

**BOARD OF COUNTY COMMISSIONERS  
DRAFT AGENDA  
NOVEMBER 2, 2016**

- A. 10:00 A.M. CALL TO ORDER
- B. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G) (1) OF THE OHIO REVISED CODE TO CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION, OR COMPENSATION OF ONE OR MORE PUBLIC EMPLOYEES

**1. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 166-16/PAYMENT OF BILLS...**

Recommendation that the Board of County Commissioners adopt **Resolution Number 166-16** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated **November 2, 2016**, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2016**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

**2. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...PURCHASE OF SERVICE AGREEMENTS WITH VARIOUS PROVIDERS FOR THE PROVISION OF TRADITIONAL, TREATMENT AND THERAPEUTIC FOSTER CARE SERVICES AND INDEPENDENT LIVING SERVICES FOR SAME...**

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to execute Purchase of Service Agreements by and between the County of Clermont, Ohio, and the providers identified below, for the provision of traditional, treatment and therapeutic foster care services, as well as independent living services as specified below for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates as identified therein, effective 01/01/17 through 12/31/17, pursuant to and in compliance with the terms and conditions specified therein **and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2017 and the issuance of purchase orders therefore:**

<b>Provider Name/Address</b>	<b>Services Provided</b>	<b>Effective Date</b>
Pressley Ridge 7162 Reading Road, Suite 900 Cincinnati, Ohio 45237 <b>Corporate Address:</b> 5500 Corporate Drive, 4 <sup>th</sup> Floor Pittsburgh, Pennsylvania 15237 DC#16-1024-008	Traditional Foster Care Services Treatment Foster Care Services	01/01/17 through 12/31/17
The Marsh Foundation 1229 Lincoln Hwy Van Wert, Ohio 45891 <b>Mailing Address:</b> P.O. Box 150 Van Wert, Ohio 45891	Traditional Foster Care Services Therapeutic Foster Care Services	01/01/17 through 12/31/17

DC#16-1024-003		
Adriel School, Inc. 414 North Detroit Street, P.O. Box 188 West Liberty, Ohio 43357 DC#16-1024-006 *Contingent upon the receipt of a current Certificate of Liability Insurance	Traditional Foster Care Services Therapeutic Foster Care Services	01/01/17 through 12/31/17
Child Focus, Inc. 555 Cincinnati-Batavia Pike Cincinnati, Ohio 45244 DC#16-1024-007	Traditional Foster Care Services Treatment Foster Care Services Independent Living Services	01/01/17 through 12/31/17
Focus on Youth, Inc. 8904 Brookside Avenue West Chester, Ohio 45069 DC#16-1024-004	Traditional Foster Care Services Treatment Foster Care Services	01/01/17 through 12/31/17

**3. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AGREEMENT FOR NATIONAL WEBCHECK PROGRAM SERVICES AND EQUIPMENT WITH THE OHIO ATTORNEY GENERAL FOR THE PROVISION OF BUREAU OF CRIMINAL INVESTIGATION (BCI) AND FEDERAL BUREAU OF INVESTIGATION (FBI) BACKGROUND CHECKS FOR SAME...16-1024-010...**

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute the Agreement for National WebCheck Program Services and Equipment by and between the Board of Clermont County Commissioners, on behalf of the Clermont County Department of Job and Family Services, and the Ohio Attorney General, Bureau of Criminal Investigation, Civilian Quality Assurance, P.O. Box 365, London, Ohio 43140, whose remittance address is Treasurer State of Ohio, Ohio BCI&I Fiscal, P.O. Box 365, London, Ohio 43140, to allow staff of the Department of Job and Family Services to continue to obtain Bureau of Criminal Investigation (BCI) background checks and Federal Bureau of Investigation (FBI) background checks on all new employees (including interns) and potential in-home child care providers, as well as, potential foster and/or adoptive parents, through the National WebCheck Program and Equipment, at the current rate of \$22.00 for a BCI background check, and \$24.00 for an FBI background check, to be billed based on usage per month, effective upon the date of signature by the Ohio Attorney General for a period of three (3) years thereafter, pursuant to and in compliance with the terms and conditions specified therein, and contingent upon the issuance and receipt of a purchase order therefore.

**4. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/ OHIOMEANSJOBS-CLERMONT COUNTY...NEOPOST USA METER RENTAL AGREEMENT AND ADDENDUM WITH NEOPOST USA, INC. FOR THE RENTAL OF A NEOPOST DIGITAL POSTAGE METER FOR SAME..16-1024-012...**

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute a Neopost USA Meter Rental Agreement by and between the County of Clermont, Ohio, and Neopost USA, Inc., 10300 Alliance Road, Suite 107, Cincinnati, Ohio 45242, Remittance Address: 25880 Network Place, Chicago, Illinois 60673-1258, as well as the Addendum relative thereto, attached thereto and made a part thereof, for the rental of a digital postal meter to be utilized by the Department of Job and Family Services/OhioMeansJobs-Clermont County, located at 756 Old State Route 74, Cincinnati, Ohio 45245, at a cost not to exceed \$533.61, effective 11/22/16 through 11/21/17, pursuant to and in

compliance with the terms and conditions specified therein, *and contingent upon the issuance and receipt of a purchase order therefore.*

**5. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF WATER AND SEWER MAIN EXTENSIONS FOR SAME...16-1024-009...**

Recommendation of Heath Wilson, P.E., Engineer, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to execute Maintenance Bonds in the amounts outlined below as surety for the installation of Water and Sewer Main Extensions to serve the following subdivision:

Subdivision	Township	Water Main Extension Bond	Sewer Main Extension Bond
Jackson Woods Subdivision Section 1	Miami	\$5,500.00	\$12,500.00

**6. IN RE: CLERMONT TRANSPORTATION CONNECTION...PURCHASE OF SERVICE AGREEMENT WITH JMK TRANSPORTATION LLC FOR THE PROVISION OF SECONDARY TRANSPORTATION PROVIDER SERVICES FOR THE NON-EMERGENCY TRANSPORTATION (NET) AND THE AT-RISK PREGNANCY TRANSPORTATION PROGRAMS IN CONCERT WITH THE MEMORANDUM OF UNDERSTANDING WITH THE CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES RELATIVE THERETO...16-1017-005...**

Recommendation of Lisa Gatwood, Director, Clermont Transportation Connection, with the concurrence of Stephen H. Rabolt, County Administrator, to execute a Purchase of Service Agreement by and between the Board of County Commissioners , Clermont County, Ohio, and JMK Transportation LLC, 1855 Broadway Street, Higginsport, Ohio 45131, for the provision of Secondary Transportation Provider Services for the Non-Emergency Transportation (NET) and the At-Risk Pregnancy Transportation Programs in concert with the Memorandum of Understanding with the Clermont County Department of Job and Family Services previously ratified by the Board of County Commissioners on 01/27/16 relative thereto, for a total amount not to exceed \$49,999.00, effective for the period of 10/01/16 through 12/31/16, pursuant to and in compliance with the terms and conditions specified therein *and contingent upon the release of the Purchase Order required therefore in concert with Requisition Number 00005903-00 dated 10/27/2016 relative thereto.*

**7. IN RE: CLERMONT TRANSPORTATION CONNECTION...REQUEST TO ADVERTISE FOR BIDS FOR THE PROVISION OF A SECONDARY TRANSPORTATION PROVIDER FOR THE NON-EMERGENCY TRANSPORTATION (NET) AND THE AT-RISK PREGNANCY TRANSPORTATION PROGRAMS IN CONCERT WITH THE MEMORANDUM OF UNDERSTANDING WITH THE CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES...16-1018-002...**

Recommendation of Lisa Gatwood, Director, Clermont Transportation Connection, with the concurrence of Stephen H. Rabolt, County Administrator, to approve the request to advertise for bids for the provision of a Secondary Transportation Provider for the Non-Emergency Transportation (NET) and the At-Risk Pregnancy Transportation Programs, pursuant to the specifications and in concert with the Memorandum of Understanding with the Clermont County Department of Job and Family Services previously ratified by the Board of County

Commissioners on 01/27/16 and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 11/10/16, with bids to be received until **2:00 P.M. Local Time on Monday, 11/28/16**, in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960 where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County’s website at the following URL link: [www.clermontcountyohio.gov](http://www.clermontcountyohio.gov).

**8. IN RE: COUNTY RECORDER...RESOLUTION NUMBER 167-16/  
RESOLUTION ADOPTING A VETERANS IDENTIFICATION PROGRAM AND AUTHORIZING THE ISSUANCE OF OHIO VETERANS IDENTIFICATION CARDS BY THE CLERMONT COUNTY RECORDER PURSUANT TO SECTIONS 317.241 AND 317.242 OF THE OHIO REVISED CODE...16-1018-003...**

Recommendation of Deborah Hall Clepper, Clermont County Recorder, with the concurrence of Howard Daugherty, Director, Clermont County Veterans Service Commission, to adopt **Resolution Number 167-16** resolving to authorize the office of the Clermont County Recorder to issue Ohio Veterans Identification Cards to individuals who have met the requirements set forth in Section 317.241 of the Ohio Revised Code through the County Veterans Identification Program, with no fee to be collected by the Clermont County Recorder from any person qualified to obtain a Veterans Identification Card in concert with the afore stated County Veterans Identification Program and with all Veterans Identification Cards issued to conform to the material and design standards as established in Section 317.242 of the Ohio Revised Code.

**9. IN RE: COUNTY ENGINEER...GLENWOOD TRAILS SUBDIVISION/  
SECTION 2B/BATAVIA TOWNSHIP...RECORD PLAT NUMBER 629-2982 AND COMBINED PERFORMANCE AND MAINTENANCE BOND, AS WELL AS, PERFORMANCE BOND FOR SIDEWALKS AS SURETY FOR SAME...16-1024-001...**

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to execute **Record Plat Number 629-2982** for the following subdivision located within Batavia Township, and further to execute the Combined Performance and Maintenance Bond, as well as, the Performance Bond for Sidewalks as Surety for same relative to the construction of the below listed street:

Subdivision	Performance and Maintenance Bond	Performance Bond for Sidewalks	Street/Length (miles)
Glenwood Trails Subdivision Section 2B Batavia Township	\$20,000.00/\$10,000.00	\$20,920.00	Glenwood Trail (0.090)

**10. IN RE: COUNTY ENGINEER...JACKSON WOODS SUBDIVISION/PHASE 1/MIAMI TOWNSHIP...RECORD PLAT NUMBER 629-2983 AND COMBINED PERFORMANCE AND MAINTENANCE BOND, AS WELL AS, PERFORMANCE BOND FOR SIDEWALKS AS SURETY FOR SAME...16-1026-001...**

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to execute **Record Plat Number 629-2983** for the following subdivision located within Miami Township, and further to execute the Combined Performance and Maintenance Bond, as well as, the Performance Bond for Sidewalks as Surety for same relative to the construction of the below listed streets:

Subdivision	Performance and Maintenance Bond	Performance Bond for Sidewalks	Street/Length (miles)
Jackson Woods Subdivision Phase 1 Miami Township	\$56,000.00/\$20,000.00	\$63,080.00	Harper Lane (0.239) Nora Court (0.041)

**11. IN RE: COUNTY ENGINEER...CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH SCHERZINGER DRILLING, INC. FOR PROJECT NUMBER OH-28-15 RELATIVE TO THE FRANK WILLIS MEMORIAL ROAD LANDSLIDE STABILIZATION PROJECT LOCATED IN OHIO TOWNSHIP...16-0517-004...**

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Robert L. Proud, President of the Board of County Commissioners, or, in his absence, any other member of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with Scherzinger Drilling, Inc., PO Box 202, Miamitown, Ohio 45041 for Project Number OH-28-15 relative to the Frank Willis Memorial Road Landslide Stabilization Project located in Ohio Township, which represents a decrease in the amount of \$13,425.00, for a total adjusted contract price to date of \$123,974.00, for additions, deletions and/or modifications thereto as defined therein.

**12. IN RE: COUNTY ENGINEER...NOTIFICATION OF ROAD CLOSURE AND TEMPORARY DETOUR TO THROUGH TRAFFIC ON TWIN BRIDGES ROAD LOCATED IN WILLIAMSBURG TOWNSHIP...16-1027-001...**

Recommendation of Stephen H. Rabolt, County Administrator, to acknowledge the receipt of a notification from Patrick J. Manger, County Engineer, on 10/26/2016, of his determination to close the following road to through traffic, with the understanding that all advanced warning and detour signs will be erected and maintained accordingly, pursuant to and in compliance with Section 5543.17 of the Ohio Revised Code:

**Twin Bridges Road**, between 3409 and 3431 Twin Bridges Road, located in Williamsburg Township, for a culvert replacement (Culvert Number CC124-6), beginning Monday, October 31, 2016 through Tuesday, November 1, 2016, between the hours of 7:00 A.M. to 5:00 P.M., as depicted on the Twin Bridges Road Culvert No. CC124-6 Replacement Detour Map included therewith

**13. IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF REAPPOINTMENT TO SERVE ON THE CLERMONT COUNTY PUBLIC LIBRARY BOARD OF TRUSTEES...16-0405-003...**

Recommendation to reappoint Chris Hamm, 5072 Palermo Road, Cincinnati, Ohio 45244, to serve on the Clermont County Public Library Board of Trustees, for the term of 01/01/2017 through 12/31/2023, pursuant to and in compliance with Section 3375.22 of the Ohio Revised Code.

**14. IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF REAPPOINTMENTS TO SERVE ON THE CLERMONT COUNTY BOARD OF DEVELOPMENTAL DISABILITIES...**

Recommendation of Dan Ottke, Superintendent, Clermont County Board of Developmental Disabilities, to reappoint the following individuals to serve on the Clermont County Board of Developmental Disabilities, each for a full four year term, pursuant to and in compliance with

Section 5126.026 of the Ohio Revised Code:

Clermont County Board of Developmental Disabilities Committee Members	Term
<b>Emily Chesnut</b> 863 Jerome Park Cincinnati, Ohio 45244 D.C. # 14-0616-001	01/01/2017 through 12/31/2020*  *Reappointment (1 <sup>st</sup> Full Four Year Term)
<b>Kim L. Pellington</b> 1058 Weber Road Loveland, Ohio 45140 D.C. # 09-0202-007	02/04/2017 through 02/03/2021*  * Reappointment (3 <sup>rd</sup> Full Four Year Term)

**15. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2016...**

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 171-15**) for Fiscal Year 2016, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2016**

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
<b>INDIGENT GUARDIANSHIP</b>	<b>Indigent Guardianship</b> <b>OTHER EXPENSES</b> 2354 - 02 - 15 - 303000 - 530000 -	<b>\$ 3,500.00</b>
<b>ROSS RD RID</b>	<b>Ross Road RID</b> <b>OTHER EXPENSES</b> 2708 - 00 - 00 - 002708 - 530000 -	<b>\$ 671.24</b>

**BUDGET TRANSFER OF FUNDS FOR FISCAL YEAR 2016**

<u>FUND</u>	<u>FROM: ORGANIZATION - OBJECT - ACCOUNT</u>	<u>TO: ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
<b>GENERAL FUND</b>	<b>Juvenile Court</b> <b>OTHER EXPENSES</b> 1000 - 02 - 14 - 271000 - 530000 -	<b>Juvenile Detention</b> <b>OTHER EXPENSES</b> 1000 - 04 - 14 - 281000 - 530000 -	<b>\$ 30,000.00</b>

**CASH ADVANCE OF FUNDS FOR FISCAL YEAR 2016**

<u>FROM: FUND - OBJECT - ACCOUNT</u>	<u>TO: FUND - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
<b>COMMUNITY DEVELOP BLOCK GRANT</b> <b>ADVANCES OUT TO GEN FUND</b>  2621 - 07 - 01 - 061000 - 702100 - REPAY 10/8/2014 ADV CDBG/GF	<b>GENERAL FUND</b>  ADVANCES IN FROM SPEC REVENUE  1000 - 01 - 01 - 032329 - 482200 -	<b>\$ 100,000.00</b>

**16. IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO...**

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Building Inspection Department Carl Lamping and/or Staff DC# 15-1203-001 <i>* Revised/ Previously Approved on 12/09/15 for \$165.00</i>	National Fire Protection Association	\$175.00*	12/01/16 Through 11/30/17

**17. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...**

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2016 and any and all amendments subsequent thereto:

**COMMON PLEAS CLERK OF COURTS**

**Barbara Wiedenbein, Alice Fricke and Erin Scranton:** Three (3) days – Columbus, Ohio – Clerk of Court’s Association of Ohio-2016 Winter Conference– Total expenses for lodging (\$686.40), meals (\$531.00) and registration (\$200.00), estimated not to exceed \$1,417.40.

**COUNTY RECORDER**

**Deborah Clepper:** One (1) day – Columbus, Ohio – County Recorder’s Association of Ohio-2016 Winter Conference – Total expenses for mileage (\$135.00) estimated not to exceed \$135.00.

**CLERMONT COUNTY WATER RESOURCES DEPARTMENT**

**Bryan Gruber, Shane Kelley and John Weber:** One (1) day – Cincinnati, Ohio – Metropolitan Sewer District of Greater Cincinnati – 2016 Ohio Water Environment Association Hands-on Seminar – Total expenses for registration (\$60.00) estimated not to exceed \$60.00.

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Timothy Dick:** Three (3) days – Columbus, Ohio – Public Children Services Association of Ohio Executive Membership Meeting – Total expenses for lodging (\$258.00), meals (\$150.00), mileage (\$130.14) and registration (\$170.00), estimated not to exceed \$708.14.

**18. IN RE: PERSONNEL ACTIONS...**