clermont County Juvenile Detention Center, at a rate of \$95.00 per diem/per bed, *if space is available*, previously ratified by the Board of County Commissioners on 08/26/15, which amends Article 2 of the Contract for Detention Services to *provide for the extension thereof from 07/01/16 through 06/30/2017*, with all other terms and conditions of the original contract to remain in full force and effect.

10. IN RE: FACILITIES MANAGEMENT DEPARTMENT...REQUEST FOR STATEMENTS OF QUALIFICATIONS FOR THE PROVISION OF ARCHITECTURAL SERVICES IN AND AS IT RELATES TO THE DESIGN FOR THE JUVENILE COURT FACILITY ADDITION...16-0708-001...

Recommendation of Wade Grabowski, FM Director, Facilities Management Department, with the concurrence of Stephen H. Rabolt, County Administrator, to approve the solicitation of request for statements of qualifications for the provision of architectural services in and as it relates to work necessary for the Juvenile Court Facility Addition located at 2340 Clermont Center Drive, Batavia, Ohio 45103, in accordance with the scope of services as identified in Exhibit A, attached thereto and made a part thereof, with statements of qualifications to be received until 2:00 P.M. Local Time on Thursday, August 4, 2016, in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio, 45103, This notice is published in accordance with ORC 153.67 and will also be posted on Clermont County's website at the following URL link: www.clermontcountyohio.gov.

11. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT... ISSUANCE OF ADDENDUM NO. 3 TO THE SPECIFICATIONS FOR THE CONSTRUCTION OF A DOMESTIC RELATIONS CLERK OF COURTS BUILDING FOR SAME...16-0610-003...

Recommendation of Wade Grabowski, Director of Facilities Management, with the concurrence of Stephen H. Rabolt, County Administrator, to acknowledge the issuance of Addendum No. 3 to the specifications for the construction of a **Domestic Relations Clerk of Courts Building**, on 07/08/16 *which provides Clarifications/Questions & Answers*. This notice will also be posted on Clermont County's website at the following URL link: www.clermontcountyohio.gov.

12. IN RE: OFFICE OF MANAGEMENT AND BUDGET...MEMORANDUM OF UNDERSTANDING WITH THE BOARD OF COUNTY COMMISSIONERS OF HAMILTON COUNTY FOR PARTICIPATION IN THE HAMILTON COUNTY PURCHASING DEPARTMENT'S PURCHASING PROGRAM...16-0621-006...

Recommendation of Sukie Scheetz, Director, Office of Management and Budget, with the

concurrence of Stephen H. Rabolt, County Administrator, to execute a Memorandum of Understanding by and between the Board of County Commissioners of Clermont County, Ohio, and the Board of County Commissioners of Hamilton County, Ohio, 138 East Court Street, Suite 507, Cincinnati, Ohio 45202-1226 for participation in the Hamilton County Purchasing Department's purchasing program for the Master Bid Service Package, at a cost not to exceed \$500.00, effective 08/01/2016 through 07/31/2017, pursuant to and in compliance with the terms and conditions set forth therein and contingent upon the release of the Purchase Order required therefore in concert with Requisition Number 00004272-00 dated 06/21/2016 relative thereto.

13. IN RE: BOARD OF COUNTY COMMISSIONERS...AGREEMENT WITH OHIO-KENTUCKY-INDIANA (OKI) REGIONAL COUNCIL OF GOVERNMENTS FOR COMPREHENSIVE REGIONAL PLANNING SERVICES FOR THE COUNTY OF CLERMONT, OHIO...16-0624-002...

Recommendation of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute an Agreement by and between the County of Clermont, Ohio, and the Ohio-Kentucky-Indiana (OKI) Regional Council of Governments, 720 East Pete Rose Way, Suite 420, Cincinnati, Ohio 45202 for comprehensive regional planning services for the County of Clermont, Ohio, for a total amount not to exceed \$66,650.00, effective 07/01/16 through 06/30/17, pursuant to and in compliance with the terms and conditions set forth therein and contingent upon the issuance and receipt of the purchase orders therefore.

14. IN RE: BOARD OF COUNTY COMMISSIONERS...AUTHORIZATION FOR THE ISSUANCE OF A PROCUREMENT CARD FOR AN EMPLOYEE OF THE AUDITOR'S OFFICE AND EXECUTION OF THE REQUEST FOR THE ISSUANCE OF PROCUREMENT CARD RELATIVE THERETO PURSUANT TO THE CLERMONT COUNTY PROCUREMENT CARD POLICY AND PROCEDURES FOR SAME...16-0104-001...

Recommendation of Stephen H. Rabolt, County Administrator, to authorize the issuance of a Procurement Card for Philip Vinson, an employee of the Auditor's Office, and to authorize Robert L. Proud, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the Request for the Issuance of Procurement Card relative thereto, pursuant to the Clermont County Procurement Card Policy and Procedures adopted by the Board of County Commissioners on 06/22/05 and subsequently amended on 03/28/07 and 09/24/14.

15. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2016...

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 171-15**) for Fiscal Year 2016, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

BUDGET TRANSFER OF FUNDS FOR FISCAL

YEAR 2016

FUND	FROM: ORGANIZATION - OBJECT - ACCOUNT	TO: ORGANIZATION - OBJECT - ACCOUNT	AMOUNT
PUBLIC ASSISTANCE	DJFS Income Maintenance BARGAINING UNIT - SALARY 2401 - 06 - 01 - 083000 - 511700 -	DJFS Income Maintenance OVERTIME 2401 - 06 - 01 - 083000 - 512100 -	\$ 25,000.00
PARK DISTRICT	Park District REGULAR SALARY 7200 - 21 - 27 - 891000 - 511200 -	Park District OVERTIME 7200 - 21 - 27 - 891000 - 512100 -	\$ 1,500.00
GENERAL FUND	Communications Center BARGAINING UNIT - SALARY 1000 - 04 - 01 - 111000 - 511700 -	Communications Center OVERTIME 1000 - 04 - 01 - 111000 - 512100 -	\$ 17,000.00

CASH TRANSFER OF FUNDS FOR FISCAL YEAR 2016

FROM: FUND - OBJECT - ACCOUNT	TO: FUND - OBJECT - ACCOUNT	AMOUNT
SEWER REVENUE TRANSFERS OUT TO ENTERPRISE 6002 - 12 - 01 - 151000 - 700600 -	WATER & SEWER COMBINED SERVICES OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	\$ 170,000.00
WATER REVENUE TRANSFERS OUT TO ENTERPRISE 6001 - 11 - 01 - 141000 - 700600 -	WATER & SEWER COMBINED SERVICES OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	\$ 170,000.00
GENERAL FUND TRANSFERS OUT TO SPEC REV 1000 - 06 - 01 - 035328 - 700200 -	PUBLIC ASSISTANCE OPERATING TRF IN FROM GEN FUND 2401 - 06 - 01 - 081000 - 480100 -	\$ 25,000.00
GENERAL FUND TRANSFERS OUT TO SPEC REV 1000 - 06 - 01 - 035328 - 700200 -	PUBLIC ASSISTANCE OPERATING TRF IN FROM GEN FUND 2401 - 06 - 01 - 081000 - 480100 -	\$ 95,129.75
GENERAL FUND TRANSFERS OUT TO SPEC REV 1000 - 06 - 01 - 035328 - 700200 -	CHILDRENS SERVICES OPERATING TRF IN FROM GEN FUND 2402 - 06 - 01 - 085000 - 480100 -	\$ 60,000.00

16. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

JUVENILE COURT

Judge James Shriver: Four (4) days – Cincinnati, Ohio – The Supreme Court of Ohio-Opening Summit for the Regional Judicial Opioid Initiative – Total expenses for lodging (\$460.00), mileage (\$19.44), and other (\$23.00) estimated not to exceed \$502.44.

COUNTY SHERIFF

Christina Harmon and Jaime Herren: One (1) day – Maineville, Ohio – Hamilton Township Administration Course entitled: “Surviving & Thriving Behind the Badge” – Total expenses for registration (\$100.00) estimated not to exceed \$100.00.

James Malloni, Paul Kamphaus, and Mary Gregory: One (1) day – Columbus, Ohio – Ohio State Employment Relations Board-Conference on Ohio Public Sector Fact-Finding – Total expenses for registration (\$450.00) estimated not to exceed \$450.00.

CLERMONT COUNTY WATER RESOURCES DEPARTMENT

Bobby Herbert: Two (2) days – Covington, Kentucky – Fred Pryor Seminars-Making the Transition from Staff to Supervisor – Total expenses for meals (\$17.00), mileage (\$40.82), and registration (\$199.00) estimated not to exceed \$256.82.

Bobby Herbert: Two (2) days – Dayton, Ohio – American Trainco Inc. Seminar-Variable Frequency Drives – Total expenses for meals (\$34.00), mileage (\$189.00), and registration (\$1,100.00) estimated not to exceed \$1,323.00.

Jordan Kattine: Up to Eighteen (18) months for completion – Batavia, Ohio – Operator Training Committee of Ohio, Inc.-Water Distribution Course – Total expenses for registration (\$495.00) estimated not to exceed \$495.00.

John Browne: Up to Eighteen (18) months for completion – Batavia, Ohio – Operator Training Committee of Ohio, Inc.-Basic Wastewater Treatment Correspondence Course – Total expenses for registration (\$560.00) estimated not to exceed \$560.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Kevin O'Brien: Four (4) days – Cleveland, Ohio – The United Council on Welfare Fraud-Annual Training Conference – Total expenses for lodging (\$450.00), meals (\$256.00), mileage (\$259.20), registration (\$295.00), and other (\$100.00) estimated not to exceed \$1,360.20.

Judy Eschmann: One (1) day – Xenia, Ohio – South West Ohio Job and Family Services-Directors' Association Meeting – Total expenses for mileage (\$60.48) estimated not to exceed \$60.48.

BUILDING INSPECTION DEPARTMENT

Carl Lamping: Four (4) days – Kansas City, Missouri – Kansas City Convention Center-2016 International Code Council Annual Conference and Group B Hearings – Total expenses for lodging (\$550.00), meals (\$256.00), registration (\$625.00), and other (\$319.00) estimated not to exceed \$1,750.00.

DEPARTMENT OF PUBLIC SAFETY SERVICES

John Kiskaden: Five (5) days – Orlando, Florida – Association of Public-Safety Communications Official-2016 Conference and Exposition – Total expenses for airfare (\$300.00), car rental (\$360.00), lodging (\$1,300.00), meals (\$295.00), registration (\$420.00), and other (\$100.00) estimated not to exceed \$2,775.00.

17. IN RE: PERSONNEL ACTIONS...