

THE BOARD OF COUNTY COMMISSIONERS HELD AN INFORMAL REGULAR SESSION ON WEDNESDAY, OCTOBER 16, 2013, WITH COMMISSIONERS EDWIN H. HUMPHREY, DAVID H. UIBLE AND ROBERT L. PROUD IN ATTENDANCE.

ALSO IN ATTENDANCE WERE STEPHEN H. RABOLT, COUNTY ADMINISTRATOR, AND DEBORAH BRITTON, CLERMONT COUNTY COMMISSIONERS' OFFICE. ADDITIONAL ATTENDEES AT THE INFORMAL REGULAR SESSION ARE LISTED ON THE ATTACHED ATTENDANCE SHEET.

LET THE RECORD SHOW THAT THE OCTOBER 16, 2013 INFORMAL REGULAR SESSION WAS VIDEOTAPED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE INFORMAL REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <http://www.clermontcountyohio.gov/videos-worksession.aspx>.

Informal Session began shortly before noon

THE FOLLOWING ISSUES WERE PRESENTED FOR DISCUSSION:

1. Issue - Recorder Fees - Deborah Hall Clepper, Clermont County Recorder...00-1003-002

Discussion – Commissioner Humphrey noted that Ms. Clepper submitted a letter to the Board dated 9/25/13 requesting the renegotiation of the Recorders Supplemental Funds be placed on the agenda for discussion.

Ms. Clepper provided discussion in regard to the Recorders Supplemental Fund, the current Ohio State law allows Recorders to charge up to \$8.00 per document. Ms. Clepper has negotiated with the Recorder's current service vendor to continue her contract, this will allow the Recorder to provide services at the rate of \$4.00 per document for the next five year period. Ms. Clepper stated that the Supplemental Fund fee is spent as follows: from the \$4.00 fee, \$3.55 passes through to the vendor, the remaining \$0.45 actually goes to the Recorder to pay for internet service with any remaining funds paying for additional scanning projects. Additional funds if available would pay for records beyond 1993 to be scanned and made available electronically.

Ms. Clepper stated that the Clermont County Recorder currently has the following records available electronically:

1993 to present	all Recorders records are scanned and in the system
1978 to 1993	deeds and mortgages
1953 to 1978	indexes only

Commissioner Humphrey noted that the Recorder negotiating a fee of \$4.00 shows that our Recorder is fiscally responsible and thanked her for efforts. Commissioner Humphrey also stated that the Clermont County Recorder is one of a few in the State to have 20 years of records available electronically and should be commended.

Commissioner Uible asked what the Ohio Housing Fees are and where those funds are directed after they are collected. Ms. Clepper explained that the Ohio Housing Fee was established in 2000 by the Ohio Housing Trust and is a recording fee collected for each document and is a charge of \$28 for the first page of each document and \$8 for each additional page. Of that fee \$28 fee, \$14 goes to the State for the Housing Trust, \$4 to the Recorder Supplemental Fund and \$10 goes to the County General Fund.

Commissioner Humphrey would like to know if the County receives a portion of the \$14 collected by the State for the Ohio Housing Trust.

Commissioner Uible stated that Ms. Clepper and the Records office is a role model for the County for frugality and a well-run department and congratulated her!

Conclusion/Follow-Up Action Needed – The Board will approve the request for the Records Supplemental Fund fee request on or before December 15, 2013.

Adjournment

Informal Regular Session was adjourned.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

EDWIN H. HUMPHREY, PRESIDENT

DAVID H. UIBLE, VICE PRESIDENT

ROBERT L. PROUD, MEMBER

STEPHEN H. RABOLT, COUNTY ADMINISTRATOR

12/04/13
DATE APPROVED