

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
OCTOBER 5, 2016**

- A. 10:00 A.M. CALL TO ORDER**
- B. 10:00 A.M. RECOGNITION OF SERGEANT FIRST CLASS MATT BIRKOFER OF THE UNITED STATES ARMY IN HONOR OF HIS SERVICE TO OUR COUNTRY**

1. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 153-16/PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 153-16** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated **October 5, 2016**, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2016**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

2. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF SERVICE AGREEMENT WITH GIBALT, INC., DBA GIBALT CHILDREN'S CENTER, FOR THE PROVISION OF RESIDENTIAL TREATMENT SERVICES FOR SAME...16-0926-001...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Purchase of Service Agreement by and between the County of Clermont, Ohio, and Gibault, Inc., dba Gibault Children's Center, 6401 South US Highway 41, Terre Haute, Indiana 47802, for the provision of residential treatment services for a specific child referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates as defined therein, effective for the period of 08/29/16 through 08/28/17, pursuant to and in compliance with the terms and conditions specified therein **and contingent upon the issuance and receipt of a purchase order therefore.**

3. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICE....REQUEST TO ADVERTISE FOR BIDS FOR THE PURCHASE OF PRE-PAID FUEL CARDS FOR USE BY ELIGIBLE PARTICIPANTS OF THE TEMPORARY ASSISTANCE TO NEEDY FAMILIES (TANF) PROGRAM AND THE NON-EMERGENCY TRANSPORTATION (NET) PROGRAM FOR SAME...16-0923-001...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to approve the request to advertise for bids for the Purchase of Pre-Paid Fuel Cards for use by eligible participants of the Temporary Assistance to Needy Families (TANF) Program, the Non-Emergency Transportation (NET) Program, the Food Assistance Employment Training (FAET) Program, as well as, to other individuals outside of these funding streams as need is determined by the Department of Job and Family Services, pursuant to the specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 10/13/16, with bids to

be received therefore **until 2:00 P.M. Local Time on Thursday, 10/27/16**, in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103, where they will be publicly opened and read aloud shortly thereafter. This notice is also posted on Clermont County’s website at the following URL link: www.clermontcountyoio.gov.

**4. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
RELEASE OF MAINTENANCE BOND AS SURETY FOR THE
INSTALLATION OF A SEWER MAIN EXTENSION AND ACCEPTANCE
OF SAME INTO THE COUNTY SEWER SYSTEM...15-0924-001...**

Recommendation of Heath Wilson, P.E., Engineer, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to authorize the release of the Maintenance Bond which provided surety for the installation of the sewer main extension to serve the following subdivision and to accept said sewer main extension into the County Sewer System pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision	Township	Sewer Main Extension Bond
Lexington Run Subdivision Bugler’s Sound, Phase 4	Batavia	\$3,000.00

**5. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
EXTENSION OF CONTRACT WITH MATRIX IMAGING SOLUTIONS,
INC. FOR THE GENERATION AND MAILING OF UTILITY BILLS AND
NOTICES FOR SAME...13-0809-005...**

Recommendation of Sukie Scheetz, Director, Office of Management and Budget, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to execute an Extension of Contract by and between the Board of County Commissioners of Clermont County, Ohio, and Matrix Imaging Solutions, Inc., 6341 Inducon Drive East, Sanborn, New York, 14132 for the Generation and Mailing of Utility Bills and Notices for the Clermont County Water Resources Department, previously ratified by the Board of County Commissioners on 10/23/2013, which represents the first one (1) year renewal period therefore, pursuant to and in compliance with Article 10 of the referenced contract, effective 11/07/2016 through 11/06/2017, for a total estimated amount of \$144,704.00, with all other terms and conditions thereof to remain in full force and effect and contingent upon the receipt of revised and/or current Certificates of Liability Insurance therefore.

**6. IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...LEASE
AGREEMENT WITH THE BOARD OF EDUCATION OF THE U.S.
GRANT JOINT VOCATIONAL SCHOOL DISTRICT FOR THE LEASE
OF PREMISES FOR THE SITE OF THE EMERGENCY
COMMUNICATIONS SYSTEM TOWER AND RELATED EQUIPMENT
FOR SAME...16-0803-001...**

Recommendation of John F. Kiskaden, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Lease Agreement by and between the Board of Clermont County Commissioners and the Board of Education of the U.S. Grant Joint Vocational School District, 3046 State Route 125, Bethel, Ohio 45106, for the lease of premises for the site of the emergency communications system tower and related equipment as depicted in Exhibit “A”, attached thereto and made a part thereof, for a term of five (5) years commencing 11/01/2016 through 10/31/2021, for the sum of \$47,913.60, payable in sixty (60) equal installments of \$798.56, with the option to renew this lease agreement for two (2) subsequent five (5) year terms, with the understanding that the renewal rate for the subsequent term(s) shall in no event increase by an amount less than twelve percent (12%) of the initial base rental nor increase more than twenty-one percent (21%) of the initial base rental as stated therein,

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pursuant to and in compliance with the terms and conditions set forth therein and contingent upon the release of the required Purchase Order in concert with Requisition Number 00004775-00 dated 08/01/16 relative thereto.

7. IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...LAND LEASE AGREEMENT WITH THE BOARD OF TOWNSHIP TRUSTEES OF WAYNE TOWNSHIP FOR THE LEASE OF REAL PROPERTY FOR THE SITE OF AN EMERGENCY COMMUNICATIONS TOWER AND RELATED EQUIPMENT AND APPURTENANCES RELATIVE THERETO...16-0920-002...

Recommendation of John F. Kiskaden, Director, Department of Public Safety Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Land Lease Agreement by and between the Board of County Commissioners of Clermont County, Ohio, and the Board of Township Trustees of Wayne Township, 6306 State Route 133, Goshen, Ohio, 45122-9516 for the lease of real property for the siting of an emergency communications tower and related equipment and appurtenances as required therefore and as more fully described/depicted in Exhibit A, attached thereto and made a part thereof, in consideration of payment in the amount of \$1.00 per year, effective upon execution for a term of five (5) years, and which shall automatically renew on each annual anniversary date thereof for a term of five (5) years unless terminated by either party thereto, pursuant to and in compliance with the terms and conditions set forth therein.

8. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT... AMENDMENT TO THE CONTRACT FOR JANITORIAL SERVICES FOR VARIOUS COUNTY FACILITIES WITH ALPHA & OMEGA BUILDING SERVICES, INC....15-0424-006...

Recommendation of Wade Grabowski, Director, Clermont County Facilities Management Department, with the concurrence of Stephen H. Rabolt, County Administrator, to execute an Amendment to the Contract for Janitorial Services for Various County Facilities for Annual Level II Service by and between the Board of County Commissioners of Clermont County, Ohio, and Alpha & Omega Building Services, Inc., 2843 Culver Avenue, Kettering, Ohio 45429, previously ratified by the Board of County Commissioners on 06/03/15, which represents an extension to the contract for the first of two (12) twelve month renewal periods therefore, pursuant to and in compliance with Article 10 of the referenced contract, for a total amount not to exceed \$445,902.47, effective for the period of 06/04/16 through 06/03/17, with all other terms and conditions of the original contract to remain in full force and effect.

9. IN RE: COUNTY ENGINEER...COPPER CREEK MEADOWS SUBDIVISION/MIAMI TOWNSHIP...RECORD PLAT NUMBER 629-2980 AND COMBINED PERFORMANCE AND MAINTENANCE BOND, AS WELL AS, THE PERFORMANCE BOND FOR SIDEWALKS AS SURETY FOR SAME...16-0831-001...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to execute **Record Plat Number 629-2980** for the following subdivision located within Miami Township, and further to execute the Combined Performance and Maintenance Bond, as well as, the Performance Bond for Sidewalks as Surety for same relative to the construction of the below listed street:

Subdivision	Performance and Maintenance Bond	Performance Bond for Sidewalks	Street/Length (miles)
Copper Creek Meadows Subdivision Miami Township	\$13,000.00/\$13,000.00* *Secured by Official Check Number 938026 drawn on Union Savings Bank for A & A Real Estate Investment, LLC, 10635 Deerfield Road, Montgomery, Ohio 45242	\$7,180.00* *Secured by Official Check Number 938027 drawn on Union Savings Bank for A & A Real Estate Investment, LLC, 10635 Deerfield Road, Montgomery, Ohio 45242	Evergreen Lane (0.060)

10. IN RE: COUNTY ENGINEER...NOTIFICATIONS OF ROAD CLOSURES AND TEMPORARY DETOURS TO THROUGH TRAFFIC ON LOCUST CORNER ROAD LOCATED IN PIERCE TOWNSHIP AND CLOUGH PIKE LOCATED IN UNION TOWNSHP...16-0930-002 AND 16-0930-001...

Recommendation of Stephen H. Rabolt, County Administrator, to acknowledge the receipt of notifications from Patrick J. Manger, County Engineer, on 09/29/2016, of his determination to close the following roads to through traffic, with the understanding that all advanced warning and detour signs will be erected and maintained accordingly, pursuant to and in compliance with Section 5543.17 of the Ohio Revised Code:

Locust Corner Road, at the Intersection of Behymer Road on Locust Corner Road, located in Pierce Township, for a culvert replacement (Culvert Number CC73-23), beginning Thursday, October 6, 2016 through Friday, October 7, 2016, between the hours of 7:00 A.M. to 5:00 P.M., as depicted on the Locust Corner Road Culvert No. CC73-23 Replacement Detour Map included therewith

Clough Pike, 260' North of Riddle Road on Clough Pike, located in Union Township, for a culvert replacement (Culvert Number CC33-23), beginning Tuesday, October 4, 2016 through Wednesday, October 5, 2016, between the hours of 7:00 A.M. to 5:00 P.M., as depicted on the Clough Pike Culvert No. CC33-23 Replacement Detour Map included therewith

11. IN RE: BOARD OF COUNTY COMMISSIONERS...ACCEPTANCE OF PLAN CHANGES AND CONTRIBUTION RATES FOR GROUP MEDICAL, STOP LOSS, DENTAL, VISION AND VOLUNTARY ACCIDENT BENEFITS FOR THE 2017 EMPLOYEE BENEFIT YEAR AND AUTHORIZATION TO OBTAIN THE AGREEMENTS THEREFORE FOR RATIFICATION THEREOF...

Recommendation of Yvonne Smith, Benefits Coordinator and Horan Associates, Inc., with the concurrence of Thomas J. Eigel, Assistant County Administrator, to resolve (1) to accept the recommended changes to the Employee Medical and Stop Loss Plans, add a Preventive Care Dental Plan, and accept Allstate as the vendor for Voluntary Accident Coverage, as presented to the Board by Horan on 09/21/2016, which is attached hereto and made a part thereof; (2) to authorize Human Resources to obtain Agreements for the services contained herein, for submittal to the Board of County Commissioners for ratification thereof; and (3) to establish the 2017 Cafeteria Plan reflecting the Employer and Employee Benefit Contributions for medical, dental and vision coverage as listed below relative thereto as follows:

2017 Medical Plans

CDHP (Per Pay)	COUNTY CONTRIBUTION	EMPLOYEE CONTRIBUTION**	County HSA Contribution
SINGLE	\$ 189.25	\$ 26.03	\$25.00
EE + SPOUSE*	\$ 362.11	\$ 89.49	\$50.00
EE + CHILDREN	\$ 301.76	\$ 71.24	\$50.00
FAMILY*	\$ 581.18	\$ 122.77	\$50.00

COPAY (Per Pay)	COUNTY CONTRIBUTION	EMPLOYEE CONTRIBUTION
SINGLE	\$ 233.77	\$ 36.88
EE + SPOUSE*	\$ 446.27	\$ 121.57
EE + CHILDREN	\$ 371.91	\$ 97.98
FAMILY*	\$ 716.65	\$ 169.99
DENTAL (Per Pay)	FULL COVERAGE PLAN	'NEW' PREVENTIVE CARE
SINGLE	\$ 12.73	\$ 7.21
EE + SPOUSE	\$ 35.06	\$ 19.87
EE + CHILDREN	\$ 32.28	\$ 18.30
FAMILY	\$ 39.14	\$ 22.18
VISION (Per Pay)	<i>(same as 2016)</i>	
SINGLE	\$2.97	
EE + SPOUSE	\$6.60	
EE + CHILDREN	\$6.91	
FAMILY	\$8.08	

***Spousal surcharge will increase to \$50 per pay for employees electing spousal coverage through the county when the spouse has coverage available through their own employer.**

****The premium shown does not include the reduction for participating in the Primary Care Physician Initiative. The \$120 or \$240 credit will appear as a separate line item on the employees payroll stub.**

12. IN RE: BOARD OF CLERMONT COUNTY COMMISSIONERS...SERVICES AGREEMENT WITH BETHESDA HEALTHCARE, INC. DBA TRI-HEALTH EAP FOR THE PROVISION OF AN EMPLOYEE ASSISTANCE PROGRAM AND WORKLIFE SERVICES FOR ALL ELIGIBLE COUNTY EMPLOYEES AND THEIR DEPENDENTS DURING FISCAL YEAR 2017...16-0912-004...

Recommendation of Yvonne Smith, Benefits Coordinator, with the concurrence of Thomas J. Eigel, Assistant County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or in his absence, any other member of the Board of County Commissioners, to execute a Services Agreement by and between the County of Clermont, Ohio and Bethesda Healthcare, Inc., dba Tri-Health EAP, 11129 Kenwood Road, Cincinnati, Ohio 45242, for the provision of the Employee Assistance Program and Worklife Services for all

eligible County employees and their covered dependents, at the rate of \$14.76 per covered employee per year, for an estimated annual amount of \$20,000.00 based upon the current number of eligible employees, effective for the period of 1/1/2017 through 12/31/2017, pursuant to and in compliance with the terms and conditions set forth therein and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2017 and the issuance and receipt of the purchase order therefore.

13. IN RE: BOARD OF COUNTY COMMISSIONERS...WORKERS' COMPENSATION SERVICE AGENCY AGREEMENT WITH COMPMANAGEMENT, LLC FOR RECEIVING, PROCESSING, ANALYZING, AND EXAMINING CLAIMS FILED AGAINST THE COUNTY'S RISK WITH THE OHIO BUREAU OF WORKERS' COMPENSATION...16-0930-003...

Recommendation of Thomas J. Eigel, Assistant County Administrator, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or in his absence, any other member of the Board of County Commissioners, to execute the Workers' Compensation Service Agency Agreement by and between the Clermont County Board of County Commissioners and CompManagement, LLC, P.O. Box 884, Dublin, Ohio 43017-0884 designating CompManagement, LLC as the Exclusive Agent of the County of Clermont, Ohio, to receive, process, analyze, and examine claims filed against the County's risk with the Ohio Bureau of Workers' Compensation, for a three year term with the effective periods and costs therefore as delineated below, and, in addition thereto and in concert therewith, upon the request of Thomas J. Eigel or Stephen H. Rabolt, subsequent to the recommendation of Clermont County's Safety Coordinator, to authorize CompManagement, LLC to provide up to six (6) safety-related training sessions during any annual term of this agreement or any extension thereof, in accordance with Article 6.4 entitled Optional Services at Additional Fee, at an additional annual cost of \$2,000.00, pursuant to and in compliance with the terms and conditions set forth therein and contingent upon the issuance and receipt of the purchase order required therefore, as well as, the authority of the signatory to sign and submit via electronic signature.

PERIOD	COST
November 1, 2016 - October 31, 2017	\$16,500.00
November 1, 2017 - October 31, 2018	\$17,000.00
November 1, 2018 - October 31, 2019	\$17,500.00
Optional Renewal # 1	
November 1, 2019 - October 31, 2020	\$17,500.00
Optional Renewal # 2	
November 1, 2020 - October 31, 2021	\$17,900.00

14. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2016...

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 171-15**) for Fiscal Year 2016, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

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SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2016

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Sheriff Road Patrol OVERTIME 1000 - 04 - 19 - 438000 - 512100 -	\$ 47,512.00
WORKERS' COMPENSATION PROGRAM	Worker's Compensation Program OTHER EXPENSES 8004 - 00 - 01 - 175000 - 530000 -	\$ 13,000.00

BUDGET TRANSFER OF FUNDS FOR FISCAL YEAR 2016

<u>FUND</u>	<u>FROM: ORGANIZATION - OBJECT - ACCOUNT</u>	<u>TO: ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Juvenile Detention FRINGE BENEFITS 1000 - 04 - 14 - 281000 - 520000 -	Juvenile Detention OTHER EXPENSES 1000 - 04 - 14 - 281000 - 530000 -	\$ 25,000.00
GENERAL FUND	Juvenile Court OTHER EXPENSES 1000 - 02 - 14 - 271000 - 530000 -	Probate Court OTHER EXPENSES 1000 - 02 - 15 - 301000 - 530000 -	\$ 3,500.00
GENERAL FUND	Juvenile Court MAGISTRATE SALARY 1000 - 02 - 14 - 271000 - 511400 -	Probate Court MAGISTRATE SALARY 1000 - 02 - 15 - 301000 - 511400 -	\$ 1,300.00
GENERAL FUND	Public Safety - Non-Operating FRINGE BENEFITS 1000 - 04 - 01 - 034329 - 520000 -	Public Safety - Non-Operating REGULAR SALARY 1000 - 04 - 01 - 034329 - 511200 -	\$ 1,900.00

CASH ADVANCE OF FUNDS FOR FISCAL YEAR 2016

<u>FROM: FUND - OBJECT - ACCOUNT</u>	<u>TO: FUND - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL DRAINAGE IMPROVEMENT ADVANCES OUT TO GEN FUND 4020 - 00 - 00 - 004020 - 702100 - PARTIAL REPAY OF 6/17/15 ADV	GENERAL FUND ADVANCES IN CAPITAL PROJECT 1000 - 01 - 01 - 032329 - 482300 -	\$ 7,202.80

15. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

CLERMONT COUNTY COURT OF COMMON PLEAS

Gary Scalf: Four (4) days – Columbus, Ohio – The Supreme Court of Ohio (Judicial E-Academy) Course entitled: “Module VI: Purposes and Responsibilities of Courts 2016” – Total expenses for lodging (\$327.00), meals (\$120.00), mileage (\$118.80), registration (\$150.00), and other (\$88.00) estimated not to exceed \$803.80.

COUNTY SHERIFF

Courtney McGuffey, Shaun Thompson, Chris Paproski, and Josh Oberschlake: One (1) day – Cincinnati, Ohio – Hamilton County Emergency Management Agency Course entitled: “Planning and Intervention for Gangs, Hate, and Terrorist Groups in Rural Jails and Prisons” – Total estimated expenses not to exceed \$0.00.

Steve Leahy: Six (6) days – Columbus, Ohio – Buckeye State Sheriffs’ Association-New Sheriffs’ Training – Total expenses for meals (\$324.50) estimated not to exceed \$324.50.

Steve Leahy: Six (6) days – Columbus, Ohio – Buckeye State Sheriffs’ Association-New Sheriffs’ Training – Total expenses for meals (\$324.50) estimated not to exceed \$324.50.

Samantha Heist: Three (3) days – London, Ohio – Ohio Peace Officer Training Academy Course entitled: “Field Training Officer Program (Ohio Model)” – Total expenses for lodging (\$30.00), and registration (\$200.00) estimated not to exceed \$230.00

CLERMONT COUNTY WATER RESOURCES DEPARTMENT

Stephen Knipp: One (1) day – Wilmington, Ohio – Ohio Rural Water Association-2016 Fall Expo and Sportsman’s Outing – Total expenses for registration (\$110.00) estimated not to exceed \$110.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

Gretchen Behimer: One (1) day – Cincinnati, Ohio – Ohio Association of County Behavioral Health Authority Foundation Training entitled: “Behavioral Health Redesign 201” – Total expenses for mileage (\$27.00), and registration (\$40.00) estimated not to exceed \$67.00.

Judy Eschmann and Shonya Agin: One (1) day – Cincinnati, Ohio – Clermont Chamber of Commerce-2016 Business @ Breakfast – Total expenses for registration (\$50.00) estimated not to exceed \$50.00.

Carmen Hogel: One (1) day – Dublin, Ohio – Ohio Association of Child Caring Agencies / Embassy Suites-Dublin-Symposium on HB 50 ‘Fostering Connections Act’ Implementation – Total expenses for registration (\$50.00) estimated not to exceed \$50.00.

16. IN RE: PERSONNEL ACTIONS...