

THE BOARD OF COUNTY COMMISSIONERS HELD AN INFORMAL REGULAR SESSION ON MONDAY, OCTOBER 19, 2015, WITH COMMISSIONERS EDWIN H. HUMPHREY, ROBERT L. PROUD, AND DAVID H. UIBLE IN ATTENDANCE.

ALSO IN ATTENDANCE WERE STEPHEN H. RABOLT, COUNTY ADMINISTRATOR, AND DEBORAH BRITTON, CLERMONT COUNTY COMMISSIONERS' OFFICE. ADDITIONAL ATTENDEES AT THE INFORMAL REGULAR SESSION ARE LISTED ON THE ATTACHED ATTENDANCE SHEET.

LET THE RECORD SHOW THAT THE OCTOBER 19, 2015 INFORMAL REGULAR SESSION WAS VIDEOTAPED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE INFORMAL REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <https://www.youtube.com/user/clermontcounty/playlists>

Started shortly before 10:30

THE FOLLOWING ISSUES WERE PRESENTED FOR DISCUSSION:

1. Issue - Levy Discussion - Clermont County Board of Developmental Disabilities (CCDD), Dan Ottke, Superintendent, Rex Parsons, CCDD Board President.

Discussion - Mr. Ottke provided a brief review of the forecast CCDD originally provided to the Board on July 2015, Mr. Ottke noted the 2016 State Budget has now been confirmed. Mr. Ottke stated the significant changes to CCDD's State Budget funds will be changes in House Bill 66 Personal Property Reimbursement Tax for \$64,010 annually that they will no longer be received starting in 2016 and Senate Bill 287 Electric Deregulation, which provided \$265,051 in 2015 and \$132,394 in 2016, which will go away beginning in 2017.

Mr. Ottke provided a comparison chart showing the four continuing levies and one 5-year operating levy currently in place and the amount of projected revenue generated by the residential and commercial effective levy rates. The chart also displayed the projected revenue if the 1.0 mil and .4 mil levies were to be replaced with a new levy at the current valuations. The revenue generated by passing these two new continuing levies would be approximately \$3.4M annually.

During 2013-2014 CCDD sold one building, reduced staff size by 30 by outsourcing adult day services and placed a freeze on new services into 2015 to reduce costs. They intend to continue the freeze on new services into 2016 at this time if they are not able to find additional funding.

Mr. Ottke stated CCDD does apply for federal funding to provide services such as:

- Early Intervention and School Age Services
- Full Time Residential and Day supports (including Transportation)
- Drop-in supports in the home
- Vocational and Day supports
- Respite and Assistance with Summer Care
- Adaptive Equipment and Accessibility Needs
- Supported Employment
- Emergency Assistance
- Behavior Support

Mr. Ottke also noted that most federal grants do require local match to receive funding.

Mr. Ottke shared several stories about CCDD clients and the services they received as examples of the lifespan of services. CCDD provides services from birth to end of life planning.

CCDD is asking that both the 1979 .4 mil and 1980 1.0 mil levies at today's effective rates be placed on the March ballot for a single combined replacement levy going forward. Mr. Ottke stated the average homeowner, would see an additional cost of approximately \$56.00 annually, or about \$4.70 a month. CCDD feels this would allow their agency to address the waiting lists as well as stabilize the financial outlook through the remainder of the decade.

Commissioner Uible asked what CCDD used as the average home value? David Sininger, Director of Business Operations, CCDD stated he did not have that information with him today, but he would certainly get that information to the Board.

Commissioner Proud stated he believes that Clermont County does have one of the best Board of Developmental Disabilities in the State. Mr. Ottke stated they are very proud of their reputation and the fact that they have been accredited for more than 20 years by an organization called CARF, which represents rehabilitation facilities similar to an ISO (International Organization for Standardization rating method) as well as being accredited at the State level.

Conclusion/Follow-Up Action Needed – The Board will review the levy proposals and provide direction to staff for preparing materials to be voted upon in session.

2. **Issue - Levy Discussion - Clermont Senior Services (CSS), Cindy Jenkins-Gramke, Executive Director**

Discussion – Ms. Gramke provided the Board with a PowerPoint presentation, reviewing information she provided in April 2015 as well as providing the Board with an overview of Clermont Senior Services and their mission, the average client for CSS is female, age 75, lives alone and has an income of approx. \$1200/mo. The youngest a client can be is 60 and Ms. Gramke stated the oldest senior they currently provide services to just turned 106.

Commissioner Uible asked if the youngest client is 60 if there was a minimum age to qualify for assistance from CSS? Ms. Gramke stated there is no specific age limit.

Ms. Gramke did note the age limit for "The Older Americans Act (Title III)" is now age 60, stating that CSS cannot charge any fees for anyone receiving Title III services, they can have suggested donations but CSS cannot require a client to pay for services.

Ms. Gramke indicated that currently CSS serves nearly 5,000 customers. The breakdown by age is as follows:

21% age 60-69
28% age 70-79
25% age 80-89
6% age 90+

Ms. Gramke provided a revenue history from 1969 through 2016 showing the growth and then a steady decline since 2008 due to the revaluation of property.

Commissioner Uible asked between 2001 and 2008 the budget almost doubled from 4.4M to 8M do you know how many additional clients you took on during that period? Ms. Gramke stated she did not have the statistics with her. She would need to go back to her records from October 2008 when she returned to the agency, and provide the Board with the number of clients serviced at that time.

Commissioner Humphrey asked if those revenues included are all sources including federal and levy dollars? Ms. Gramke stated that is correct, 73% of the revenue comes from the taxpayers through the current levy.

Ms. Gramke provided an overview of both the revenue sources as well as the expenditures by program during 2014. Commissioners Uible asked how many individuals receive care in the Critical Home Care group? Ms. Gramke stated they project to serve 1,560 clients in 2015

with 94,000 hours of home care. Commissioner Humphrey asked about transportation and how many clients that would include? Ms. Gramke stated the estimate for transportation clients is approximately 1,400, with 60,000 trips and about 700,000 miles.

Ms. Gramke indicated they have made reductions in staff as well as consolidated services to reduce costs since 2008. Commissioner Proud stated he knows that volunteers have always played a vital role in CSS programs such as meals on wheels. He asked if that is still the case? Ms. Gramke stated that in 2008, volunteers delivered 10% of the meals on wheels program and volunteers are now delivering 73%.

Through the Ohio Department of Transportation's 5310 Specialized Transportation Program in coordination with OKI's recommendation, CSS has been awarded six new vehicles in 2015 and five new vehicles in 2016.

Ms. Gramke provided a chart detailing CSS actual revenues and expenses from 2008 to current as well as the projections from 2016 through 2021. Further stating that CSS keeps four months cash balance in reserve due to the levy money not being received until the first part of May or the end of April.

Commissioner Uible asked what the big change was in 2014? Stating there seemed to be a large drop in the net assets in 2014. Ms. Gramke stated there was a mortgage pay down in June 2014 of \$1,250,000 to reduce debt as well as the monthly obligations.

Ms. Gramke and the CSS Board are asking that the Board support CSS in placing a 5-year renewal of the 1.3 mil levy on the 2016 primary ballot.

Conclusion/Follow-Up Action Needed - The Board will review the levy proposals and provide direction to staff for preparing materials to be voted upon in session.

3. Issue - Capital Budget - Sukie Scheetz, Director, Office of Management & Budget

Discussion – Ms. Scheetz provided a brief review of 2015 capital projects completed year to date. Ms. Scheetz reviewed the status of the larger projects that have been completed or are currently in progress such as:

- Microwave/Pager/800 MHz upgrade
- Board of Elections electronic poll books and equipment upgrade
- TID contribution
- Annual Fleet vehicle replacements
- Engineer's building/land
- Two major HVAC replacements
- Adult Probation courthouse basement renovation
- Heritage Building roof
- Information Systems Department (ISD) annual upgrades/replacements
- Bathroom renovation project at Permit Central.

She also provided information on the remaining projects budgeted for completion in 2015:

- Domestic Relations Clerk of Courts Offices
- Installation of storage building
- Airport crack sealing
- Upgraded signage
- Clerk of Court's Auto Title records storage building demo/parking
- Communications Center tower site HVAC upgrades
- Completion of Computer/ISD Purchases
- Probate Court HVAC replacements
- Corcoran Building stairwell replacement

Commissioner Uible asked if we receive state funding for the crack sealing at the airport? Ms. Scheetz stated that we did not receive funding for that, this year we received funding for the tree removal and next year we applied for money to repave the taxiways. Mr. Rabolt explained that each year we apply for grant funding through the Ohio Department of Transportation Aviation Division as per the guidelines of the grant application for the year. In FY2014, the funding was specifically to be used for obstacle removal, Commissioner Proud stated there have been years in which we have applied and not been awarded grant funds.

Ms. Scheetz stated that the General Fund reserves have always been a source of funding for the capital plan. Ms. Scheetz detailed the capital plan spending from 2016-2020 as coming from the following sources; \$21.8M from the 1.0 Mil inside millage, \$1.5M from the General Fund, \$0.1M from grant funds, and \$0.2 from proceeds of the sale of buildings.

Commissioner Uible asked how long we have had the 1.0 inside millage? Ms. Scheetz said she believes it dates back to the early 1990's, Commissioner Proud stated he believed that to be correct. Ms. Scheetz noted that on the upcoming charts the balance would decrease due to cash funding some of the projects and then it will start to grow again over the coming years until we have to start replacing infrastructure, buildings or higher cost assets.

Ms. Scheetz provided an overview of the upcoming expenses including the new construction at an expected \$10.4M, building maintenance \$3.9M, building updates \$0.6M, equipment replacements \$4.2M, remodels/renovations \$0.4M and other expenses \$0.6M which includes property tax collection fees as well as the telephone capital.

Mr. Rabolt asked if Ms. Scheetz would provide some details regarding the equipment replacements, which includes County vehicle replacements? Ms. Scheetz stated that the Vehicles account for \$2.7M of the \$4.2M of the equipment replacement budget, noting this covers all the General Fund vehicles the majority it being for Sheriff's Office vehicles. The next largest departments are Adult Probation and Building Inspection; Ms. Scheetz noted that the vehicle replacement budget does not include Clermont Transportation Connection, Department of Job and Family Services or Water Resources Department vehicles.

Commissioner Proud asked when the next revaluation of property will occur? Chris Mehlman, Clermont County Auditor's Office stated the next revaluation would occur in 2017.

Mr. Rabolt stated the capital plan is fluid and occasionally there will be a need to move projects forward if necessary to cover emergencies or immediate need items as they arise.

Conclusion/Follow-Up Action Needed – No action necessary.

Adjournment

Informal Regular Session was adjourned.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

EDWIN H. HUMPHREY, PRESIDENT

ROBERT L. PROUD, VICE PRESIDENT

DAVID H. UIBLE, MEMBER

STEPHEN H. RABOLT, COUNTY ADMINISTRATOR

11/18/15
DATE APPROVED