

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
SEPTEMBER 16, 2026**

- A. 10:00 A.M. CALL TO ORDER
- B. APPROVAL OF REGULAR SESSION MINUTES OF 09/09/2026
- C. **PROCLAMATION:** Designation of September 17-23, 2026, as “Constitution Week” in Clermont County
- D **PRESENTATION:** John Plovencak, Disabled American Veterans Chapter 63, Prisoner of War/Missing in Action Recognition Day
- E. PUBLIC PARTICIPATION
- F. CONSENT AGENDA
- G. NON-CONSENT AGENDA
- H. ADDITIONS TO THE AGENDA
- I. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G)(3) OF THE OHIO REVISED CODE TO CONFER WITH THE ATTORNEY FOR THE BOARD CONCERNING DISPUTES INVOLVING THE PUBLIC BODY THAT ARE THE SUBJECT OF PENDING OR IMMINENT COURT ACTION
- J. COUNTY STAFF/ELECTED OFFICIALS DISCUSSION
- K. MEMBER COMMENTS
- J. ADJOURN

CONSENT AGENDA

**1. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF
WATER AND SANITARY SEWER MAIN EXTENSIONS...26-0901-001...**

Recommendation to execute Maintenance Bonds in the amounts outlined below as surety for the installation of Water and Sanitary Sewer Main Extensions to serve the following subdivision:

Subdivision	Village	Water Bond	Sewer Bond
Harvest Meadows Subdivision Phase 4/Block 420	Batavia	\$5,625.00	\$8,196.00

**2. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
RELEASE OF MAINTENANCE BONDS AS SURETY FOR THE
INSTALLATION OF WATER AND SANITARY SEWER MAIN
EXTENSIONS AND ACCEPTANCE INTO THE COUNTY
WATERWORKS AND WASTEWATER SYSTEMS...**

Recommendation to authorize the release of Maintenance Bonds which provided surety for the installation of water and sanitary sewer main extensions to serve the following subdivision and to accept said water and sanitary sewer main extensions into the County Waterworks and Wastewater Systems, pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision	Township	Water Bond	Sewer Bond
Twelve Oaks Subdivision Section 1 DC# 20-1112-003	Union	\$2,900.00	\$5,000.00
Twelve Oaks Subdivision Section 2 DC# 21-1116-003	Union	\$12,800.00	\$28,700.00

3. IN RE: CLERMONT COUNTY SHERIFF...SUBGRANT AWARD AGREEMENT FROM THE OHIO DEPARTMENT OF PUBLIC SAFETY, OFFICE OF CRIMINAL JUSTICE SERVICES, RELATIVE TO THE EDWARD BYRNE MEMORIAL JUSTICE ASSISTANCE GRANT (JAG) PROGRAM FOR THE PROJECT ENTITLED CLERMONT COUNTY DRUG UNIT...26-0902-003...

Recommendation to authorize Bonnie J. Batchler, President of the Board of County Commissioners, to execute the Subgrant Award Agreement for Subgrant Number 2025-JG-A01-81374 from the Ohio Department of Public Safety, Office of Criminal Justice Services, P.O. Box 182632, 1970 West Broad Street, Columbus, Ohio 43218 for funding through the Edward Byrne Memorial Justice Assistance Grant (JAG) Program funded through the U.S. Department of Justice, Office of Justice Programs, Bureau of Justice Assistance, for the project entitled Clermont County Drug Unit in the amount of \$68,505.48, with a required cash match in the amount of \$22,835.16, to be allocated from the 2026 Annual Appropriations for the County Sheriff, on behalf of the County Sheriff of the County of Clermont, Ohio, as the designated agency for the administration and implementation, and in compliance with the terms and conditions and in concert with the Grant Application filed electronically by the County Sheriff on or about June 17, 2025 and the Pre-Award Conditions also filed electronically by the County Sheriff on or about August 17, 2026.

4. IN RE: CLERMONT COUNTY HUMAN RESOURCE DEPARTMENT...CORRECTION OF 2027 EMPLOYEE DENTAL BASIC PLAN RATE...26-0908-002...

Recommendation to correct an administrative error in the 2027 Dental Basic Plan rate for Employee + Child(ren), approved by the Board on September 2, 2026, from \$35.36 per pay to \$38.36 per pay, as outlined below:

2027 HealthCare Plans (per pay / 24 pays per year)

DENTAL	Basic Plan	Premium Plan
SINGLE	\$15.20	\$17.68
EE + SPOUSE	\$41.66	\$48.50
EE + CHILD(REN)	\$38.36	\$44.64
FAMILY	\$46.52	\$54.18

5. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES...

Recommendation to approve the following requests for reimbursement of expenses for training and travel according to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Calendar Year 2026 and any amendments:

CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES
Kimberlee Swearingen – 3 days – Dublin, Ohio – Fiscal Leadership Program – total expenses for lodging (\$309.16), meals (\$180.00), mileage (\$174.80), and other (\$100.00), estimated not to exceed \$763.96

CLERMONT COUNTY DOMESTIC RELATIONS COURT

Timothy Rogus – 4 days – Columbus, Ohio – New Magistrates Orientation – total expenses for lodging (\$461.78), meals (\$320.00), mileage (\$139.84), other (\$114.00), estimated not to exceed \$1,035.62

CLERMONT COUNTY ENGINEER

Lucas Braun – 1 day – Cincinnati, Ohio – American Society of Highway Engineers (ASHE) Triko Valley General Membership Meeting – total expenses for registration (\$35.00), estimated not to exceed \$35.00

CLERMONT COUNTY JUVENILE/PROBATE COURT

James Shriver – 2 days – Columbus, Ohio – Specialized Docket Conference – total expenses for lodging (\$155.75), meals (\$160.00), and mileage (\$177.81), estimated not to exceed \$493.56

CLERMONT COUNTY SHERIFF

Erik Benkelmann – 2 days – Milford, Ohio – Fire Investigation Educational Seminar – total expenses for registration (\$95.00), estimated not to exceed \$95.00

CLERMONT COUNTY DOMESTIC RELATIONS COURT

Timothy Rogus – 4 days – Columbus, Ohio – New Magistrates Orientation – total expenses for lodging (\$461.78), meals (\$280.00), mileage (\$139.84), and other (\$114.00), estimated not to exceed \$995.62

6. IN RE: PERSONNEL ACTIONS...*

Recommendation to approve the following personnel actions **contingent upon the successful completion of a background check and drug screen for new hires/rehires:**

*The official record of personnel-related proceedings of the Clermont County, Ohio Board of County Commissioners is available for public inspection upon request, Monday through Friday, from 8:00 a.m. to 4:30 p.m. local time.

NON-CONSENT AGENDA

7. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION FOR THE PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 138-26** to approve payment to vendors **in the total amount of \$0,000,000.00** as outlined in the BCC Approval Invoice Report for Checks dated **September 16, 2026**, BCC Directed Pre-Paid Invoices Report(s), and the Procurement Card Transaction Report as presented by the County Auditor on **09/14/2026** and further authorizing the County Auditor to issue warrants pursuant to and in compliance with Section 319.16 of the Ohio Revised Code.

8. IN RE: CLERMONT COUNTY HUMAN RESOURCE DEPARTMENT ...AGREEMENT RENEWAL WITH USI INSURANCE SERVICES LLC, FOR PROFESSIONAL BROKER AND CONSULTING SERVICES RELATIVE TO CLERMONT COUNTY'S EMPLOYEE BENEFIT PROGRAM...21-0122-002...

Recommendation to execute a **Renewal of the Client Service Agreement** between the County of Clermont, Ohio, and **USI Insurance Services LLC**, 312 Elm Street, Cincinnati, Ohio, for the provision of professional broker and consulting services relative to Clermont County's Employee Benefit Program, for an annual amount not to exceed \$75,000.00, effective for the period of 06/01/2026 through 05/31/2027, pursuant to the terms and conditions of the agreement and in compliance with Section 307.86 of the Ohio Revised Code.

9. IN RE: CLERMONT COUNTY ENGINEER...REQUEST TO ADVERTISE FOR BIDS FOR PROJECT NUMBER LS-20-26 RELATIVE TO THE 2026 PART 2 LANDSLIDES PROJECT LOCATED IN VARIOUS TOWNSHIPS...26-0904-002...

Recommendation to approve the Request to Advertise for Bids for Project Number LS-20-26 relative to the 2026 Part 2 Landslides Project located in Various Townships, pursuant to the plans and specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on 9/24/2026 with bids to be received until **2:00 P.M. Local Time on Thursday, 10/8/2026**, using the Bid Express Service <https://bidexpress.com>. This notice will also be posted on the Clermont County homepage under “Bids & Proposals” at the link: <https://clermontcountyohio.gov/bids-proposals>.

10. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... GRANT OF PERMANENT SEWER EASEMENT WITH RIGHTS OF RE-ENTRY FOR REPAIR AND REPLACEMENT GRANTED AND CONVEYED TO THE COUNTY OF CLERMONT, OHIO, FOR THE HARTMAN LANE SEWER UPGRADE PROJECT NUMBER 6402-60252 LOCATED IN BATAVIA TOWNSHIP...26-0901-002...

Recommendation to accept the following Grant of Permanent Sewer Easement with Rights of Re-Entry for Repair and Replacement granted and conveyed to the County of Clermont, Ohio, by the Grantors as outlined below for utility purposes for Project Number 6402-60252 for the Hartman Lane Sewer Upgrade Project located within Batavia Township, and to authorize the County Auditor to remit payment as compensation for the Permanent Easement and Right-of-Way granted:

Grantor	Parcel Number	Compensation	
Zachary & Jennifer Ison 4500 Hartman Lane Batavia, Ohio 45103	01-20-04B-131.	Perm	\$1,565.65
		Repairs	<u>\$3,234.35</u>
		Total	\$4,800.00

11. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH A&N CONSTRUCTION, INC. FOR PROJECT NUMBER 6401-60211 FOR THE BMW BULK CHEMICAL TANK REPLACEMENT PROJECT LOCATED IN BATAVIA TOWNSHIP...23-0714-004...

Recommendation to authorize Bonnie J. Batchler, President of the Board of County Commissioners, or in her absence, any other member of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with A&N Construction, Inc., 15505 County Road K, Napoleon, Ohio 43545, previously ratified by the Board of County Commissioners on 05/01/2024, for Project Number 6401-60211 for the BMW Bulk Chemical Tank Replacement Project located in Batavia Township, which represents a decrease in the amount of \$104,053.74, for a total adjusted contract price to date of \$641,036.26, as well as, an extension of time of 328 calendar days, for a revised contract completion date of 01/07/2026, including any additions, deletions and/or modifications.

12. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...JOINT FUNDING AGREEMENT WITH THE UNITED STATES DEPARTMENT OF THE INTERIOR/UNITED STATES GEOLOGICAL SURVEY FOR FUNDING ASSISTANCE FOR STREAM GAGE OPERATION AND MAINTENANCE ON THE EAST FORK OF THE LITTLE MIAMI RIVER LOCATED AT WILLIAMSBURG, OHIO...26-0904-001...

Recommendation to execute a Joint Funding Agreement between the Board of Clermont County Commissioners and the United States Department of the Interior/United States Geological Survey (USGS), 9818 Bluegrass Parkway, Louisville, Kentucky 40299-1906, in an amount not to exceed \$7,500.00 for the operation and maintenance of a stream gage on the East Fork of the Little Miami River located at Williamsburg, Ohio, effective for the period of 10/01/2026 to 09/30/2027,

in compliance with the terms and conditions of the agreement and contingent upon the release of the required purchase order.

13. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...AWARD OF BID AND EXECUTION OF CONTRACT FOR PROJECT NUMBER 6401-60249 FOR THE AMELIA OLIVE BRANCH WATER MAIN REPLACEMENT PROJECT LOCATED IN BATAVIA TOWNSHIP...26-0617-005...

Recommendation to award the bid and execute the Contract for Project Number 6401-60249 for the Amelia Olive Branch Road Water Main Replacement Project located in Batavia Township, pursuant to the plans and specifications, to Ford Development Corporation, 11148 Woodward Lane, Cincinnati, Ohio 45241, for the lowest and best bid received on 08/20/2026, at the item prices as outlined in their bid, for a total amount not to exceed \$2,263,032.00, in compliance with the terms and conditions of the contract and contingent upon the release of the required purchase order.

14. IN RE: BOARD OF COUNTY COMMISSIONERS...DESIGNATION OF APPOINTMENTS AND/OR REAPPOINTMENTS TO THE CRIMINAL JUSTICE COORDINATING COUNCIL...26-0908-001...

Recommendation to appoint and/or reappoint the following individuals to serve as members of the Criminal Justice Coordinating Council (CJCC) in their official capacity, to acknowledge the revised membership of the CJCC, and, in the event of a vacancy, the remaining members shall, by majority vote, promptly appoint a replacement as outlined below, pursuant to and in compliance with Ohio Revised Code 5149.34:

UPDATED FULL MEMBERSHIP LIST WITH ALL TERMS EXPIRING 12/31/2028 UNLESS OTHERWISE NOTED

Position	Name	Term Dates
County Administrator <i>or designee</i>	Thomas J. Eigel	01/01/25-12/31/28
County Commissioner	David L. Painter	01/01/25-12/31/28
County Jail Administrator	Chris Allen	05/28/25-12/31/28
Judge of the Court of Common Pleas (Administrative Judge)	Kevin T. Miles	01/01/25-12/31/28
Judge of the County Municipal Court (Administrative Judge)	Katherine Terpstra	01/01/26-12/31/28
County Public Defender	Stephen Haynes	01/01/25-12/31/28
Chief of Police for the City of Milford, Ohio	D. Jamey Mills	01/01/25-12/31/28
County Sheriff	Chris Stratton	01/06/25-12/31/28
County Prosecuting Attorney	Mark Tekulve	01/01/25-12/31/28
Director of the Clermont County Board of Alcohol, Drug Addiction and Mental Health Services <i>or designee</i>	Lee Ann Watson	01/01/25-12/31/28
Director of the Clermont County Board of Developmental Disabilities <i>or designee</i>	Dan Ottke	01/01/25-12/31/28
Representative of the County Police Chief’s Association	Anthony Rees	01/01/25-12/31/28
Representative of the Court of Common Pleas Adult Probation	Jennifer Poe	01/01/25-12/31/28
Representative of the Municipal Court Adult Probation	Jaime Lutson	01/01/25-12/31/28
Municipal Court Probation Designee	Shauna Epeards	01/01/25-12/31/28
Administrator of the Community Based Correctional Facility <i>or designee</i>	Joanna Lowry	08/26/26-12/31/28
Representative of the Court of Common Pleas Adult Probation	Colleen Conlon	01/01/25-12/31/28
One Representative of the Public (Victim/Victim Advocate)	Stephanie Ross	01/01/25-12/31/28
Judge of the County Juvenile Court	James A. Shriver	01/01/25-02/08/27
Judge of the Court of Common Pleas (Additional Judiciary)	Jason E. Nagel	01/01/25-12/31/28
Judge of the Court of Common Pleas (Additional Judiciary)	Anthony W. Brock	01/01/25-12/31/28
Judge of the Court of Common Pleas (Additional Judiciary)	Victor M. Haddad	01/01/25-12/31/28

Judge of the County Municipal Court (Additional Judiciary)	Anita M. Bechmann	01/01/26-12/31/28
Judge of the County Municipal Court (Additional Judiciary)	Nathan M. Little	01/01/25-12/31/28
Additional Representatives of the Field of Corrections	Casey Iles	01/01/26-12/31/28
Additional Representatives of the Field of Corrections	Mike McConnell	01/01/25-12/31/28
Mayor of the City of Milford	Ralph Vilardo, Jr.	01/06/26-12/31/28

15. IN RE: BOARD OF COUNTY COMMISSIONERS...SETTLEMENT AGREEMENT AND RELEASE OF CLAIMS FOR CLERMONT COUNTY COMMON PLEAS CASE NO. 2025 CVD 1649 ...26-0911-001...

Recommendation to authorize Jason A. Fountain as legal counsel for the Board of County Commissioners to execute a Final Settlement Agreement and Release for Clermont County Common Pleas Case No. 2025 CVD 1649, Bureau of Workers’ Compensation Claim No. 21-198205, Sharon R. Emery v. Stephanie McCloud, et al., pursuant to the terms set forth therein.

16. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR CALENDAR YEAR 2026...

Recommendation to resolve to approve and authorize changes in the Annual Appropriation **Resolution Number 186-25** for Calendar Year 2026 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table, and to authorize Linda L. Fraley, County Auditor, to record properly:

SUPPLEMENTAL APPROPRIATIONS FOR CALENDAR YEAR 2026

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Juvenile Probation	\$ 23,341.00
	RETIREMENT PAYOUT	
	1000 - 04 - 14 - 282000 - 513200 -	
SHERIFF CONCEALED HANDGUN	Concealed Weapons Licensing	\$ 7,000.00
	FRINGE BENEFITS	
	2501 - 04 - 19 - 442000 - 520000 -	