

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 23, 2012, WITH THE FOLLOWING MEMBERS PRESENT: ROBERT L. PROUD, PRESIDENT, AND DAVID H. UIBLE, MEMBER. LET THE RECORD SHOW THAT COMMISSIONER HUMPHREY WAS ABSENT THIS DATE. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 10:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

**LET THE RECORD SHOW THAT THE APRIL 23, 2012 REGULAR SESSION WAS VIDEOTAPED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <http://www.clermontcountyohio.gov/videos-bcc.aspx>.**

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the month of May, 2012 to be "Parents Who Host, Lose the Most: Don't be a Party to Teenage Drinking Month" in Clermont County, Ohio. (DC# 12-0210-005)

Recommendation of the Board of County Commissioners, Clermont County, Ohio, to issue a Proclamation designating the month of May, 2012 to be "Foster Care Month" in Clermont County, Ohio. (DC# 12-0210-005)

**IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS, AND SECURITY/  
CLERMONT COUNTY EMERGENCY MANAGEMENT AGENCY...  
FIRST AMENDMENT TO THE GRANT AGREEMENT WITH THE  
OHIO EMERGENCY MANAGEMENT AGENCY (OEMA) FOR THE  
FISCAL YEAR 2009 STATE HOMELAND SECURITY PROGRAM FOR  
SAME...10-0129-001...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Brian L. Dunkle, OTCS Director, Office of Technology, Communications and Security, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Pam Broughton, Director, Clermont County Emergency Management Agency, to execute, on behalf of the Board of Clermont County Commissioners, the First Amendment to the Grant Agreement (Sub-Grantee Grant Agreement Number 0000020607) with the Ohio Emergency Management Agency (OEMA), 2855 West Dublin-Granville Road, Columbus, Ohio 43235-2206 for the Fiscal Year 2009 State Homeland Security Program Grant for the prevention, planning, response and recovery from a possible terrorism incident, previously ratified by the Board of County Commissioners on 02/10/10, ***to extend the end date of the grant performance period therefore from 04/30/12 to 06/30/12 for completion thereof***, pursuant to and in compliance with the terms and conditions set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: OFFICE OF TECHNOLOGY, COMMUNICATIONS AND SECURITY/  
CLERMONT COUNTY EMERGENCY MANAGEMENT AGENCY...  
GRANT APPLICATION FOR FUNDING FOR THE FY11 STATE  
HOMELAND SECURITY PROGRAM AND AUTHORIZATION TO  
EXECUTE THE SUB-GRANTEE GRANT AGREEMENT RELATIVE**

**THERE TO...12-0412-008...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Brian L. Dunkle, OTCS Director, Office of Technology, Communications and Security, with the concurrence of Stephen H. Rabolt, County Administrator, to authorize Pam Broughton, Director, Clermont County Emergency Management Agency, to submit a Grant Application to the Ohio Emergency Management Agency (OEMA), a division of the Ohio Department of Public Safety, 2855 West Dublin-Granville Road, Columbus, Ohio 43235-2206 for the FY11 State Homeland Security Program (SHSP) from the U.S. Department of Homeland Security, Office for Domestic Preparedness in the amount of \$88,912.00 for the prevention, protection, response and recovery from a possible terrorism incident, and, in concert therewith, to authorize her as the Sub-Grantee Grant Manager to execute the Grant Agreement (Sub-Grantee Grant Agreement Number 35034) and to administer the FY11 SHSP Grant Program for the County of Clermont, Ohio, pursuant to and in compliance with the terms and conditions set forth therein, effective for the performance period of 09/01/11 through 04/30/14.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: HUMAN RESOURCES DEPARTMENT...EXECUTION OF A TUITION ASSISTANCE APPLICATION FROM A CLERMONT COUNTY EMPLOYEE...06-0328-003...EXECUTED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert E. Sander, Director, Human Resources Department, with the concurrence of Stephen H. Rabolt, County Administrator to authorize the President of the Board of County Commissioners, or in his absence, any other member of the Board of County Commissioners, to execute a Tuition Assistance Application submitted by the following employee for participation in the Clermont County Tuition Assistance Program, pursuant to Section 4.12 of the Clermont County Personnel Policy and Procedures Manual:

Department/Employee	Class Name(s)
County Sheriff Jessica Frye	Contemporary Moral Issues

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: DEPARTMENT OF HUMAN RESOURCES...AMENDMENT TO APPENDIX 4.09 OF THE CLERMONT COUNTY PERSONNEL POLICY AND PROCEDURES MANUAL WITH RESPECT TO THE CLERMONT COUNTY CLASSIFICATION PLAN AND REVISION TO THE TABLE OF ORGANIZATION FOR THE CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES TO CREATE TWO NEW POSITIONS IN CONCERT WITH RESOLUTION NUMBER 22-12 RATIFIED ON 02/16/12 RELATIVE TO THEIR DESIGNATION AS FISCAL AGENT AND ADMINISTRATIVE ENTITY FOR OHIO AREA 12 WORKFORCE AREA...12-0423-003...RATIFIED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert E. Sander, Director, Department of Human Resources, and Michael R. Pride, Director, Department of Job and Family Services, with the concurrence of Stephen H. Rabolt, County Administrator, to amend Appendix 4.09 of the Clermont County Personnel Policy and Procedures Manual with respect to the Clermont County Classification Plan to create the positions of Workforce Investment Board (WIB) Board Administrator, Classification #39155, Pay Range E, and Workforce Investment Board (WIB) Executive Assistant, Classification #39151, Pay Range 13 and to revise the Table of Organization for the Clermont County Department of Job and Family Services to add the afore stated positions thereto in concert with Resolution Number 22-12 ratified by the Clermont County Board of Commissioners on 02/16/12 relative to the designation of the Clermont County Department of Job and Family Services as the Fiscal Agent and Administrative Entity of Ohio Area Workforce Area and, to direct the Department of Human Resources to update as necessary the internet links and appendices and to reproduce and transmit the revisions to all department heads and supervisors and the same are hereby instructed to incorporate said revisions into their copies of the Clermont County Personnel Policy and Procedures Manual effective 04/23/2012.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: DEPARTMENT OF HUMAN RESOURCES...REVISIONS TO THE TABLES OF ORGANIZATION FOR THE BOARD OF COUNTY COMMISSIONERS AND THE OFFICE OF TECHNOLOGY, COMMUNICATIONS, AND SECURITY...12-0423-004 AND 12-0423-005...RATIFIED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Robert E. Sander, Director, Department of Human Resources, with the concurrence of Stephen H. Rabolt, County Administrator, to revise the Tables of Organization for the Board of County Commissioners and the Office of Technology, Communications, and Security by transferring the Facilities Management Department and the Emergency Management Agency from the Office of Technology, Communications, and Security Table of Organization to the Board of County Commissioners Table of Organization reporting directly to the County Administrator; and to further revise the Board of County Commissioners Table of Organization by eliminating the vacant position of Administrative Support Supervisor, Class #19144, Pay Range 14, and adding the position of Executive Assistant 2, Class #79125, Pay Range A, and to realign the reporting structure of one or more positions on the Table of Organization of the Board of County Commissioners' Office as defined therein effective 04/23/2012; and, to direct the Department of Human Resources to update as necessary the internet links and appendices and to reproduce and transmit the revisions to all department heads and supervisors and the same are hereby instructed to incorporate said revisions into their copies of the Clermont County Personnel Policy and Procedures Manual.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF APPOINTMENT AND/OR RE-APPOINTMENT TO SERVE ON THE CLERMONT COUNTY PLANNING COMMISSION...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to appoint and/or re-appoint the following individuals to serve on the Clermont County Planning Commission for the term outlined below, pursuant to Section 713.22 of the Ohio Revised Code:

Name/Address	Term
Mark P. Carter 6623 Saddlebrook Court Loveland, Ohio 45140 DC# 09-0203-002	03/31/12 through 03/30/15  (Re-Appointment)
Hearsel Gorman, Jr. 4632 Ross Road Batavia, Ohio 45103 DC# 12-0423-002	04/23/12 through 03/30/15  (New Appointment/Representative of Limited Home Rule Government Township – Succeeds Gary Nichols)

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Department of Job and Family Services Michael R. Pride and/or Staff DC# 11-1219-006	National Child Support Enforcement Association (NCSEA)	\$315.00	07/01/12 through 06/30/13

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: BLANKET TRAVEL REQUEST FOR REIMBURSEMENT OF ELIGIBLE ROUTINE TRAVEL EXPENSES FOR PARTICIPATION IN MEETINGS, ORGANIZATIONS AND/OR PROGRAMS DURING CALENDAR YEAR 2012...12-0412-001...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following blanket travel request(s) for reimbursement of eligible expenses for participation by the following Elected Official(s) or Department(s) and/or Staff, in and as it relates to reimbursement of routine travel expenses associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) relative to all meetings, organizations and/or programs during Calendar Year 2012, pursuant to the current policy for Reimbursement of Travel Expenses (Section 4.08) adopted by the Board of

County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto as outlined below:

Department	Meetings, Organizations and/or Programs
Clermont County Office of Technology, Communications and Security Brian L. Dunkle	All Necessary and Required Training, Educational Seminars, Management Meetings and Conferences

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: BOARD OF COUNTY COMMISSIONERS...FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2012...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of Stephen H. Rabolt, County Administrator, to approve financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation Resolution for Fiscal Year 2012 (Resolution Number 178-11), including legal level of control, and/or interfund transactions as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2012:**

AMOUNT	FUND NAME & CODE ORGANIZATION DESCRIPTION	FUNCTION -DIVISION- ORG CODE	OBJECT CODE	OBJECT DESCRIPTION	PROJECT CODE
\$ 3,000.00	Enhanced Wireless 911 Fund 2542	04-01-113000	530000	Purchased Services	
\$ 5,000.00	Enhanced Wireless 911 Fund 2542	04-01-113000	570000	Materials & Supplies	
\$ 4,000.00	Enhanced Wireless 911 Fund 2542	04-01-113000	630000	Utilities	

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation of Stephen H. Rabolt, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board and in compliance with the Annual Appropriations for Fiscal Year 2012 and any and all amendments subsequent thereto:

**CLERMONT COUNTY COURT OF COMMON PLEAS**

**Jennifer Mitchell:** One (1) day – Mason, Ohio – Thirty-First Annual Twelfth Appellate District Judicial Conference and Appellate Seminar – Total expenses for mileage (\$27.75) and registration (\$85.00) estimated not to exceed \$112.75.

**CLERMONT COUNTY COURT OF COMMON PLEAS/DOMESTIC RELATIONS DIVISION**

**Judge Kathleen Rodenberg:** Three (3) days – Aurora, Ohio – Ohio Associations of Probate, Juvenile and Domestic Relations Court Judges Seminar – Total expenses for lodging (\$346.62) and registration (\$300.00) estimated not to exceed \$646.62. (*revised/previously approved on 02/13/12*)

**CLERMONT COUNTY COURT OF COMMON PLEAS/ADULT PROBATION DEPARTMENT**

**Bill Epeards:** Two (2) days – Cincinnati, Ohio – Talbert House Institute for Training and Development Training entitled “Cognitive Behavioral Therapy (CBT) Series” – Total expenses for registration (\$200.00) and other (\$20.00) estimated not to exceed \$220.00.

**COMMON PLEAS CLERK OF COURTS**

**Alice Fricke, Elizabeth Burroughs and Jeana Bailey:** One (1) day – Columbus, Ohio – Ohio Department of Public Safety/Bureau of Motor Vehicles BMV Training Exchange Program – Total expenses for mileage (\$144.30) estimated not to exceed \$144.30.

**Alice Fricke, Barbara Wiedenbein and Elizabeth Burroughs:** Three (3) days – Columbus, Ohio – Ohio Judicial Conference 2012 Court Technology Conference and Ohio Clerk of Courts Association Monthly Meeting – Total expenses for lodging (\$660.00), meals (\$378.00) and mileage (\$166.50) estimated not to exceed \$1,204.50.

**COUNTY SHERIFF**

**Duyane Ernst and Matthew Fightmaster:** Four (4) days – Cincinnati, Ohio – Clermont County Crisis Intervention Team (CIT) Training – Total expenses estimated not to exceed \$0.00.

**Gregory D. Shelley:** Three (3) days – Loveland, Ohio – Public Agency Training Council Hands-On Fingerprint Recovery for Crime Scene and Criminal Evidence Training Seminar – Total expenses for registration (\$275.00) estimated not to exceed \$275.00.

**DEPARTMENT OF JOB AND FAMILY SERVICES**

**Nichole McClure:** Two (2) days – Youngstown, Ohio – Child Placement in Residential Treatment Facility – Total expenses for lodging (\$113.36) and meals (\$29.86) estimated not to exceed \$143.22.

**Nichole McClure:** Two (2) days – Youngstown, Ohio – Child Visitation in Residential Treatment Facility – Total expenses for lodging (\$150.00) and meals (\$60.00) estimated not to exceed \$210.00.

**Erica Boller:** One (1) day – Columbus, Ohio – Ohio’s 2012 Opiate Summit: Miles Traveled – Miles Ahead – Total expenses for registration (\$75.00) estimated not to exceed \$75.00.

**CLERMONT TRANSPORTATION CONNECTION**

**Dusty Kiser, Kenny Mullikin and Dennis Shiveley:** One (1) day – Cincinnati, Ohio – KOI Auto Parts Professional Training entitled “Diagnosing and Repairing Automotive HVAC Systems” – Total expenses for registration (\$130.00) estimated not to exceed \$130.00.

**Sandra Moell and Bob Hallgath:** One (1) day – Cincinnati, Ohio – Concern Services Training entitled “Dealing with Employee Performance Issues” – Total expenses not to exceed \$0.00.

**CLERMONT COUNTY WATER RESOURCES DEPARTMENT**

**Shelvie Osborne:** One (1) day – Dayton, Ohio – Southwest Ohio Water Environment Association Operator Education Day – Total expenses for registration (\$10.00) estimated not to exceed \$10.00.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: PERSONNEL ACTION FORM...APPROVED**

\* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**IN RE: EXECUTIVE SESSION...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to go into Executive Session at 10:39 A.M. pursuant to Section 121.22(G)(1) of the Ohio Revised Code to consider the appointment and compensation of a public employee.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**LET THE RECORD SHOW:** THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 11:17 A.M. WITH NO ACTION TAKEN.

**IN RE: MINUTES OF REGULAR SESSION...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the minutes of Regular Session of **04/23/12**.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**IN RE: ADJOURNMENT...APPROVED**

Moved by Mr. Uible, seconded by Mr. Proud, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 11:18 A.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Uible, Yes; Mr. Proud, Yea; Mr. Humphrey, Absent.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT  
EDWIN H. HUMPHREY, VICE PRESIDENT  
DAVID H. UIBLE, MEMBER**

**JUDITH KOCICA, CLERK OF THE BOARD**

**DATE APPROVED - 04/23/12**