

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
AUGUST 12, 2026**

- A. 10:00 A.M. CALL TO ORDER
- B. APPROVAL OF REGULAR SESSION MINUTES OF 07/29/2026
APPROVAL OF REGULAR SESSION MINUTES OF 08/05/2026
- C. PRESENTATION: John McManus, Director, Clermont County Soil and Water Conservation District, 2026 Update
- D. PUBLIC PARTICIPATION
- E. CONSENT AGENDA
- F. NON-CONSENT AGENDA
- G. ADDITIONS TO THE AGENDA
- H. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G)(1) OF THE OHIO REVISED CODE TO CONSIDER THE EMPLOYMENT OR COMPENSATION OF A PUBLIC EMPLOYEE OR MORE PUBLIC EMPLOYEES
- I. COUNTY STAFF/ELECTED OFFICIALS DISCUSSION
- J. MEMBER COMMENTS
- K. ADJOURN

CONSENT AGENDA

1. IN RE: BOARD OF COUNTY COMMISSIONERS...MOTION TO APPROVE MASTER SERVICE AGREEMENT(S)...

Recommendation to authorize the County Administrator, or the Assistant County Administrator, to approve Master Service Agreement(s) for the terms and conditions specified in the agreement(s) and **contingent upon the release of the required purchase orders** as outlined below:

Vendor	MSA Service	Term
American Facade Restoration, LLC 2395 Alexandria Pike Southgate, Kentucky 41071 DC# 26-0727-002	Cleaning, waterproofing, sealing and coating, tuckpointing, restoration of block, brick, stone, and concrete	08/12/2026 through 08/11/2029
Habegger Corporation DBA Energy Optimizers USA, LLC 11413 Enterprise Park Drive Cincinnati, Ohio 45236 DC# 26-0728-002	Countywide HVAC services for control programming, maintenance, repairs, and system installations or replacements	08/12/2026 through 08/11/2029

2. IN RE: BOARD OF COUNTY COMMISSIONERS...EXECUTION OF LETTER OF INTENT TO RENEW THE CONTRACT WITH GILA, LLC D/B/A MUNICIPAL SERVICES BUREAU FOR THE PROVISION OF PAYMENT PROCESSING FOR CLERMONT COUNTY...19-0327-003...

Recommendation to authorize Bonnie J. Batchler, President, Clermont County Board of Commissioners, to execute a Letter of Intent to renew the Contract with Gila, LLC d/b/a Municipal Services Bureau (MSB) for **the provision of payment processing for Clermont County** for the period of September 30, 2026, to September 29, 2027, which represents the fifth one-year renewal option all in compliance with Section 2 of the Contract for Services.

3. IN RE: CLERMONT COUNTY SHERIFF...SUBGRANT AWARD AGREEMENT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY/OFFICE OF CRIMINAL JUSTICE SERVICES RELATIVE TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE PROJECT ENTITLED CLERMONT COUNTY DRUG UNIT...26-0805-001...

Recommendation to authorize Bonnie J. Batchler, President of the Board of County Commissioners, to execute the Subgrant Pre-Award Agreement for Subgrant Number 2025-JG-A01-81374 from the Ohio Department of Public Safety, Office of Criminal Justice Services, P.O. Box 182632, 1970 West Broad Street, Columbus, Ohio 43218-2632, for funding through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program funded through the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for the project entitled Clermont County Drug Unit in the amount of \$51,379.11, with a required cash match in the amount of \$17,126.37, from the County Sheriff’s 2026 Annual Appropriations as the designated agency for the administration and implementation for the grant application that was filed electronically by the County Sheriff on or about July 1, 2025.

4. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RELEASE OF MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF WATER AND/OR SANITARY SEWER MAIN EXTENSIONS AND ACCEPTANCE INTO THE COUNTY WATERWORKS AND/OR WASTEWATER SYSTEMS...

Recommendation to authorize the release of Maintenance Bonds which provided surety for the installation of water and/or sanitary sewer main extensions to serve the following subdivisions and to accept said water and sanitary sewer main extensions into the County Waterworks and/or Wastewater Systems, pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision	Township/Village	Water Bond	Sewer Bond
Barclay Woods Subdivision Phase 3 DC# 25-0710-001	Goshen	\$10,150.00	
Harvest Meadows Subdivision Phase 3/Block 310 DC# 25-0724-003	Village of Batavia	\$11,693.00	\$16,685.00
Harvest Meadows Subdivision Phase 3/Block 320 DC# 25-0724-004	Village of Batavia	\$8,830.00	\$10,300.00
Primrose Creek Subdivision Section 3 DC# 25-0313-002	Miami		\$6,963.00

5. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... MAINTENANCE BOND AS SURETY FOR THE INSTALLATION OF A SANITARY SEWER MAIN EXTENSION...26-0730-002...

Recommendation to accept the following Grant of Sewer Easement with Rights of Re-Entry for Repair and Replacement granted and conveyed to the Board of County Commissioners, Clermont County, Ohio, by the Grantor for utility purposes as outlined below:

Location	Township	Sewer Bond
Clepper Lane and Glen Este-Withamsville Road Parcel Number 41-31-04A-117.	Union	\$89,385.00

6. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... GRANTS OF WATER AND SEWER EASEMENTS WITH RIGHTS OF RE-ENTRY FOR REPAIR AND REPLACEMENT GRANTED AND CONVEYED TO THE BOARD OF COUNTY COMMISSIONERS, CLERMONT COUNTY, OHIO, FOR PROPERTY ALONG CLEPPER LANE AND GLEN ESTE-WITHAMSVILLE ROAD IN UNION TOWNSHIP...26-0730-003...

Recommendation to accept the following *Grants of Water and Sewer Easements* with Rights of Re-Entry for Repair and Replacement granted and conveyed to the Board of County Commissioners, Clermont County, Ohio, by the Grantor for utility purposes as outlined below:

Grantor	Parcel Number	Water & Sewer Easement Compensation
Bunnell Hill Development Company, Inc. 3000-G Henkle Drive, Lebanon, Ohio 45036 Property Location: Clepper Lane, Cincinnati, Ohio 45245 Union Township	41-31-04A-117.	Perm Donated

7. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES...

Recommendation to approve the following requests for reimbursement of expenses for training and travel according to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Calendar Year 2026 and any amendments:

CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES

Linda Wash and Viola Rice – 3 days – Westerville, Ohio – Ohio Job and Family Services Fiscal Symposium – total expenses for lodging (\$608.36), meals (\$408.00), mileage (\$147.44), and registration (\$720.00), estimated not to exceed \$1,883.80

Dorothy Meier – 1 day – Loveland, Ohio – 2026 Women’s Day Spark – total expenses for registration (\$50.00), estimated not to exceed \$50.00

Dorothy Meier – 3 days – Columbus, Ohio – Ohio Job and Family Services Director Association General Session Professional Development Membership Event – total expenses for lodging (\$309.16), meals (\$240.00), registration (\$65.00), and other (\$95.00), estimated not to exceed \$709.16

Dorothy Meier – 4 days – Columbus, Ohio – Public Children Services Association of Ohio Conference, Resilient Together Wellness in Child Protection – total expenses for lodging (\$1,654.37) and meals (\$240.00), estimated not to exceed \$1,894.37

CLERMONT COUNTY ENGINEER

Lucas Brown – 1 day – Hamilton, Ohio – American with Disabilities Act (ADA)/Traffic Signals Plan Roundtable – total expenses for registration (\$20.00), estimated not to exceed \$20.00

CLERMONT COUNTY MUNICIPAL COURT

Jessica Little – 4 days – Columbus, Ohio – 2026 Ohio Association of Magistrates Fall Conference – total expenses for lodging (\$459.26), meals (\$272.00), mileage (\$190.00), registration (\$500.00), and other (\$50.00), estimated not to exceed \$1,471.26

Matthew Graber – 3 days – Columbus, Ohio – 2026 Ohio Association of Magistrates Fall Conference – total expenses for lodging (\$220.00), meals (\$204.00), mileage (\$190.00), registration (\$500.00), and other (\$50.00), estimated not to exceed \$1,164.00

CLERMONT COUNTY SHERIFF

Christopher Stratton and Mike White – 4 days – Sandusky, Ohio – Buckeye State Sheriff’s Association 2026 Annual Conference and Training Program – total expenses for lodging (\$900.00), meals (\$544.00), and other (\$400.00), estimated not to exceed \$1,844.00

Casey Iles – 6 days – Delaware, Ohio – Jail Administrator Course – total expenses for lodging (\$700.00), meals (\$480.00), registration (\$450.00), and other (\$100.00), estimated not to exceed \$1,730.00

Christian Mullis, Cody Curless, and Quinn Carlson – 1 day – Maineville, Ohio – Interview and Interrogation – estimated not to exceed \$0.00

8. IN RE: PERSONNEL ACTIONS...*

Recommendation to approve the following personnel actions **contingent upon the successful completion of a background check and drug screen for new hires/rehires:**

*The official record of personnel-related proceedings of the Clermont County, Ohio Board of County Commissioners is available for public inspection upon request, Monday through Friday, from 8:00 a.m. to 4:30 p.m. local time.

9. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR CALENDAR YEAR 2026...

Recommendation to resolve to approve and authorize financial and budgetary actions pursuant to Ohio Revised Code Section 5705.40 relating to changes in the Annual Appropriation in **Resolution Number 186-25** for Calendar Year 2026, including the legal level of control and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda L. Fraley, County Auditor, to record properly:

BUDGET TRANSFER OF FUNDS FOR CALENDAR YEAR 2026

FUND	FROM: ORGANIZATION - OBJECT - ACCOUNT	TO: ORGANIZATION - OBJECT - ACCOUNT	AMOUNT
GENERAL FUND	Probate Court MAGISTRATE SALARY 1000 - 02 - 15 - 301000 - 511400 -	Probate Court OTHER EXPENSES 1000 - 02 - 15 - 301000 - 530000 -	\$ 25,000.00
GENERAL FUND	Clerk of Common Pleas Courts REGULAR SALARY 1000 - 02 - 05 - 211000 - 511200 -	Clerk of Common Pleas Courts OVERTIME 1000 - 02 - 05 - 211000 - 512100 -	\$ 2,000.00

NON-CONSENT AGENDA

10. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION FOR THE PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 126-26** to approve payment to vendors **in the total amount of \$0,000,000.00** as outlined in the BCC Approval Invoice Report for Checks dated **August 12, 2026**, BCC Directed Pre-Paid Invoices Report(s), and the Procurement Card Transaction Report as presented by the County Auditor on **08/10/2026** and further authorizing the County Auditor to issue warrants pursuant to and in compliance with Section 319.16 of the Ohio Revised Code.

11. IN RE: CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES...EXECUTION OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT MEMORANDUM OF UNDERSTANDING AMENDMENT FOR LOCAL WORKFORCE AREA 12...26-0720-003...

Recommendation to **execute the Workforce Innovation And Opportunity Act Memorandum Of Understanding Amendment** by and among Ohio Department of Job and Family Services (ODJFS) and Local Area 12 representatives: Butler, Clermont and Warren County Commissioners, the Local Area 12 Chief Elected Officers (CEO), Local Area 12 Workforce Development Board, and the Warren County Board of Commissioners as the Local Area 12 Fiscal Agent, and to authorize **Commissioner Claire Corcoran, in her capacity as Clermont County’s representative on the Area 12 CEO Consortium to execute the MOU Amendment** which defines budget detail for the county for State Fiscal Year 2027, as outlined in the attached amendment, with no cost to the county for the budget period from 07/01/2026 through 06/30/2028, as specified in the Allocation Letters from ODJFS, pursuant to and in compliance with the Workforce Innovation Opportunity Act and Section 5101.20 of the Ohio Revised Code, with all other terms and conditions of the original MOU to remain in full force and effect.

12. IN RE: CLERMONT COUNTY COMMUNITY AND ECONOMIC
DEVELOPMENT/BUILDING INSPECTION DEPARTMENT...
AMENDMENT NUMBER SIX TO THE LICENSE, HOSTING AND
SERVICES AGREEMENT WITH TYLER TECHNOLOGIES, INC. FOR
THE ACQUISITION AND IMPLEMENTATION OF THE ENTERPRISE
PERMITTING AND LICENSING SOLUTION SOFTWARE
PROGRAM...16-0926-002...

Recommendation to authorize Bonnie Batchler, President of the Board of County Commissioners, to execute Amendment Number Six to the License, Hosting and Services Agreement, between the County of Clermont, Ohio, and Tyler Technologies, Inc., 1 Tyler Drive, Yarmouth, Maine 04096, for the implementation of the Enterprise Permitting and Licensing (EPL) Solution Software Program to re-write and renew the existing Software as a Service (SaaS) Agreement for a three year period from 09/01/2026 through 08/31/2029, in an amount not to exceed \$630,091.00 with all other terms and conditions of the agreement and prior amendments to remain in full force and effect and contingent upon the release of the required purchase order.

13. IN RE: CLERMONT COUNTY EMERGENCY MANAGEMENT
AGENCY...RENEWAL OF THE AGREEMENT WITH THE CLERMONT
COUNTY LOCAL EMERGENCY PLANNING COMMITTEE...16-1003-
001...

Recommendation to renew the agreement between the Clermont County Board of Commissioners and the Clermont County Local Emergency Planning Committee (LEPC) for the continuation of the administration and provision of services for the period of 09/01/2026 through 08/31/2028, with the option to renew for an additional two years in compliance with the terms and conditions established in Resolution Number 157-16 ratified on 10/19/2016, pursuant to and in compliance with Section 3750.03 (E)(4) of the Ohio Revised Code.

14. IN RE: CLERMONT COUNTY EMERGENCY MANAGEMENT AGENCY...
DESIGNATION OF NOMINEE FOR APPOINTMENT AND
ACCEPTANCE OF RESIGNATION OF A MEMBER OF THE
CLERMONT COUNTY LOCAL EMERGENCY PLANNING
COMMITTEE...26-0731-001...

Recommendation to nominate the following individual for appointment to serve on the Clermont County Local Emergency Planning Committee, and to accept the resignation of the following individual, as approved by the Clermont County Local Emergency Planning Committee on 07/16/2026, pursuant to and in compliance with Section 3750.03 (B) of the Ohio Revised Code:

Resignation	Representation	Organization/Title
Heath Wilson 2275 Bauer Road Batavia, Ohio 45103 <i>Effective 07/16/26</i>	Other: Building Official	Clermont County Building Inspection Dept. Building Official

15. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT...
REQUEST TO ADVERTISE FOR BIDS FOR THE FILAGER CAMPUS
IMPROVEMENT PHASE III PROJECT...26-0803-001...

Recommendation to approve the request for bids for the Filager Campus Improvement Phase III Project, pursuant to the plans and specifications, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, August 20, 2026, scheduling a mandatory Pre-Bid Meeting on Tuesday, September 1, 2026, at 10:00 a.m. local time to be held at the Clermont County Engineer Highway Operations Office, 4475 State Route 222, Batavia, Ohio 45103, with bids to be received until 2:00 p.m. local time on Thursday, September 17, 2026, in the office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud. This notice will also be posted

on the Clermont County Home page under "Bids & Proposals" at the link: <https://clermontcountyohio.gov/bids-proposals>.

16. IN RE: CLERMONT COUNTY ENGINEER...ACCEPTANCE OF THE CONTRACT FOR PROJECT NUMBER RS-16-24 WITH BARRETT PAVING MATERIALS INC, RELATIVE TO THE 2025 ROAD RESURFACING PROGRAM, PHASE 1, LOCATED IN VARIOUS TOWNSHIPS, AS COMPLETE AND EXECUTION OF PAYMENT NUMBER 4, FINAL, FOR THE RELEASE OF RETAINAGE...24-0830-005...

Recommendation to accept the Contract between the County of Clermont, Ohio, and Barrett Paving Materials, 3751 Commerce Drive, Franklin, Ohio 45005, relative to the 2025 Road Resurfacing Program, Phase 1, Project No. RS-16-24 located in various townships, complete as of 08/01/2025, and to execute Payment Number 4, Final, which represents the release of retainage in the amount of \$70,095.80 plus any accrued interest earned.

17. IN RE: CLERMONT COUNTY ENGINEER...2026 ANNUAL MEETING OF COUNTY AND TOWNSHIP AUTHORITIES...26-0804-001...

Recommendation of Jeremy P. Evans, Clermont County Engineer, to approve the time and place of the 2026 Annual Meeting of County and Township Authorities directly involved with the construction and repair of roads and bridges within Clermont County, Ohio, with said meeting to be held at **6:00 P.M. Local Time on Thursday, September 17, 2026**, at the Highway Operations Facility, 4475 State Route 222, Batavia, Ohio 45103, pursuant to and in compliance with Section 5543.06 of the Ohio Revised Code.

18. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...AWARD OF BID AND EXECUTION OF CONTRACT FOR MAINTENANCE AND REPAIR OF THE WATER AND/OR WASTEWATER SYSTEMS AND APPURTENANCES...26-0512-005...

Recommendation to award the bid and execute the contract for Maintenance and Repair of the Water and/or Wastewater Systems and Appurtenances for the Clermont County Water Resources Department to Utter Construction, Inc., 1302 State Route 133, Bethel, Ohio 45106, for the lowest and best bid received on 07/02/2026, for a total estimated annual amount of \$1,628,492.00, effective 08/25/2026, for a period of one year with the option to renew for an additional one year period, in compliance with the terms and conditions and contingent upon the release of the required purchase order.

19. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...RESOLUTION AUTHORIZING APPLICATIONS FOR FINANCIAL ASSISTANCE FOR GRANT AND/OR LOAN FUNDING FOR THE LOWER EAST FORK WASTEWATER TREATMENT PLANT EXPANSION AND IMPROVEMENTS PROJECTS AND AUTHORIZING CERTIFICATION AND SUBMISSION OF APPLICATIONS AS THEY BECOME AVAILABLE FOR FUNDING ASSISTANCE...26-0731-002...

Recommendation to adopt **Resolution Number 127-26** to authorize the Director of Utilities, or in his absence the Clermont County Administrator, to submit Applications for Financial Assistance for grant and/or loan funding for the Lower East Fork Wastewater Treatment Plant Expansion and Improvements Projects through the State Capital Improvement Program (SCIP)/Ohio Public Works Commission (OPWC), the Ohio Small Communities Environmental Infrastructure Group (SCEIG), and the Water Pollution Control Loan Fund (WPCLF), or any other such funding mechanisms, as they become available for funding assistance, including all understandings and assurances required, and to act in accordance with the applications and to provide any such additional information as may be required.

**20. IN RE: CLERMONT COUNTY DEPARTMENT OF HUMAN RESOURCES
...AMENDMENT TO APPENDIX 4.09 OF THE CLERMONT COUNTY
PERSONNEL POLICY AND PROCEDURE MANUAL WITH RESPECT
TO THE CLERMONT COUNTY CLASSIFICATION PLAN...26-0803-
002...**

Recommendation to amend Appendix 4.09 of the Clermont County Personnel Policy and Procedure Manual with respect to the Clermont County Classification Plan as outlined below and in Exhibit A, effective upon approval, and further to authorize the update of the appropriate internet links and appendices accordingly.

Action	Class Title	Class Number	Pay Range
Change Pay Range	Custodial Supervisor	39995	From: 16 To: A

**21. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE
CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR
CALENDAR YEAR 2026...**

Recommendation to resolve to approve and authorize changes in the Annual Appropriation **Resolution Number 186-25** for Calendar Year 2026 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table, and to authorize Linda L. Fraley, County Auditor, to record properly:

SUPPLEMENTAL APPROPRIATIONS FOR CALENDAR YEAR 2026

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Sheriff Road Patrol	\$ 37,490.99
	RETIREMENT PAYOUT	
	1000 - 04 - 19 - 438000 - 513200 -	
CHILDRENS SERVICES	Children Services	\$ 2,000,000.00
	OTHER EXPENSES	
	2402 - 06 - 01 - 085000 - 530000 -	
INDIGENT DRIVERS ALCOHOL TRTMN	CMH Indigent Driver Alch Trmnt	\$ 100,000.00
	OTHER EXPENSES	
	2252 - 05 - 12 - 342000 - 530000 -	