

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
MAY 20, 2026**

- A. 10:00 A.M. CALL TO ORDER**
- B. APPROVAL OF REGULAR SESSION MINUTES OF 05/13/2026**
- C. PRESENTATION: Jeremy Evans, County Engineer, 2025 Annual Report of Clermont County Roads, Bridges, and Culverts**
- D. PUBLIC PARTICIPATION**
- E. CONSENT AGENDA**
- F. NON-CONSENT AGENDA**
- G. ADDITIONS TO THE AGENDA**
- H. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G)(1) OF THE OHIO REVISED CODE TO CONSIDER THE EMPLOYMENT, DISMISSAL, OR COMPENSATION OF A PUBLIC EMPLOYEE OR MORE PUBLIC EMPLOYEES**
- I. COUNTY STAFF/ELECTED OFFICIALS DISCUSSION**
- J. MEMBER COMMENTS**
- K. ADJOURN**

CONSENT AGENDA

1. IN RE: BOARD OF COUNTY COMMISSIONERS...MOTION TO APPROVE MASTER SERVICE AGREEMENT(S)...Pending

Recommendation to authorize the County Administrator, or the Assistant County Administrator, to approve Master Service Agreement(s) for the terms and conditions specified in the agreement(s) and **contingent upon the release of the required purchase orders** as outlined below:

Vendor	MSA Service	Term
Fisher Auto Parts, Inc. DBA KOI Auto Parts, Inc. 512 Greenville Avenue Staunton, Virginia 24401 DC# 26-0505-002	Repair and maintenance of truck lifts and compressors	05/20/2026 through 05/19/2029
F.D. Lawrence Electric Co. 3450 Beekman Street Cincinnati, Ohio 45223 DC# 26-0506-001	Motor controls, troubleshooting, and repair	05/20/2026 through 05/19/2029
Eckstein Roofing Company 264 Stille Drive Cincinnati, Ohio 45233 DC# 26-0506-002	Roofing repair and maintenance	05/20/2026 through 05/19/2029
Peter Paul Office Equipment 711 Carr Street Cincinnati, Ohio 45203 DC# 26-0514-001		05/20/2026 through 05/19/2024

2. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RELEASE OF A MAINTENANCE BOND AS SURETY FOR THE INSTALLATION OF A WATER MAIN EXTENSION AND ACCEPTANCE

INTO THE COUNTY WATERWORKS SYSTEM...

Recommendation to authorize the release of a Maintenance Bond, which provided surety for the installation of a water main extension to serve the following subdivision and to accept said water main extension into the County Waterworks System, pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision	Village	Water Bond
Harvest Meadows Subdivision Phase 3/Block 300 DC# 25-0408-003	Batavia	\$6,062.00

**3. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
RELEASE OF MAINTENANCE BONDS AS SURETY FOR THE
INSTALLATION OF SANITARY SEWER MAIN EXTENSIONS AND
ACCEPTANCE INTO THE COUNTY WASTEWATER SYSTEM...**

Recommendation to authorize the release of Maintenance Bonds, which provided surety for the installation of sanitary sewer main extensions to serve the following subdivisions and to accept said sanitary sewer main extensions into the County Wastewater System, pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision	Township	Sewer Bond
Hawley Farms Subdivision Section 1/Block 1 DC# 25-0410-003	Miami	\$15,339.07
Woodhall Crossing Subdivision Sections 1A & 1B DC# 25-0515-002	Goshen	\$21,202.80

**4. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
GRANTS OF WATER AND SEWER EASEMENTS WITH RIGHTS OF RE-
ENTRY FOR REPAIR AND REPLACEMENT GRANTED AND
CONVEYED TO THE BOARD OF COUNTY COMMISSIONERS,
CLERMONT COUNTY, OHIO, FOR PROPERTY ALONG HOSPITAL
DRIVE IN BATAVIA TOWNSHIP...26-0326-004...**

Recommendation to accept the following Grants of Water and Sewer Easements with Rights of Re-Entry for Repair and Replacement granted and conveyed to the Board of County Commissioners, Clermont County, Ohio, by the Grantor, as outlined below, for utility purposes for property along Hospital Drive in Batavia Township:

Grantor	Parcel Number	Water & Sewer Easement Compensation
The Meadows, L.P. 330 W. Spring Street, Suite 430 Columbus, Ohio 43215 Property Location: 3009 Hospital Drive, Batavia, Ohio 45103	01-20-11B-094.	Perm Donated

**5. IN RE: CLERMONT COUNTY ENGINEER...RELEASE OF A COMBINED
PERFORMANCE-MAINTENANCE BOND AND ACCEPTANCE OF
STREETS INTO THE BATAVIA TOWNSHIP PUBLIC ROAD
SYSTEM...16-1024-001...**

Recommendation to authorize the release of a Combined Performance-Maintenance Bond, for the following subdivision within Batavia Township, and to accept the streets in the stated lengths as public roads for placement into the Batavia Township Public Road System:

Subdivision	Maintenance	Streets/Length (miles)
Glenwood Trails Subdivision Section 2B	\$10,000.00	Glenwood Trail (0.090)

Batavia Township		
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6. IN RE: CLERMONT COUNTY ENGINEER...RESOLUTION AUTHORIZING THE CONVERSION OF A COMBINED PERFORMANCE-MAINTENANCE BOND...20-0220-002...

Recommendation to adopt **Resolution Number 061-26** to convert the Combined Performance-Maintenance Bond for the amounts listed below for the construction of streets in the stated lengths within the following subdivision located in Union Township, from the performance bond phase to the maintenance bond phase, effective the date of conversion:

Subdivision	Performance-Maintenance	Street/Length (miles)
Villas of Cherry Grove Subdivision Union Township	\$20,000.00/\$10,000.00* *Secured by FM Bank, Miamisburg, Ohio, Cashier's Check no. 310112, Pheasant Run Oro, LLC.	Sanctuary Way (0.198)

7. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES...

Recommendation to approve the following requests for reimbursement of expenses for training and travel according to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Calendar Year 2026 and any amendments:

CLERMONT COUNTY ENGINEER

Jon Carpenter – 3 days – Columbus, Ohio – Ohio Department of Transportation Bridge Inspection Refresher Training – total expenses for lodging (\$539.24), meals (\$240.00), and registration (\$925.00), estimated not to exceed \$1,704.24

CLERMONT COUNTY JUVENILE/PROBATE COURT

James Shriver – 2 days – Columbus, Ohio – Building Stronger Systems Together Regional Child Welfare Collaboration Training – total expenses for lodging (\$266.24), meals (\$136.00), estimated not to exceed \$402.24

CLERMONT COUNTY WATER RESOURCES

Julie Kidwell – 1 day – Virtual – Motor Basics by Walters Environmental Consulting Webinar – total expenses for registration (\$115.00), estimated not to exceed \$115.00

Julie Kidwell and Matthew Grothaus – 1 day – Virtual – Problems, Patterns, and Treatment by Walters Environmental Consulting Webinar – total expenses for registration (\$230.00), estimated not to exceed \$230.00

Matthew Grothaus – 1 day – Virtual – Electrical Troubleshooting by Walters Environmental Consulting Webinar – total expenses for registration (\$195.00), estimated not to exceed \$195.00

Matthew Grothaus – 1 day – Virtual – Filtration by Walters Environmental Consulting Webinar – total expenses for registration (\$75.00), estimated not to exceed \$75.00

8. IN RE: PERSONNEL ACTIONS...*

Recommendation to approve the following personnel actions **contingent upon the successful completion of a background check and drug screen for new hires/rehires:**

*The official record of personnel-related proceedings of the Clermont County, Ohio Board of County Commissioners is available for public inspection upon request, Monday through Friday, from 8:00 a.m. to 4:30 p.m. local time.

NON-CONSENT AGENDA

9. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION FOR THE PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 062-26** to approve payment to vendors **in the total amount of \$0,000,000.00** as outlined in the BCC Approval Invoice Report for Checks dated **May 20, 2026**, BCC Directed Pre-Paid Invoices Report(s), and the Procurement Card Transaction Report as presented by the County Auditor on **05/18/2026**, and further authorizing the County Auditor to issue warrants pursuant to and in compliance with Section 319.16 of the Ohio Revised Code.

10. IN RE: COUNTY ENGINEER...2025 ANNUAL REPORT OF ROADS, BRIDGES AND CULVERTS FOR THE COUNTY OF CLERMONT, OHIO, PURSUANT TO SECTION 5543.02 OF THE OHIO REVISED CODE...26-0514-002...

Recommendation to accept the 2025 Annual Report of Clermont County Roads, Bridges, and Culverts for the County of Clermont, Ohio, received on 05/08/2026, pursuant to Section 5543.02 of the Ohio Revised Code.

11. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION ACCEPTING UNRESTRICTED DONATIONS OF MONIES, FOOD, OR SUPPLIES FOR THE CLERMONT COUNTY KENNEL IN THE FIRST QUARTER OF 2026...26-0506-004...

Recommendation to adopt **Resolution Number 063-26** resolving to accept the unrestricted monetary donations made from January 1, 2026, through March 31, 2026, which were deposited in the County Treasury and into the Dog and Kennel Fund, as outlined in the attached Journal Summary, and to accept the donations of food and supplies, pursuant to Section 9.20 of the Ohio Revised Code.

12. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RESOLUTION LEVYING FINAL REVISED ASSESSMENTS FOR PROJECT NUMBER 6402-60116 FOR THE NEWTONSVILLE COLLECTION SYSTEM ASSESSMENT PROJECT LOCATED IN WAYNE TOWNSHIP...26-0507-001...

Recommendation to adopt **Resolution Number 064-26** resolving to levy the final revised assessments for Project Number 6402-60116 for the Newtonsville Collection System Assessment Project located in Wayne Township, as outlined in Exhibits A & B, for the purpose of paying a portion of the costs attributable thereto; to allow for a 60 day principal payment period to expire 07/20/26; and to authorize the certification to the Clermont County Auditor for collection of any unpaid assessments for the same period of time and at the same interest rate for which the revenue bonds were issued in anticipation of the collection pursuant to and in compliance with Chapter 6117 of the Ohio Revised Code.

13. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...AWARD OF BID AND EXECUTION OF CONTRACT FOR PROJECT NUMBER 6402-60168 FOR THE ARROWHEAD WASTEWATER TREATMENT PLANT ELIMINATION PROJECT LOCATED IN MIAMI TOWNSHIP...26-0227-004...Pending

Recommendation to award the bid and execute the contract for the Arrowhead Wastewater Treatment Plant Elimination Project Number 6402-60168 located in Miami Township, pursuant to the plans and specifications, to Brackney, Inc., 2145 State Road 1, Brookville, Indiana 47012, for the lowest and best bid received on 04/16/2026, at the item prices as outlined in their bid, for a total amount not to exceed \$5,465,110.00, in compliance with the terms and conditions of the

contract and contingent upon the release of the required purchase order.

**14. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
REQUEST TO ADVERTISE FOR BIDS FOR MAINTENANCE AND
REPAIR OF THE WATER AND/OR WASTEWATER SYSTEMS AND
APPURTENANCES...26-0512-005...Pending**

Recommendation to approve the request to advertise for bids for Maintenance and Repair of the Water and/or Wastewater Systems and Appurtenances for the Clermont County Water Resources Department, pursuant to the specifications therefore and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 05/28/2026, scheduling a non-mandatory Pre-Bid Meeting on Thursday, 06/18/2026 at 11:00 A.M. Local Time, with bids to be received until **2:00 P.M. Local Time on Thursday, 07/02/2026** in the Office of the Board of Clermont County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud. This notice will also be posted on Clermont County's website at the following URL link: <https://clermontcountyohio.gov/bids-proposals>.

**15. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT...
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR
ENGINEERING FIRMS TO PROVIDE PROFESSIONAL SERVICES
DESIGN SERVICES FOR ELECTRICAL SERVICE UPGRADES AND
THE ADDITION OF BACKUP GENERATOR POWER TO COURT
BUILDINGS...26-0512-001...Pending**

Recommendation to approve the Request for Statement of Qualifications for licensed engineering firms to provide professional engineering services pursuant to and in compliance with Ohio Revised Code Section 153.68 for Clermont County Courts Electric and Generator Upgrades and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on May 28, 2026, with Statement of Qualifications to be received until **2:00 p.m. local time on Thursday, June 18, 2026**, in the office of the Board of County Commissioners, 101 East Main Street, 3rd floor, Batavia, Ohio 45103-2960, where they will be publicly opened and acknowledged. This notice will also be posted on Clermont County's website at the following link: <https://clermontcountyohio.gov/bids-proposals>.

**16. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT...
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR
EXPERIENCED MECHANICAL ENGINEERING FIRMS TO PROVIDE
DESIGN SERVICES FOR HVAC UPGRADES AT THE CLERMONT
COUNTY PROBATE COURT...26-0512-002...Pending**

Recommendation to approve the Request for Statement of Qualifications for experienced mechanical engineering firms to provide professional engineering services pursuant to and in compliance with Ohio Revised Code 153.68 for the Clermont County Probate Court HVAC Upgrades and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on May 28, 2026, with Statement of Qualifications to be received until **2:00 p.m. local time on Thursday, June 18, 2026**, in the office of the Board of County Commissioners, 101 East Main Street, 3rd floor, Batavia, Ohio 45103-2960 where they will be publicly opened and acknowledged. This notice will also be posted on Clermont County's website at the following link: <https://clermontcountyohio.gov/bids-proposals>.

**17. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT...
REQUEST FOR STATEMENT OF QUALIFICATIONS FOR AS-NEEDED
ARCHITECTURAL PROFESSIONAL DESIGN SERVICES...26-0512-003...
Pending**

Recommendation to approve the solicitation of Request for Statement of Qualifications for as-needed Architectural, Mechanical, Electrical, Plumbing, Structural, and Landscape Professional

Design Services in compliance with Ohio Revised Code Section 153.68 for design services aimed at creating, reviewing, and approving the appropriate documents for submittal for building code compliance as it relates to remodeling and construction of offices, buildings, structures and other appurtenances, including space planning, HVAC, lighting, and landscaping, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on May 28, 2026, with Statement of Qualifications to be received until **2:00 p.m. local time on Thursday, June 18, 2026**, in the office of the Board of County Commissioners, 101 East Main Street, 3rd floor, Batavia, Ohio 45103-2960 where they will be publicly opened and acknowledged. This notice will also be posted on Clermont County's website at the following link: <https://clermontcountyohio.gov/bids-proposals>.

18. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION AUTHORIZING A PARTICIPATION AGREEMENT AND CONTRACT WITH THE STATE OF OHIO DEPARTMENT OF ADMINISTRATIVE SERVICES FOR CINTAS CORPORATION TO PROVIDE VARIOUS SERVICES TO CLERMONT COUNTY FACILITIES...26-0410-001...

Recommendation to adopt **Resolution Number 065-26** authorizing Bonnie J. Batchler, President of the Board of Clermont County Commissioners, or in her absence, any other member of the Board of County Commissioners, to execute the *State of Ohio Participation Agreement Acceptance of State of Ohio DAS Contract and the Ohio Buys Contract for Cintas Corporation No. 3* between the State of Ohio Department of Administrative Services (DAS) and Clermont County, Ohio, to allow Cintas Corporation to provide services for uniform rentals, laundry services, restroom supplies, and mat services for Clermont County Facilities per the DAS Ohio Buys Contract RSI 02681, effective October 23, 2025, through July 31, 2030, for services described in Exhibit A, in compliance with the terms and conditions of the agreement.

19. IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF REAPPOINTMENTS TO SERVE ON THE CLERMONT COUNTY TRANSPORTATION IMPROVEMENT DISTRICT (CCTID)...26-0506-005...

Recommendation to adopt **Resolution Number 067-26**, resolving to re-appoint the following members to serve on the Clermont County Transportation Improvement District (CCTID) Board of Trustees as outlined below for a two-year term effective 06/21/2026 through 06/20/2028, pursuant to Section 5540.02 (A) and (C) (2) of the Ohio Revised Code.

Representative	Organization
Kris McClintick, Director, Department of Community and Economic Development (Re-Appointment)	Clermont County Board of Commissioners
Stephen M. Kelly, Township Administrator (Re-Appointment)	Board of Miami Township Trustees
Cory Wright, Township Administrator (Re-Appointment)	Board of Union Township Trustees
Jeremy P Evans, County Engineer (Re-Appointment)	Clermont County Engineer
Jodi L. Stephens, Owner (Re-Appointment)	Auxier Gas

20. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR CALENDAR YEAR 2026...

Recommendation to resolve to approve and authorize changes in the Annual Appropriation **Resolution Number 186-25** for Calendar Year 2026 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table, and to authorize Linda L. Fraley, County Auditor, to record properly:

SUPPLEMENTAL APPROPRIATIONS FOR CALENDAR YEAR 2026

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
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GENERAL FUND	Sheriff Investigations	\$ 40,512.00
	OTHER EXPENSES	
	1000 - 04 - 19 - 437000 - 530000 -	