

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
OCTOBER 28, 2026**

- A. 10:00 A.M. CALL TO ORDER
- B. APPROVAL OF REGULAR SESSION MINUTES OF 10/21/2026
- C. **PROCLAMATION:** Designation of October 28, 2026, as “National First Responders Day” in Clermont County
- D. PUBLIC PARTICIPATION
- E. CONSENT AGENDA
- F. NON-CONSENT AGENDA
- G. ADDITIONS TO THE AGENDA
- H. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G)(4) OF THE OHIO REVISED CODE PREPARING FOR, CONDUCTING, OR REVIEWING NEGOTIATIONS OR BARGAINING SESSIONS WITH PUBLIC EMPLOYEES CONCERNING THEIR COMPENSATION OR OTHER TERMS AND CONDITIONS OF THEIR EMPLOYMENT
- I. COUNTY STAFF/ELECTED OFFICIALS DISCUSSION
- J. MEMBER COMMENTS
- K. ADJOURN

CONSENT AGENDA

1. IN RE: BOARD OF COUNTY COMMISSIONERS...MOTION TO APPROVE MASTER SERVICE AGREEMENT(S)...

Recommendation to authorize the County Administrator, or the Assistant County Administrator, to approve Master Service Agreement(s) for the terms and conditions specified in the agreement(s) and contingent upon the release of the required purchase order(s) as outlined below:

Vendor	MSA Service	Term
Spectra Holdings, Inc. DBA Spectra Contract Flooring 5 Kovach Drive Loveland, Ohio 45215 DC# 26-1014-001	Flooring installation and demolition for buildings *Renewal	11/01/2026 through 10/31/2029

2. IN RE: REQUEST(S) TO JOIN PROFESSIONAL ORGANIZATION(S) AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSE(S)...

Request(s) to join professional organization(s), to authorize payment of dues for membership(s), and to authorize reimbursement of routine travel expenses outlined below and pursuant to the policies and procedures of the Board of County Commissioners in compliance with the Annual Appropriations for Calendar Year 2027 and any amendments (excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier) pursuant to and in compliance with Section 325.21 of the Ohio Revised Code:

Elected Official/Department Employee	Organization	Annual Dues	Term
Clermont County Common Pleas Court DC# 26-1014-002	Ohio State Bar Association	\$1,170.00	1 year
Domestic Relations Court DC# 26-1019-002	Ohio Judicial Conference	\$250.00	1 year
	Ohio Association of Domestic Relations Judges	\$400.00	1 year
	Association of Family and Conciliatory Courts	\$480.00	1 year
	Clermont County Bar Association	\$875.00	1 year
	Ohio State Bar Association	\$829.00	1 year
	Ohio Association of Magistrates	\$500.00	1 year
	Ohio Association of Court Administration, Inc.	\$300.00	1 year

**3. IN RE: CLERMONT COUNTY INFORMATION SYSTEMS DEPARTMENT...
RESOLUTION DETERMINING PERSONAL PROPERTY IS UNNEEDED,
OBSOLETE OR UNFIT AND NO LONGER NECESSARY FOR COUNTY
USE AND TO APPROVE THE POSTING AND SALE BY INTERNET
AUCTION WITH GOVDEALS, INC...26-1015-003...**

Recommendation **resolving to determine that certain personal property is unneeded, obsolete or unfit and no longer necessary** for county use as described in Exhibit “A” and to authorize Thomas J. Eigel, County Administrator to approve the posting and sale of the property by internet auction with GovDeals, Inc., 100 Capitol Commerce Blvd, Suite 110, Montgomery, Alabama 36117, in concert with the agreement ratified by the Board of County Commissioners on 04/08/2009, pursuant to and in compliance with Section 307.12(E) of the Ohio Revised Code. If no bid is received by the posted bid ending date and time for any specific item, the item will be determined to be valueless and may be discarded or salvaged pursuant to Section 307.12(I) of the Ohio Revised Code.

**4. IN RE: CLERMONT COUNTY ENGINEER...RESOLUTIONS AUTHORIZING
THE CONVERSION OF COMBINED PERFORMANCE -MAINTENANCE
BONDS...**

Recommendation to adopt resolutions to convert the Combined Performance-Maintenance Bonds in the amounts listed below, for the construction of streets in the stated lengths within the following subdivisions in Goshen, Pierce, and Union Township, from the performance bond phase to the maintenance bond phase:

Subdivision	Performance-Maintenance	Street/Length (miles)
The Cove of Barclay Woods Subdivision Section 3 Goshen Township DC# 25-0718-002 Resolution No. 157-26	\$52,000.00/\$17,000.00	Glen Eagle Way (0.208) Sunningdale Way (0.033)
Prestwick Place Subdivision Section 3 Block A Pierce Township DC# 22-0919-002 Resolution No. 158-26	\$12,000.00/\$10,000.00	Sturbridge Way (0.049)
Prestwick Place Subdivision Section 4 Block A Pierce Township DC# 21-0823-005 Resolution No. 159-26	\$52,000.00/\$12,000.00	Prestwick Circle (0.033) Sturbridge Way (0.210)
Prestwick Place Subdivision Section 4 Block B Pierce Township DC# 22-0923-002	\$22,000.00/\$10,000.00	Prestwick Circle (0.097)

Resolution No. 160-26		
Prestwick Place Subdivision Section 5 Block A Pierce Township DC# 24-0709-002 Resolution No. 161-26	\$36,000.00/\$10,000.00	Sturbridge Way (0.194)
Silverstone Subdivision Phase 300 Union Township DC# 24-0103-002 Resolution No. 162-26	\$34,000.00/\$10,000.00	Granite Drive (0.029) Silverstone Lane (0.136)
Silverstone Subdivision Phase 400 Union Township DC# 25-0110-002 Resolution No. 163-26	\$19,000.00/\$10,000.00	Granite Drive (0.107)

5. IN RE: CLERMONT COUNTY ENGINEER...RELEASE OF PERFORMANCE BOND AS SURETY FOR SIDEWALKS...

Recommendation to authorize the release of the Three-Year Performance Bond for Sidewalks as outlined below:

Subdivision	Performance Bond
Copper Creek Meadows Subdivision Miami Township DC# 16-0831-001	\$7,180.00* *Secured by Cashier’s Check Number 938027 drawn on Union Savings Bank for A & A Real Estate Investment, LLC, Cincinnati, Ohio 45242
Prestwick Place Subdivision Section 4 Block B Pierce Township DC# 22-0923-002	\$5,730.00

6. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RELEASE OF MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF WATER MAIN EXTENSIONS AND ACCEPTANCE INTO THE COUNTY WATERWORKS SYSTEM...

Recommendation to authorize the release of Maintenance Bonds which provided surety for the installation of water main extensions to serve the following subdivisions/locations and to accept said water main extensions into the County Waterworks System, pursuant to the Clermont County Water Resources Department Rules and Regulations:

Subdivision/Location	Township	Water Bond
Primrose Creek Subdivision Section 3 DC# 25-0313-002	Miami	\$10,734.00
WAWA Store #7210 4536 Mt. Carmel Tobasco Road, Cincinnati, Ohio 45244 DC# 25-0530-001	Union	\$4,124.49
Olivewood Park Subdivision Phase 1 DC# 25-1030-002	Batavia	\$8,741.00

7. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...SERVICE AGREEMENT WITH TIPCO AUTOMATED SYSTEMS RELATIVE TO THE PROVISION OF EVA AI-POWERED VIRTUAL ASSISTANCE FOR THE DEPARTMENT OF JOB AND FAMILY SERVICES/PUBLIC ASSISTANCE...26-1015-007...

Recommendation to execute the Service Agreement between the County of Clermont, Ohio, and TipCo Automated Systems, 517 Bowers Court, Circleville, Ohio 43113 for the provision of EVA AI-powered virtual assistance administered by the Department of Job and Family Services/Public

Assistance, at the rates specified, for a total amount not to exceed \$25,000.00, effective 11/01/2026 through 10/31/2027, pursuant to the terms and conditions specified, **and contingent upon the release of the required purchase order.**

8. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES...

Recommendation to approve the following requests for reimbursement of expenses for training and travel according to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Calendar Year 2026 and any amendments:

CLERMONT COUNTY AUDITOR

Chris Mehlman – 4 days – Columbus, Ohio – County Auditor’s Association of Ohio Conference – total expenses for lodging (\$553.32), meals (\$272.00), mileage (\$190.00), registration (\$375.00), and other (\$200.00), estimated not to exceed \$1,590.32

Jennifer Hartley and Amy DeClaire – 3 days – Columbus, Ohio – County Auditor’s Association of Ohio Conference – total expenses for lodging (\$737.76), meals (\$408.00), mileage (\$380.00), registration (\$750.00), and other (\$300.00), estimated not to exceed \$2,575.76

CLERMONT COUNTY SHERIFF

Eric Newsome – 3 days – Pickerington, Ohio – PREA Investigator Certification – total expenses for lodging (\$258.21), meals (\$240.00), registration (\$400.00), and other (\$100.00), estimated not to exceed \$998.21

9. IN RE: PERSONNEL ACTIONS...

Recommendation to approve the following personnel actions **contingent upon the successful completion of a background check and drug screen for new hires/rehires:**

DEPARTMENT OF JOB AND FAMILY SERVICES							Effective Date
JESSICA	KELLY	EMP#	12232	CPS CASE MGMT SUPV 1	SALARY INCREASE	TEMP SUPP PAY	11/02/2026
TAMMY	READE	EMP#	14308	SOCIAL SERV WORKER 3	TERMINATION	RESIGN	10/09/2026
DEPARTMENT OF PUBLIC SAFETY SERVICES							
KELSEY	O’HEARN	EMP#	14378	EMERG RESOURCE TECH	NEW HIRE	VACANT POSITION	11/09/2026
SHELBY	SULLIVAN	EMP#	14384	EMERG RESOURCE TECH	NEW HIRE	VACANT POSITION	11/09/2026
FACILITIES MANAGEMENT							
MOLLY	MERRICK	EMP#	14381	MAINTENANCE CUSTODIAN	NEW HIRE	VACANT POSITION	11/09/2026
MATTHEW	SMITH	EMP#	14380	MAINTENANCE CUSTODIAN	NEW HIRE	VACANT POSITION	11/09/2026

10. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR CALENDAR YEAR 2026...

Recommendation to resolve to approve and authorize financial and budgetary actions pursuant to Ohio Revised Code Section 5705.40 relating to changes in the Annual Appropriation in **Resolution Number 186-25** for Calendar Year 2026, including the legal level of control and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda L. Fraley, County Auditor, to record properly:

CASH TRANSFER OF FUNDS FOR CALENDAR YEAR 2026

FROM:	TO:	AMOUNT
FUND - OBJECT - ACCOUNT	FUND - OBJECT - ACCOUNT	
GENERAL FUND	PUBLIC ASSISTANCE	\$ 101,167.50
TRANSFERS OUT TO SPEC REV	OPERATING TRF IN FROM GEN FUND	
1000 - 06 - 01 - 035328 - 700200 -	2401 - 06 - 01 - 081000 - 480100 -	
GENERAL FUND	PUBLIC ASSISTANCE	\$ 85,000.00
TRANSFERS OUT TO SPEC REV	OPERATING TRF IN FROM GEN FUND	
1000 - 06 - 01 - 035328 - 700200 -	2401 - 06 - 01 - 081000 - 480100 -	

REIMBURSEMENT OF FUNDS FOR CALENDAR YEAR 2026

FROM: FUND - OBJECT - ACCOUNT	TO: FUND - OBJECT - ACCOUNT	AMOUNT
CHILD SUPPORT ENFORCEMENT REIMBURSEMENTS OUT SPEC REV 2403 - 06 - 01 - 086000 - 703200 -	PUBLIC ASSISTANCE REIMBURSEMENTS IN FROM SP REV 2401 - 06 - 01 - 081000 - 483200 -	\$ 134,391.04
WORKFORCE DEVELOPMENT REIMBURSEMENTS OUT SPEC REV 2404 - 06 - 01 - 087000 - 703200 -	PUBLIC ASSISTANCE REIMBURSEMENTS IN FROM SP REV 2401 - 06 - 01 - 081000 - 483200 -	\$ 23,984.45

BUDGET TRANSFER OF FUNDS FOR CALENDAR YEAR 2026

FUND	FROM: ORGANIZATION - OBJECT - ACCOUNT	TO: ORGANIZATION - OBJECT - ACCOUNT	AMOUNT
JUVENILE CT SPECIAL PROJECTS	Juvenile Court Special Project OTHER EXPENSES 2323 - 02 - 14 - 275000 - 530000 -	Juvenile Court Special Project FRINGE BENEFITS 2323 - 02 - 14 - 275000 - 520000 -	\$ 4,000.00
SEWER REVENUE	Sewer Treatment OTHER EXPENSES 6002 - 12 - 01 - 153000 - 530000 -	Waste Water Lab OTHER EXPENSES 6002 - 12 - 01 - 154000 - 530000 -	\$ 15,000.00
WATER & SEWER COMBINED SERVICES	Maintenance Water/Sewer OTHER EXPENSES 6003 - 13 - 01 - 167000 - 530000 -	Water Resources Administration OTHER EXPENSES 6003 - 13 - 01 - 161000 - 530000 -	\$ 30,000.00

APPROPRIATION CHANGES FOR CALENDAR YEAR 2026

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
SHERIFF POLICING REVOLVING	Sheriff Contract Services OVERTIME 2512 - 04 - 19 - 454000 - 512100 -	\$ 20,000.00
SHERIFF POLICING REVOLVING	Sheriff Contract Services FRINGE BENEFITS 2512 - 04 - 19 - 454000 - 520000 -	\$ 20,000.00
SHERIFF POLICING REVOLVING	Sheriff Contract Services OTHER EXPENSES 2512 - 04 - 19 - 454000 - 530000 -	\$ (40,000.00)

NON-CONSENT AGENDA

11. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION FOR THE PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 164-26** to approve payment to vendors **in the total amount of \$0,000,000.00** as outlined in the BCC Approval Invoice Report for Checks dated **October 28, 2026**, BCC Directed Pre-Paid Invoices Report(s), and the Procurement Card Transaction Report as presented by the County Auditor on **10/26/2026**, and further authorizing the County Auditor to issue warrants pursuant to and in compliance with Section 319.16 of the Ohio Revised Code.

12. IN RE: CLERMONT COUNTY SHERIFF...THIRD RENEWAL AND AMENDMENT TO THE CONTRACT FOR SERVICES WITH SUMMIT FOOD SERVICE, LLC FOR INMATE FOOD SERVICES FOR THE ADULT AND JUVENILE DETENTION FACILITIES...23-0724-003...

Recommendation to execute the **Third Renewal and Amendment** to the Contract by and between the Board of Commissioners of Clermont County, Ohio, and Summit Food Services, LLC whose

address is 500 E. 52nd Street, Sioux Falls, South Dakota 57104, for **Inmate Food Services for the Clermont County Adult and Juvenile Detention Facilities**, previously ratified by the Board of County Commissioners on 10/25/2023, 10/16/2024, and 10/22/2025, to extend the Contract's term for an additional twelve (12) month period taking effect on 10/25/2026, and to amend the Contract's terms as set forth therein.

13. IN RE: CLERMONT COUNTY INFORMATION SYSTEMS DEPARTMENT... AGREEMENT WITH CALVIN ELECTRIC, LLC FOR THE REPLACEMENT, INSTALLATION, AND PROGRAMMING OF AUDIOVISUAL SYSTEMS AT THE CLERMONT COUNTY MUNICIPAL COURT...26-1019-001...

Recommendation to execute an Agreement between the Board of County Commissioners of Clermont County, Ohio and **Calvin Electric, LLC**, utilizing General Services Administration (GSA) Schedule Contract #GS-21F-003DA, for **the replacement, installation, and programming of audiovisual systems in Courtrooms B, C, D, and E at the Clermont County Municipal Court**, in accordance with the Scope of Services identified in the Contractor's Quote #C26106_R2, dated October 8, 2026, in an amount not to exceed \$198,525.00, in compliance with the terms and conditions and **contingent upon the receipt of the required purchase order**.

14. IN RE: CLERMONT COUNTY FLEET MANAGEMENT DIVISION... MEMORANDUM OF UNDERSTANDING WITH CLERMONT SOIL AND WATER CONSERVATION DISTRICT...26-1020-001...

Recommendation to execute the **Memorandum of Understanding** between the Clermont County Board of Commissioners and **Clermont Soil and Water Conservation District**, 1000 Locust Street, Owensville, Ohio 45160, for the coordination of Fleet Management Division services, effective October 28, 2026 through October 27, 2029, pursuant to the terms and conditions in the Memorandum.

15. IN RE: CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES...EXECUTION OF THE WORKFORCE INNOVATION AND OPPORTUNITY ACT MEMORANDUM OF UNDERSTANDING AMENDMENT FOR LOCAL WORKFORCE AREA 12...26-0720-003...

Recommendation to **execute the Workforce Innovation And Opportunity Act Memorandum Of Understanding Amendment** by and among Ohio Department of Job and Family Services (ODJFS) and Local Area 12 representatives: Butler, Clermont and Warren County Commissioners, the Local Area 12 Chief Elected Officers (CEO), Local Area 12 Workforce Development Board, and the Warren County Board of Commissioners as the Local Area 12 Fiscal Agent, and to authorize **Commissioner Claire Corcoran, in her capacity as Clermont County's representative on the Area 12 CEO Consortium to execute the MOU Amendment** which defines budget detail for the county for State Fiscal Year 2027, as outlined in the attached amendment, with no cost to the county for the budget period from 07/01/2026 through 06/30/2028, as specified in the Allocation Letters from ODJFS, pursuant to and in compliance with the Workforce Innovation Opportunity Act and Section 5101.20 of the Ohio Revised Code, with all other terms and conditions of the original MOU to remain in full force and effect.

16. IN RE: CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES...MEMORANDUM OF UNDERSTANDING FOR HUMAN RESOURCES GENERALIST 2 DUTIES FOR REIMBURSEMENT BY THE DEPARTMENT OF JOB AND FAMILY SERVICES TO THE BOARD OF CLERMONT COUNTY COMMISSIONERS FOR HUMAN RESOURCES SERVICES PROVIDED AT THE DEPARTMENT OF JOB AND FAMILY SERVICES...26-1015-005...

Recommendation to **execute the Memorandum of Understanding for Human Resources Administrator Duties** by and among the Board of County Commissioners, Clermont County,

Ohio, and the Clermont County Department of Job and Family Services (DJFS), for reimbursement by DJFS to the Board of Clermont County Commissioners (BCC) for human resource services on the Table of Organization for the BCC as a Human Resources Generalist 2 position provided at DJFS to work solely on issues involving DJFS, with reimbursement for salary and fringe benefits, and additional miscellaneous expenses including but not necessarily limited to memberships, training and travel as deemed appropriate by DJFS, effective 12/21/2026 through 12/24/2027, pursuant to the terms and conditions specified in the MOU.

17. IN RE: CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES...RESOLUTION ASSIGNING AUTHORITY TO THE DIRECTOR OF THE CLERMONT COUNTY JOB AND FAMILY SERVICES TO ELECTRONICALLY COMPLETE AND SUBMIT INTER-COUNTY ADJUSTMENT AGREEMENTS FOR CALENDAR YEAR 2027...26-1015-006...

Recommendation to adopt **Resolution Number 165-26** resolving to assign authority to the Director of the Department of Job and Family Services to serve as the Board of Clermont County Commissioners' designee for electronically completing and submitting Inter-County Adjustment Agreements for Calendar Year 2027 in the County Finance Information System (CFIS) for consideration of approval by the Ohio Department of Job and Family Services, to allow for inter-county adjustments of the Department of Job and Family Services (DJFS) allocated funds, effective for the period of 01/01/2027 through 12/31/2027, and in compliance with Rule 5101:9-6-82 of the Ohio Administrative Code.

18. IN RE: BOARD OF COUNTY COMMISSIONERS...TERMINATION OF THE EXISTING CONTRACT FOR SERVICES AGREEMENT BETWEEN THE BOARD OF COUNTY COMMISSIONERS AND B&B LAWN & LANDSCAPING, LLC...24-0909-006...

Recommendation to terminate the Contract for Lawn Mowing and Landscape Maintenance, Item #2 - Wastewater Properties with B&B Lawn & Landscaping, LLC, 4221 English Oaks Ct., Batavia, Ohio 45103, in accordance with the terms set forth therein, including but not limited to Section 7 of the Contract, and to authorize Joel D. Gross, Director of Utilities, to take all necessary actions to notify vendor of the termination and satisfy any and all remaining obligations of the Board in finalizing termination with contract termination to be effective end of day, December 1, 2026.

19. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RESOLUTION DETERMINING TO MAKE IMPROVEMENTS FOR PROJECT NUMBER 6402-60237 FOR THE ORCHARD VALLEY LIFT STATION UPGRADE PROJECT LOCATED IN MIAMI TOWNSHIP AND REQUEST TO ADVERTISE FOR BIDS...26-1014-004...

Recommendation to adopt **Resolution Number 166-26** to determine to make improvements for the construction, operation, and maintenance of the Orchard Valley Lift Station Upgrade Project located in Miami Township, as outlined in Exhibit A, and designated as Project Number 6402-60237, in conformance with the detailed plans, specifications and estimate of cost and financing, and to approve the request to advertise for bids, pursuant to the plans and specifications, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on Thursday, 11/05/2026, scheduling a non-mandatory Pre-Bid Meeting on Thursday, 12/03/2026, at 10:00 A.M., with bids to be received until **2:00 P.M. Local Time on Thursday, 12/10/2026** in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103, where they will be publicly opened and read aloud. This notice will also be posted on the Clermont County Home page under "Bids & Proposals" at the link: <https://clermontcountyohio.gov/bids-proposals>.

20. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR

CALENDAR YEAR 2026...

Recommendation to resolve to approve and authorize changes in the Annual Appropriation **Resolution Number 186-25** for Calendar Year 2026 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table, and to authorize Linda L. Fraley, County Auditor, to record properly:

SUPPLEMENTAL APPROPRIATIONS FOR CALENDAR YEAR 2026

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
GENERAL FUND	Municipal Court FRINGE BENEFITS 1000 - 02 - 12 - 341000 - 520000 -	\$ 3,500.00
GENERAL FUND	Facilities Management OTHER EXPENSES 1000 - 01 - 01 - 101000 - 530000 -	\$ 300,000.00
GENERAL FUND	Sheriff Fleet Maintenance OTHER EXPENSES 1000 - 04 - 19 - 436000 - 530000 -	\$ 110,000.00
FEMA	FEMA OTHER EXPENSES 2024 - 07 - 02 - 024000 - 530000 -	\$ 23,000.00