



MEMORANDUM

To: Clermont County Board of Commissioners

From: Adele Evans
 Assistant Director, Department of Community and Economic Development

Re: Locations for public hearings for proposed license fee increase

Date: 4/10/18

The Office of Public Information was tasked with researching and providing recommendations for possible locations if in fact the Commissioners decided to have hearings regarding the proposed additional annual license tax. Based on the criteria that is included in the legislation for the timing of the hearings, four dates were initially chosen - May 9, May 14, May 15 and May 21, in order to have a choice of two. A proposed time of 7 p.m. was selected, as staff thought that would work best for most citizens. OPI staff reached out to the County Engineer, Commissioners and Administration regarding individual availability. Once availability was confirmed, staff began contacting potential locations. The following locations were researched:

Location	Additional Information
Village of Batavia - Armory	large capacity; set up for public meetings; south of 32; County seat; available 5/15
Miami Township Civic Center	large capacity; set up for public meetings; north of 32; available 5/9
Union Township Civic Center	large capacity; set up for public meetings; south of 32; available 5/15
Miami Township Library	large capacity; not set up for public meetings; north of 32; not available
Union Township Library	large capacity; not set up for public meetings; on 32; not available
Milford High School	large capacity; not set up for public meetings; north of 32; charges fees; parking issues due to other activities
West Clermont High School	large capacity; not set up for public meetings; south of 32; hold harmless/indemnity clause; not available

It is my recommendation that if the Commissioners move forward with public hearings that the dates and locations be:

- May 9 – Miami Township Civic Center
- May 15 – Village of Batavia – Village Hall/Armory