

THE BOARD OF COUNTY COMMISSIONERS HELD AN INFORMAL REGULAR SESSION ON MONDAY, NOVEMBER 26, 2012, WITH COMMISSIONERS ROBERT L. PROUD, EDWIN H. HUMPHREY AND DAVID H. UIBLE IN ATTENDANCE.

ALSO IN ATTENDANCE WERE STEPHEN H. RABOLT, COUNTY ADMINISTRATOR, AND DEBORAH BRITTON, CLERMONT COUNTY COMMISSIONERS' OFFICE. ADDITIONAL ATTENDEES AT THE INFORMAL REGULAR SESSION ARE LISTED ON THE ATTACHED ATTENDANCE SHEET.

LET THE RECORD SHOW THAT THE NOVEMBER 26, 2012 INFORMAL REGULAR SESSION WAS VIDEOTAPED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE INFORMAL REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <http://www.clermontcountyohio.gov/videos-bcc.aspx>.

Informal Session

THE FOLLOWING ISSUES WERE PRESENTED FOR DISCUSSION:

1. Issue - OMB 2013 Budget Appropriations

Discussion – Ms. Scheetz, Office of Management and Budget, provided a PowerPoint presentation entitled “2013 General Fund Appropriation Proposal”. Ms. Scheetz reported there are 159 total funds under the appropriation control of the Board of County Commissioners consisting of the General Fund as well as other funds; there are 125 funds represented in this presentation.

Ms. Scheetz stated that the General Fund must be balanced as required by the Ohio Revised Code. The separation between Operating and Non-Operating Revenues and Expenses and how to project the appropriations accordingly as well as planning for unplanned expenses was explained. OMB typically bases appropriations on the revenues from the previous year; for 2013, however, due to known new operating revenues, the 2013 operating appropriation will be limited to the 2013 operating revenue estimate. She further explained that the 2012 carry over cash balance would not be available until December 31, 2012. The combination of the cash balance from 2012 in addition to the 2013 resource estimate is the statutory limit for the 2013 appropriations.

Ms. Scheetz explained the County's General Fund Budget Principles addressing the distinction between Operating Revenues and Expenses and Non-Operating Revenues and Expenses. Ms. Scheetz explained the significance of maintaining a sufficient General Fund balance for cash flow, investment opportunities, limitation of mid-year economic reactionary changes, and any other unplanned expenses, and how this process demonstrates prudent financial management.

There are some larger expenses anticipated at the end of 2012 such as retirement payouts that will be coming out of the fund balance. The goal is to maintain a general fund balance of 25% of operating expenses. At the annual low point (right before the property tax settlement), the balance could be closer to 16%.

General Fund Non-Operating expenses are as follows: Economic Development, Workforce Investment Board, loans to other funds, donations, grants, pass through funds, land and equipment sale proceeds, one time revenues or expenses and new for this year the temporary plan for Inmate Housing.

There is an estimated 3% Sales Tax Revenue growth planned in 2013 for the General Fund, primarily due to new business growth in Eastgate. There will be an increase in General Fund intergovernmental revenues due to casino distribution.

Investment income will show a four-year straight decline, it looks as if 2012 will be flat right now, and we are expecting a 2.7% increase in 2013. On a conservative side, OMB is reducing the casino revenues from the state projections by .9M from 3M to 2.1M.

Ms. Scheetz gave an overview of the budget and changes for the General Fund appropriations by functional area: Criminal Justice, General Government (includes Auditor, BCC, Board of Elections, Prosecutor-Civil, Recorder and Treasurer), Judicial Services, Public Safety, Health & Human Services, Economic Development, and Other Non-Operating funds.

Ms. Scheetz explained the largest change in the Criminal Justice portion of the budget is the Sheriff's Office. The changes in the General Government budget are mostly from Facilities utility savings, the Board of Elections reduction is due to 2013 being a non-presidential election year. The Prosecutors Office is currently in transition and the current Prosecutor will retire at the end of 2012, he has not made an appropriation request. Discussion will be held with the new Prosecutor once he takes office to determine what appropriation requests will be made.

Revenues are a target only; we need to watch the revenues and the fund balance. Non-Operating revenues are why the County is seeing the increase in the fund balance; however, we should not use this to cover operating expenses.

OMB submitted the budgets for 2013 Other Funds Appropriations in the manner requested by each department. These appropriations include the following: Health & Human Services, Environmental & Water Resources, Transportation, Internal Services, General Government, Criminal Justice, Judicial Services, Debt, Economic & Community Development, Parks, and Public Safety. The video of this meeting provides detailed information on these accounts.

Conclusion/Follow-Up Action Needed:

The topic of the 2013 appropriations is to be scheduled for adoption on Dec 5th at Regular Session.

Adjournment

Informal Regular Session was adjourned.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

ROBERT L. PROUD, PRESIDENT

EDWIN H. HUMPHREY, VICE PRESIDENT

DAVID H. UIBLE, MEMBER

STEPHEN H. RABOLT, COUNTY ADMINISTRATOR

1/30/13
DATE APPROVED