

**THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON APRIL 4, 2018, WITH THE FOLLOWING MEMBERS PRESENT: PRESIDENT, EDWIN H. HUMPHREY AND VICE PRESIDENT, DAVID L. PAINTER. LET THE RECORD SHOW, COMMISSIONER DAVID H. UIBLE WAS ABSENT THIS DATE. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 10:00 A.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.**

**LET THE RECORD SHOW THAT THE REGULAR SESSION WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <https://www.youtube.com/user/clermontcounty/playlists>**

**IN RE: MINUTES OF REGULAR SESSION...APPROVED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation to approve the minutes of Regular Session of **03/26/18** and **03/28/18**

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Abstain.

**CONSENT AGENDA**

**LET THE RECORD SHOW: COMMISSIONER HUMPHREY STATED THAT A CONSENT AGENDA HAS BEEN PREPARED FOR THE BOARD OF COUNTY COMMISSIONERS AND REQUESTED WHETHER ANY BOARD MEMBER WANTED ANY ITEMS REMOVED FOR FURTHER DISCUSSION AND CONSIDERATION AND UPON HEARING NONE:**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendations:

**1. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF WATER AND SEWER MAIN EXTENSIONS FOR SAME...18-0320-001...EXECUTED**

Recommendation of Heath Wilson, Engineer, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to execute Maintenance Bonds in the amounts outlined below as surety for the installation of Water and Sewer Main Extensions to serve the following subdivision:

<b>Subdivision</b>	<b>Township</b>	<b>Water Main Extension Bond</b>	<b>Sewer Main Extension Bond</b>
Amelia Park II Subdivision Section 10	Batavia	\$3,000.00*  *Secured by Cashier's Check Number 53341 dated 03/06/2018 and drawn on North Side Bank and Trust Company for Welsh	\$7,300.00*  *Secured by Cashier's Check Number 53340 dated 03/06/2018 and drawn on North Side Bank and Trust Company for Welsh

		Development Co. Inc., 5780 State Route 128, Cleves, Ohio 45002	Development Co. Inc., 5780 State Route 128, Cleves, Ohio 45002
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**2. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH EVANS LANDSCAPING, INC. FOR PROJECT NUMBER 6402-60155 RELATIVE TO THE O'BANNON CREEK TRIBUTARY RESTORATION AND BANK STABILIZATION PROJECT LOCATED IN GOSHEN TOWNSHIP...17-0811-008...EXECUTED**

Recommendation of Jeff Goetz, Project Manager, with the concurrence of Chris Rowland, P.E., Assistant Sanitary Engineer, Clermont County Water Resources Department, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with Evans Landscaping, Inc., 4229 Round Bottom Road, Cincinnati, Ohio 45244, previously ratified by the Board of County Commissioners on 11/01/2017, for Project Number 6402-60155 relative to the O'Bannon Creek Tributary Restoration and Bank Stabilization Project located in Goshen Township, which represents an extension of time of 28 calendar days for the completion thereof, for a revised contract completion date of 02/23/2018, for additions, deletions and/or modifications thereto as defined therein.

**3. IN RE: COUNTY ENGINEER...PINE BLUFFS SUBDIVISION/SECTION 1/MIAMI TOWNSHIP...REQUEST TO REDUCE THE AMOUNT OF THE PERFORMANCE BOND FOR SIDEWALKS HERETOFORE APPROVED AS SURETY FOR SAME...15-0727-001...APPROVED**

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to approve the request of the developer of the following subdivision to reduce the amount of the Performance Bond for Sidewalks heretofore approved by the Board of County Commissioners on 08/19/2015 as Surety therefore, for which the reduced amount reflects seventy-five percent (75%) completion thereof, pursuant to and in compliance with the terms and conditions set forth in the afore stated surety bond for same:

Subdivision	Initial Amount of Performance Bond for Sidewalks	Revised Amount of Performance Bond for Sidewalks
Pine Bluffs Subdivision Section 1 Miami Township	\$50,960.00*  *Secured by Cashier's Check Number 1866902 dated 07/06/2015 and drawn on PNC Bank, National Association, Ohio for Pine Bluffs Development, LLC, 7800 Cooper Road, Suite #204, Cincinnati, Ohio 45242	\$12,740.00*

**4. IN RE: COUNTY ENGINEER...PERMANENT EASEMENTS HERETOFORE GRANTED AND CONVEYED TO THE COUNTY OF CLERMONT, OHIO, FOR PROJECT NUMBER GO-19-17 RELATIVE TO THE MANILA ROAD BRIDGE (C81-0.56) REPLACEMENT PROJECT LOCATED IN GOSHEN TOWNSHIP...18-0320-004... RATIFIED**

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to accept the following Permanent Easements heretofore granted and conveyed to the County of Clermont, Ohio, for roadway purposes necessary for Project Number GO-19-17 relative to the Manila Road Bridge (C81-0.56) Replacement Project located within Goshen Township, and to authorize payment as compensation for the Permanent Easements and Rights-of-Way granted thereby relative

thereto:

Grantor(s)	Parcel Number	Compensation
Cathy M. Corsmeier 6376 Manila Road Goshen, Ohio 45122	11-22-10E-093	Perm \$ 415.00
Robert W. & Mary C. Griffin 6377 Manila Road Goshen, Ohio 45122	11-22-10F-025	Perm \$ 415.00

**5. IN RE: COUNTY ENGINEER...PERMANENT EASEMENT HERETOFORE GRANTED AND CONVEYED TO THE COUNTY OF CLERMONT, OHIO, FOR PROJECT NUMBER GO-19-17 RELATIVE TO THE MANILA ROAD BRIDGE (C81-0.85) REPLACEMENT PROJECT LOCATED IN GOSHEN TOWNSHIP...18-0320-003...RATIFIED**

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to accept the following Permanent Easement heretofore granted and conveyed to the County of Clermont, Ohio, for roadway purposes necessary for Project Number GO-19-17 relative to the Manila Road Bridge (C81-0.85) Replacement Project located within Goshen Township, and to authorize payment as compensation for the Permanent Easement and Right-of-Way granted thereby relative thereto:

Grantors	Parcel Number	Compensation
Charles W. Jr. & Nancy N. Haarlammert 2221 Woodville Pike Goshen, Ohio 45122	11-22-10D-003	Perm \$ 415.00

**6. IN RE: COUNTY ENGINEER...NOTIFICATION OF EXTENSION OF ROAD CLOSURE AND TEMPORARY DETOUR TO THROUGH TRAFFIC ON PATTERSON ROAD LOCATED IN TATE TOWNSHIP...18-0208-003...ACKNOWLEDGED**

Recommendation of Thomas J. Eigel, County Administrator, to acknowledge the receipt of a notification from Patrick J. Manger, County Engineer, on 03/13/2018 of his determination to extend the closure of the following road to through traffic, with the understanding that all advanced warning and detour signs will be erected and maintained accordingly, pursuant to and in compliance with Section 5543.17 of the Ohio Revised Code:

**Patterson Road**, between 3558 and 3559 Patterson Road, located in Tate Township, for a bridge replacement, *beginning Monday, February 12, 2018 through Friday, March 16, 2018 and subsequently extended through Friday, April 13, 2018, due to weather conditions*, as depicted on the *Patterson Road Bridge No. T49-0.27 Replacement Detour Map included therewith*

**7. IN RE: BOARD OF COUNTY COMMISSIONERS...AUTHORIZATION FOR THE ISSUANCE OF PROCUREMENT CARDS FOR EMPLOYEES OF THE CLERMONT COUNTY LAW LIBRARY, COMMON PLEAS COURT ADULT PROBATION DEPARTMENT AND CLERMONT COUNTY DEPARTMENT OF JOB AND FAMILY SERVICES AND EXECUTION OF THE REQUESTS FOR THE ISSUANCE OF PROCUREMENT CARDS RELATIVE THERETO PURSUANT TO THE CLERMONT COUNTY PROCUREMENT CARD POLICY AND PROCEDURES FOR SAME...18-0202-001...APPROVED**

Recommendation of Thomas J. Eigel, County Administrator, to authorize the issuance of Procurement Cards for Kim Crowthers, an employee of the Clermont County Law Library, Jillian Campbell, an employee of the Common Pleas Court Adult Probation Department and

Joseph Scott, an employee of the Clermont County Department of Job and Family Services and to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to execute the Requests for the Issuance of Procurement Cards relative thereto, pursuant to and in compliance with the Clermont County Procurement Card Policy and Procedures adopted by the Board of County Commissioners on 06/22/05 and subsequently amended on 03/28/07 and 09/24/14.

**8. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2018...APPROVED**

Recommendation of the Office of Management and Budget, with the concurrence of Thomas J. Eigel, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 185-17**) for Fiscal Year 2018, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**CASH TRANSFER OF FUNDS FOR FISCAL YEAR 2018**

<b>FROM: FUND - OBJECT - ACCOUNT</b>	<b>TO: FUND - OBJECT - ACCOUNT</b>	<b>AMOUNT</b>
WATER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 170,000.00
TRANSFERS OUT TO ENTERPRISE 6001 - 11 - 01 - 141000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	
SEWER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 170,000.00
TRANSFERS OUT TO ENTERPRISE 6002 - 12 - 01 - 151000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	
PARK DISTRICT	CLERM PARK DIST CAPITAL PROJ	\$ 1,750,643.00
TRANSERS OUT TO CAP PROJ 7200 - 21 - 27 - 891000 - 700300 -	OPERATING TRF IN FROM GEN FUND 7249 - 00 - 00 - 007249 - 480100 -	

**9. IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO...17-1211-010...APPROVED**

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

<b>Elected Official or Department/Employee</b>	<b>Organization</b>	<b>Annual Dues</b>	<b>Term</b>
County Auditor Linda L. Fraley and/or Staff  <i>(revised/originally approved on 12/20/2017)</i>	Milford-Miami Township Chamber of Commerce	\$150.00	01/01/2018 through 12/31/2018

**10. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...APPROVED**

Recommendation of Thomas J. Eigel, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

**CLERMONT COUNTY COURT OF COMMON PLEAS**

**Judge Victor Haddad:** Three (3) days – Columbus, Ohio – The Supreme Court of Ohio Judicial College-2018 Capital Cases Conference – Total expenses for lodging (\$270.00), meals (\$120.00), mileage (\$134.07), registration (\$100.00), and other (\$120.00) estimated not to exceed \$744.07.

**COUNTY SHERIFF**

**Kevin Dyer:** Two (2) days – Buffalo, New York – National Police Bloodhound Association Representative – pick up of bloodhound puppy – Total expenses for other (\$150.00) estimated not to exceed \$150.00.

**CLERMONT COUNTY WATER RESOURCES DEPARTMENT**

**Stephen Knipp, Bryan Gruber, and Fred Moukahal:** One (1) day – Lewis Center, Ohio – Ohio Water Environment Association-2018 Collection Systems Specialty Workshop – Total expenses for registration (\$585.00) estimated not to exceed \$585.00.

**DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT**

**Andy Kuchta:** Two (2) days – Columbus (Worthington), Ohio – Ohio Conference of Community Development-2018 Spring Quarterly Meeting – Total expenses for lodging (\$104.00), meals (\$118.00), registration (\$95.00), and other (\$50.00) estimated not to exceed \$367.00.

**11. IN RE: PERSONNEL ACTIONS\***

\* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

**NON-CONSENT AGENDA**

**12. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT/OFFICE OF ENVIRONMENTAL QUALITY...LEASE AMENDMENT NO. 1 TO U.S. GOVERNMENT LEASE FOR REAL PROPERTY WITH THE UNITED STATES GOVERNMENT SERVICES ADMINISTRATION (US GSA) FOR THE LEASE OF THE EXPERIMENTAL STREAM FIELD STATION (ESFS) AT THE LOWER EAST FORK WASTEWATER TREATMENT PLANT...10-1103-001...EXECUTED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Paul Braasch, Director, Office of Environmental Quality, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to execute Lease Amendment No. 1 to the U.S. Government Lease for Real Property (Lease Number GS-05B-18434) by and between the County of Clermont, Ohio, and the United States Government Services Administration (US GSA), 230 South Dearborn Street,

Room 3300, Chicago, Illinois 60604, heretofore ratified by the Board of County Commissioners on 11/17/2010, to extend the lease for the Experimental Stream Field Station (ESFS) located at the Lower East Fork Wastewater Treatment Plant, 1003 US Route 50, Milford, Ohio 45150 for the purposes of environmental testing and experimenting, in the amount of \$50,000.00 per year, for a term of three years, effective December 16, 2017 through December 15, 2020, with the caveat that either party may terminate this lease in whole or in part at any time on or after June 15, 2019 (which is eighteen (18) months firm) by providing at least one hundred twenty (120) calendar days' notice in writing to the other party, with said notices to be computed commencing with the day after the date of mailing, and with the understanding that all other terms and conditions of the afore stated lease shall remain in full force and effect as set forth therein.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Absent.

**LET THE RECORD SHOW:** Paul Braasch, Director, Office of Environmental Quality, provided the Board with the history of the Experimental Stream Field Station (ESFS). He discussed the advantages of having this lease with the United States Government Services Administration (US GSA) and the purpose of environmental testing and experimentation.

**13. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 041-18/PAYMENT OF BILLS...ADOPTED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt **Resolution Number 041-18** resolving to approve payment to vendors **in the total amount of \$992,404.69** as set forth in the BCC Approval Invoice Report(s) For Checks Dated **April 4, 2018**, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **04/02/2018**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Absent.

**14. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR FISCAL YEAR 2018...APPROVED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of Thomas J. Eigel, County Administrator, to resolve to approve and authorize changes in the Annual Appropriation Resolution Number 185-17 for Fiscal Year 2018 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table and to authorize Linda Fraley, County Auditor, to properly record same:

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2018**

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
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<b>CP CLERK COMPUTERIZATION</b>	<b>Common Pleas Clrk Computerization</b>	<b>\$ 1,000.00</b>
	<b>FRINGE BENEFITS</b>	
	2101 - 02 - 05 - 212000 - 520000 -	
<b>CP CLERK COMPUTERIZATION</b>	<b>Common Pleas Clrk Computerization</b>	<b>\$ 5,000.00</b>
	<b>OTHER EXPENSES</b>	
	2101 - 02 - 05 - 212000 - 530000 -	
<b>MIDDLE EAST FORK SEWER ASSESS</b>	<b>Middle East Fork Sewer Assessm</b>	<b>\$ 3,661.31</b>
	<b>OTHER EXPENSES</b>	
	3320 - 00 - 00 - 003320 - 530000 -	
<b>CLERM PARK DIST CAPITAL PROJ</b>	<b>Park District Capital Projects</b>	<b>\$ 735,000.00</b>
	<b>OTHER EXPENSES</b>	
	7249 - 00 - 00 - 007249 - 530000 -	

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Absent.

**15. IN RE: BOARD OF COUNTY COMMISSIONERS...AMENDMENT TO APPENDIX 4.09 OF THE CLERMONT COUNTY PERSONNEL POLICY AND PROCEDURE MANUAL WITH RESPECT TO THE CLERMONT COUNTY CLASSIFICATION PLAN...18-0330-001...APPROVED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Terri Brandenburg, HR Coordinator, with the concurrence of Thomas J. Eigel, County Administrator, to amend Appendix 4.09 of the Clermont County Personnel Policy and Procedure Manual with respect to the Clermont County Classification Plan to add the position of System/Cabling Coordinator, Classification # 69139, Pay Range 16, effective 04/04/2018, and further to authorize the update of the appropriate internet links and appendices accordingly.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Absent.

**16. IN RE: INFORMATION SYSTEMS DEPARTMENT...ADOPTION OF A REVISED TABLE OF ORGANIZATION FOR SAME...18-0330-003...APPROVED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Brandon V. Hoepfner, Director, Information Systems Department, with the concurrence of Thomas J. Eigel, County Administrator, to adopt a revised Table of Organization for the Information Systems Department to amend the current position of one (1) Systems Coordinator, Classification # 69141, Pay Range A, from full-time to part-time, effective 05/01/2018, and to delete the position of one (1) Cabling Coordinator, Classification # 59163, Pay Range 14 and to add the position of one (1) System/Cabling Coordinator, Classification # 69139, Pay Range 16, effective 04/11/2018 as outlined in Exhibit A, attached hereto and made a part hereof, and further to authorize the update of the appropriate internet links and appendices accordingly.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Absent.

**LET THE RECORD SHOW:** COMMISSIONER HUMPHREY STATED THAT WE HAVE REACHED THE PUBLIC PARTICIPATION SECTION OF THE AGENDA. HE INQUIRED IF THERE WAS ANYONE IN THE AUDIENCE THAT WOULD LIKE TO ADDRESS THE BOARD. HAVING HEARING NONE:

**IN RE: ADJOURNMENT...APPROVED**

Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners approve the following recommendation:

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 10:24 A.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes; Mr. Humphrey, Aye; Mr. Uible, Absent.

**BOARD OF COUNTY COMMISSIONERS  
CLERMONT COUNTY, OHIO**

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**EDWIN H. HUMPHREY, PRESIDENT**

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**DAVID L. PAINTER, VICE PRESIDENT**

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**DAVID H. UIBLE, MEMBER**

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**JUDITH KOCICA, CLERK OF THE BOARD**

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**04/09/18**  
**DATE APPROVED**



