

THE BOARD OF COUNTY COMMISSIONERS HELD AN INFORMAL REGULAR SESSION ON MONDAY, MAY 7, 2012, WITH COMMISSIONERS ROBERT L. PROUD AND DAVID H. UIBLE IN ATTENDANCE. LET THE RECORD SHOW THAT COMMISSIONER EDWIN H. HUMPHREY WAS NOT PRESENT.

ALSO IN ATTENDANCE WERE STEPHEN H. RABOLT, COUNTY ADMINISTRATOR, AND CONNIE TIBBE, CLERMONT COUNTY COMMISSIONERS' OFFICE. ADDITIONAL ATTENDEES AT THE INFORMAL REGULAR SESSION ARE LISTED ON THE ATTACHED ATTENDANCE SHEET.

LET THE RECORD SHOW THAT THE MAY 7, 2012 INFORMAL REGULAR SESSION WAS VIDEOTAPED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE INFORMAL REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <http://www.clermontcountyohio.gov/videos-bcc.aspx>.

THE FOLLOWING ISSUES WERE PRESENTED FOR DISCUSSION:

1. Issue - 2012 Community Development Block Grant (CDBG) Applications

Discussion - Documentation outlining the applications for the FY 2012 CDBG Small Cities Formula Program (including a project rating sheet) was provided for the Board's review and discussion (attached). The rating sheet includes a list of the recommended projects based on available program funding for 2012 in the amount of \$612,000 (down from \$701,000 in 2011). The rating sheet includes both the requested grant amounts, as well as, the recommended funding amounts for each of the twenty potential projects. It was noted that action/approval by the Board is needed within the next two weeks in order to schedule the required public hearing and meet the CDBG application deadline of June 22, 2012.

Annette Decatur, Department of Community and Economic Development, provided an overview of the specifics of the proposed projects. It was noted that, due to reduced funding, the county is limited to only three additional projects beyond the routinely funded Health District Septic Remediation Project and Fair Housing as detailed in the documentation provided.

Project priorities were discussed as well as alternative funding scenarios for the 2012 projects. It was noted that, if the Board proceeds with the projects as recommended, there will be an additional \$18,000 to be allocated in order to utilize the 2012 funding allocation of \$612,000. Potentially increasing the Health District Septic Remediation Project by \$1,100 (making the project an even \$100,000) and allocating the balancing of the \$18,000 to Ohio Township for their Fire Truck Project was discussed. This scenario will lessen the burden of Ohio Township for the project by decreasing their current local funding match of \$72,000 by \$16,900 (with a new local match of \$55,100).

Additional discussion was held regarding the project ranking process and the need for adequate rating tools/processes. Mr. Kuchta, Department of Community and Economic Development, indicated that he will be looking at updating the rating system in the future.

Conclusion/Follow-Up Action Needed - The Board directed the Administration to proceed with the 2012 CDBG project applications as recommended on the rating sheet provided. In addition, funding for the Health District Septic Remediation Project and the Ohio Township Fire Truck Project are to be increased as discussed. Once updated, the FY 2012 CDBG Small Cities Formula Application is to be submitted for the Board's approval in regular session.

2. **Issue - Planning Commission Appointment**

Discussion - Andy Kuchta, Department of Community and Economic Development, addressed the Board with the need to fill a vacancy on the Clermont County Planning Commission. A list of the current Commission members, applications received to date for the position, as well as, documentation summarizing the current applicants was provided for the Board's review (attached). The need to look at expertise as well as geographic location in the appointment process was noted.

Conclusion/Follow-Up Action Needed - The Board indicated that they would review the information provided and make a selection for the position appointment in the near future.

3. **Issue - Bramblewood Trunk Line Project**

Discussion - Lyle Bloom, Water Resources Department (WRD), indicated that three property owners that benefited from the Bramblewood Sewer Trunk Line Project completed in 2010 have requested that the county honor the sewer system capacity fees in effect prior to 10/01/11. Mr. Bloom provided an overview of the project. Documentation outlining the history of the project, as well as, a map of the project area were provided and reviewed (attached).

It was noted that in April of 2010, notices went sent out to the benefited property owners benefited by the project giving them two years to connect to the system. The notices included the connection and sewer capacity fees in place as of 2010. In June of 2011, revisions to the Clermont County WRD Rules and Regulations were approved, with a \$720 increase in the sewer capacity fess effective on 10/01/11.

Mr. Bloom indicated that he checked with the Prosecutor's Office regarding this issue and he was informed that the county had no legal obligation to notify the property owners of the fee increase in this instance. Mr. Bloom further recommended not honoring the property owners' request to honor the old sewer capacity fees due to the precedence the action would set for other areas throughout the county.

Conclusion/Follow-Up Action Needed - The Board directed the Administration to not honor the old sewer system capacity fees as requested. In future project developments, notices to the property owners are to be sent to keep them informed of revisions to the Clermont County WRD Rules and Regulations which will impact them negatively if they delay connection to the county system.

Adjournment

Informal Regular Session was adjourned.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

**ROBERT L. PROUD, PRESIDENT
EDWIN H. HUMPHREY, VICE PRESIDENT
DAVID H. UIBLE, MEMBER**

STEPHEN H. RABOLT, COUNTY ADMINISTRATOR

05/23/12
DATE APPROVED