

Moved by Mr. Painter, seconded by Mr. Humphrey

Recommendation that the Board of County Commissioners adopt Resolution Number 07-17 resolving to approve payment to vendors in the total amount of \$2,799,930.62 as set forth in the BCC Approval Invoice Report(s) For Checks Dated January 18, 2017, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range report and/or Procurement Card Transaction Report presented by the County Auditor 01/17/2017, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

David H. Uible,	<u>YES</u>
Edwin H. Humphrey,	<u>AYE</u>
David L. Painter,	<u>YES</u>

Date Adopted: January 18, 2017

[Signature]  
David H. Uible, President

[Signature]  
Edwin H. Humphrey, Vice-President

[Signature]  
David L. Painter, Member

**RESOLUTION NO. 08 -17**

The Board of County Commissioners, Clermont County, Ohio, met in regular session on the 18<sup>th</sup> day of January 2017, with the following members present:

David H. Uible, President

Edwin H. Humphrey, Vice President

David L. Painter, Member

Mr. Humphrey moved for the adoption of the following Resolution: 08-17

**~~RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR, OR IN HIS ABSENCE THE ASSISTANT COUNTY ADMINISTRATOR, TO EXECUTE CONSENT AGENDA DOCUMENTS~~**

**WHEREAS**, the Board of County Commissioners may include in a Board meeting a Consent Agenda that contains those matters for which there is no controversy among the Board members; and

**WHEREAS**, those matters on the Consent Agenda are approved by the Board without discussion; and

**WHEREAS**, pursuant to O.R.C. 305.30(K) the Board may assign to the County Administrator any duties under its control; and

**WHEREAS**, pursuant to O.R.C. 305.29 the Chairman of the Board designated and the Board approved the appointment of an Assistant County Administrator to perform all the duties of the County Administrator when he is absent due to illness, death, vacation, resignation, or removal; and

**NOW, THEREFORE, BE IT RESOLVED**, by the Board of County Commissioners of Clermont County, Ohio with at least two-thirds of its members thereto concurring as follows:

**SECTION I**

That the County Administrator, on behalf of the Board of County Commissioners, is hereby authorized to execute all documents that must be executed in order to accomplish or complete those actions and/or functions that are approved by the Board of County Commissioners on a Consent Agenda; and

SECTION II

That in the event that the County Administrator is absent from his position due to illness, death, vacation, resignation, or removal the Assistant County Administrator, on behalf of the Board of County Commissioners, is hereby authorized to execute all documents that must be executed in order to accomplish or complete those actions and/or functions that are approved by the Board of County Commissioners on a Consent Agenda; and

SECTION III

That the Board of County Commissioners hereby finds and determines that all formal actions relative to the passage of this Resolution were taken in an open meeting of this Board, and that all deliberations of this Board and its Committees, if any, which resulted in formal action, were taken in meetings open to the public, in full compliance with all applicable legal requirements including Section 121.22 of the Ohio Revised Code.

Mr. Painter seconded the motion and on roll call, the vote resulted as follows:

Mr. Uible	<u>Yes</u>
Mr. Humphrey	<u>Aye</u>
Mr. Painter	<u>Yes</u>

This Resolution was duly passed on the 18<sup>th</sup> day of January, 2017.

ATTEST:

Judith A. Kocica  
Judith A. Kocica, Clerk of the  
Board of County Commissioners

This Resolution was prepared and approved as to form by the Office of the Prosecuting Attorney of Clermont County, Ohio

By: Eric Ransford  
Assistant Prosecuting Attorney

Date: 1-11-2017

### **305.29 County administrator - appointment.**

The board of county commissioners may appoint a county administrator, who shall be the administrative head of the county under the direction and supervision of the board and who shall hold office at the pleasure of the board.

In the event that the county administrator is absent from his office by reason of illness, death, vacation, resignation, or removal, the chairman of the board or a qualified person designated by him with the approval of the board shall act as county administrator and perform all duties of such office, until such time as the county administrator returns to his duties or the board appoints a new county administrator to fill the vacancy.

The board shall fix the salary of the county administrator and cause the same to be paid.

Effective Date: 08-30-1957

### **305.30 County administrator - powers and duties.**

The county administrator, under the direction of the board of county commissioners, shall do the following:

- (A) Assist in the administration, enforcement, and execution of the policies and resolutions of the board;
- (B) Supervise and direct the activities of the affairs of the divisions of county government under the control or jurisdiction of the board;
- (C) Attend all meetings of the board at which the administrator's attendance is required by that body;
- (D) Recommend measures for adoption to the board;
- (E) Prepare and submit to the board reports required by that body, or reports that it considers advisable;
- (F) Keep the board fully advised on the financial conditions of the county, preparing and submitting a budget for the next fiscal year;
- (G) Contract on behalf of the board within limits provided by a resolution of the board, provided that the resolution authorizing such actions shall also specify the types of contracts upon which the administrator may act without further resolution of the board;
- (H) Allow and pay claims for goods received and services rendered within limits provided by a resolution of the board, provided that the county department receiving those goods and services certifies their receipt before the administrator allows the claim;
- (I) Perform any or all personnel functions otherwise conferred or incumbent upon the board of county commissioners under Chapter 124. or any other chapter or section of the Revised Code, provided that the board, by resolution, has delegated the specific functions to the administrator;
- (J) Perform any or all functions conferred or incumbent upon the board of county commissioners in the case of a disaster or emergency, provided that the board, by resolution, has delegated the specific functions or all of the functions to the administrator. As used in this division, "disaster" and "emergency" have the same meanings as in divisions (E) and (F) of section 5502.21 of the Revised Code.
- (K) Perform such additional duties as the board may determine by resolution.

The board of county commissioners may assign to such county administrator any office, position, or duties under its control, such office, position, and duties to be performed under the direction and supervision of the board and to be in addition to those set forth in this section.

Effective Date: 09-29-1999



IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 08-17/RESOLUTION AUTHORIZING THE COUNTY ADMINISTRATOR, OR IN HIS ABSENCE THE ASSISTANT COUNTY ADMINISTRATOR, TO EXECUTE CONSENT AGENDA DOCUMENTS ...17-0104-007...EXECUTED

Moved by Mr. Humphrey, seconded by Mr. Painter, that the Board of County Commissioners approve the following recommendation:

Recommendation to adopt **Resolution Number 08-17** resolving to authorize the County Administrator, on behalf of the Board of County Commissioners, to execute all documents that must be executed in order to accomplish or complete those actions and/or functions that are approved by the Board of County Commissioners on a Consent Agenda and further resolving, in the event that the County Administrator is absent from his position due to illness, death, vacation, resignation, or removal, the Assistant County Administrator, on behalf of the Board of County Commissioners, is hereby authorized to execute all documents that must be executed in order to accomplish or complete those actions and/or functions that are approved by the Board of County Commissioners on a Consent Agenda, pursuant to and in compliance with Sections 305.30 (K) and 305.29 of the Ohio Revised Code, respectively.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mr. Painter, Yes; Mr. Uible, Yes.

*I, Judith Kocica, Clerk of the Board of the Clermont County Commissioners, do hereby Certify the above to be a true and exact excerpt from the minutes of the Regular Session of the Board of County Commissioners, Clermont County, Ohio, on January 18, 2017.*

ATTEST:

Judith Kocica, Clerk  
January 23, 2017