

**BOARD OF COUNTY COMMISSIONERS
DRAFT AGENDA
MAY 9, 2018**

- A. 10:00 A.M. CALL TO ORDER
- B. APPROVAL OF REGULAR SESSION MINUTES OF 05/02/2018
- C. PRESENTATION: JEFFREY R. BLOM, PRESIDENT, CLERMONT COUNTY CONVENTION AND VISITORS BUREAU, INC. REGARDING THEIR GEOWOODSTOCK EVENT

PRESENTATION: KATHLEEN WILLIAMS, COMMUNICATIONS COORDINATOR, OFFICE OF PUBLIC INFORMATION REGARDING THE 2017 ONLINE CLERMONT COUNTY ANNUAL REPORT
- D. EXECUTIVE SESSION PURSUANT TO SECTION 121.22 (G) (1), (G) (2) AND G (3) OF THE OHIO REVISED CODE TO (1) CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION OR COMPENSATION OF ONE OR MORE PUBLIC EMPLOYEES (2) CONSIDER THE PURCHASE OF PROPERTY FOR PUBLIC PURPOSES OR THE SALE OF PROPERTY AT COMPETITIVE BIDDING AND (3) CONFER WITH THE PROSECUTING ATTORNEY REGARDING PENDING OR IMMINENT LITIGATION, RESPECTIVELY
- E. PUBLIC PARTICIPATION
- F. COUNTY STAFF DISCUSSION:
LYLE G. BLOOM, SANITARY ENGINEER/DIRECTOR OF UTILITIES, CLERMONT COUNTY WATER RESOURCES DEPARTMENT:
NEWTONSVILLE SEWER PROJECT UPDATE

CONSENT AGENDA

- 1. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...AMENDMENT NUMBER ONE TO SUBGRANT AGREEMENT WITH CLERMONT COUNTY COMMUNITY SERVICES, INC. FOR THE PROVISION OF TEMPORARY ASSISTANCE FOR NEEDY FAMILIES (TANF) PROGRAM SERVICES FOR ELIGIBLE TANF CLIENTS OF CLERMONT COUNTY COMMUNITY SERVICES, INC. FOR SAME...17-0914-001...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to execute an Amendment Number One (1) to the Subgrant Agreement by and between the Board of Clermont County Commissioners, the Clermont County Department of Job and Family Services, and Clermont County Community Services, Inc., previously ratified by the Board of County Commissioners on 09/27/2017, for the provision of Temporary Assistance for Needy Families (TANF) Program Services for eligible TANF Clients of Clermont County Community Services, Inc., to revise the line item budget as outlined in the Revised Exhibit 2, attached thereto and incorporated therein, which represents

5/4/2018 – Last Updated

an increase in the Subgrant Agreement from \$27,500.00 to \$55,000.00, effective for the period of 10/01/2017 through 09/30/2018, with all other terms and conditions of the original Subgrant Agreement to remain in full force and effect *and contingent upon the issuance and receipt of a purchase order therefore.*

2. IN RE: COUNTY ENGINEER...NOTIFICATION OF ROAD CLOSURE AND TEMPORARY DETOUR TO THROUGH TRAFFIC ON LINDEN CREEK DRIVE LOCATED IN MIAMI TOWNSHIP...18-0501-001...

Recommendation of Thomas J. Eigel, County Administrator, to acknowledge the receipt of a notification from Patrick J. Manger, County Engineer, on 04/30/2018, of his determination to close the following road to through traffic, with the understanding that all advanced warning and detour signs will be erected and maintained accordingly, pursuant to and in compliance with Section 5543.17 of the Ohio Revised Code:

Linden Creek Drive, at the Intersection of Buckwheat Road on Linden Creek Drive, located in Miami Township, for a culvert replacement, *beginning Thursday, May 3, 2018 through Tuesday, May 8, 2018, between the hours of 7:00 A.M. and 5:00 P.M.,* as depicted on the *Linden Creek Drive Culvert Replacement Detour Map included therewith*

3. IN RE: TRAINING AND TRAVEL REQUESTS...REIMBURSEMENT OF EXPENSES RELATIVE TO SAME...

Recommendation of Thomas J. Eigel, County Administrator, to approve the following requests for reimbursement of expenses for training and travel pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Fiscal Year 2018 and any and all amendments subsequent thereto:

CLERMONT COUNTY COURT OF COMMON PLEAS

Judge Victor Haddad: Four (4) days – Perrysburg, Ohio – Ohio Common Pleas Judges’ Association-2018 Summer Conference – Total expenses for lodging (\$582.00), meals (\$160.00), mileage (\$221.27), registration (\$295.00), and other (\$160.00) estimated not to exceed \$1,418.27.

COUNTY SHERIFF

Nicholas Crouch: One (1) day – Liberty Township, Ohio – Ohio Auditor of State Training entitled: “Cybercrime Investigation” – Total estimated expenses not to exceed \$0.00.

CLERMONT COUNTY WATER RESOURCES DEPARTMENT

Lyle Bloom: Two (2) days – Columbus, Ohio – County Sanitary Engineers’ Association of Ohio – 2018 Annual Summer Conference – Total expenses for lodging (\$157.00), meals (\$50.00), registration (\$75.00), and other (\$30.00) estimated not to exceed \$312.00.

William Mellman: One (1) day – Columbus, Ohio – Ohio Chapter of the Urban and Regional Information Systems Association-2018 Geographic Information Systems Education Series – Total expenses for registration (\$40.00) estimated not to exceed \$40.00.

Hannah Lubbers: One (1) day – Cincinnati, Ohio – Ohio Environmental Protection Agency - Work Session on Developing Food Waste Recycling Infrastructure for Southwest Ohio and Regional Anaerobic Digestion and Composting Solutions – Total expenses for registration (\$15.00) estimated not to exceed \$15.00.

CLERMONT TRANSPORTATION CONNECTION

Stephen Roberts, Bob Hallgath, and Kelley Prebble: One (1) day – Piketon, Ohio – Ohio Bureau of Motor Vehicles-Commercial Driver’s License Skills and Testing – Total expenses for other (\$355.50) estimated not to exceed \$355.50.

Lisa Gatwood: One (1) day – Cincinnati, Ohio – Ohio Department of Transportation-Access Ohio 2045 Local Partner Workshops and Public Meetings – Total estimated expenses not to exceed \$0.00.

DEPARTMENT OF JOB AND FAMILY SERVICES

J. Darlene Young: Two (2) days – Whitley City, Kentucky – Visit with Children and Attend a Court Hearing – Total expenses for lodging (\$100.00), and meals (\$102.00) estimated not to exceed \$202.00.

Carin McClanahan and Shonya Agin: Two (2) days – Columbus, Ohio – Ohio Job and Family Services-2018 Directors' Association – Total expenses for lodging (\$460.00), meals (\$236.00), mileage (\$210.81), registration (\$600.00), and other (\$70.00) estimated not to exceed \$1,576.81.

DEPARTMENT OF PUBLIC SAFETY SERVICES

John Kiskaden: Three (3) days – Plantation, Florida – Motorola Portable Radio Headquarters-Training and Overview on APX6000 and APX7000 Motorola Portable Radios – Total expenses for lodging (\$465.00), and meals (\$192.00) estimated not to exceed \$657.00.

4. IN RE: PERSONNEL ACTIONS...

NON-CONSENT AGENDA

5. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 056-18/PAYMENT OF BILLS...

Recommendation that the Board of County Commissioners adopt **Resolution Number 056-18** resolving to approve payment to vendors **in the total amount of \$X,XXX,XXX.XX** as set forth in the BCC Approval Invoice Report(s) For Checks Dated **May 9, 2018**, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on **XX/XX/2018**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

6. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (ODJFS) TITLE IV-E CHILD PLACEMENT AGREEMENT AND ADDENDA THERETO, CONSISTING OF AMENDMENT NUMBERS 1 THROUGH 4, WITH K.E.L.L.Y. YOUTH SERVICES, INC. FOR THE PROVISION OF INDEPENDENT LIVING SERVICES AND PLACEMENT WITH BABY SERVICES FOR SAME...18-0426-007...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to execute an Ohio Department of Job and Family Services (ODJFS) Title IV-E Child Placement Agreement and Addenda thereto, consisting of Amendment Numbers 1 through 4, by and between the County of Clermont, Ohio, and K.E.L.L.Y. Youth Services, Inc., 800 Compton Road, Unit 11, Cincinnati, Ohio 45231, for the provision of Independent Living Services for older youth referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, as well as, Placement with Baby Services, at the rates as defined therein, effective 04/16/2018 through 4/15/2019, pursuant to and

in compliance with the terms and conditions specified therein, and contingent upon the issuance of a purchase order therefore.

7. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (ODJFS) TITLE IV-E CHILD PLACEMENT AGREEMENT AND ADDENDA THERETO, CONSISTING OF AMENDMENT NUMBERS 1 THROUGH 3, WITH MARIE'S HOUSE OF HOPE, INC. FOR THE PROVISION OF GROUP HOME SERVICES FOR SAME...18-0424-002...

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to execute an Ohio Department of Job and Family Services (ODJFS) Title IV-E Child Placement Agreement and Addenda thereto, consisting of Amendment Numbers 1 through 3, by and between the County of Clermont, Ohio, and Marie's House of Hope, Inc., 706 ½ East Main Street, Trotwood, Ohio 45426, for the provision of group home services for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, at the rates as defined therein, effective for the period of 05/15/2018 through 05/14/2019, pursuant to and in compliance with the terms and conditions specified therein, and contingent upon the issuance and receipt of a purchase order therefore.

8. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT... CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH MICHAEL SCHUSTER ASSOCIATES INC. DBA MSA ARCHITECTS IN AND AS IT RELATES TO THE DESIGN OF THE CLERMONT COUNTY JUVENILE COURT FACILITY EXPANSION AND REMODEL PROJECT...17-0522-001...

Recommendation of Wade Grabowski, Director, Clermont County Facilities Management Department, with the concurrence of Thomas J. Eigel, County Administrator, to execute Change Order Number 1 to the Contract by and between the Clermont County Board of County Commissioners and Michael Schuster Associates Inc. dba MSA Architects, 316 West Fourth Street, Suite 600, Cincinnati, Ohio 45202 for the provision of architectural and engineering services relative to the Clermont County Juvenile Court Facility Expansion and Remodel Project, previously ratified by the Board of County Commissioners on 08/02/2017, which represents an increase in the amount of \$58,000.00 for additional architectural and engineering services and \$11,000.00 for reimbursable expenses, for a total adjusted contract price to date of \$413,250.00, as well as, an extension of time of 395 calendar days for the completion thereof, for a revised contract completion date of 12/31/2019, for additions, deletions and/or modifications thereto as defined therein and contingent upon the release of the Purchase Order required therefore in concert with Requisition Number 00002945-00 dated 04/10/2018 relative thereto.

9. IN RE: CLERMONT COUNTY FACILITIES MANAGEMENT DEPARTMENT... AWARD OF BID AND EXECUTION OF CONTRACT FOR THE CONSTRUCTION OF A RECORDS CENTER FACILITY FOR THE COUNTY OF CLERMONT, OHIO...18-0110-008...

Recommendation of Wade Grabowski, Director, Clermont County Facilities Management Department, with the concurrence of Thomas J. Eigel, County Administrator, to award the bid for the construction of a Records Center Facility for the County of Clermont, Ohio, pursuant to the plans and specifications, to Perkins/Carmack Construction, Inc., 29 High Street, Milford, Ohio 45150, for the lowest and best bid received on 02/22/2018 in the amount of \$1,894,000.00

and to execute the Contract relative thereto, with said services to commence upon the issuance of a written Notice to Proceed from the Clermont County Facilities Management Department and to be completed by 270 days after the receipt of the Notice to Proceed, pursuant to and in compliance with the terms and conditions specified therein and the award of bid and contingent upon the release of the Purchase Order required therefore in concert with Requisition Number 00002844 dated 04/04/2018 relative thereto.

10. IN RE: COUNTY SHERIFF...REJECTION OF ALL BIDS HERETOFORE RECEIVED FOR INMATE FOOD SERVICES FOR THE INMATES OF THE CLERMONT COUNTY ADULT AND JUVENILE DETENTION FACILITIES FOR SAME...18-0312-002...

Recommendation of Sukie Scheetz, Director, Office of Management and Budget, with the concurrence of Robert S. Leahy, County Sheriff, and Thomas J. Eigel, County Administrator, to reject all bids heretofore received on 04/26/2018 for Inmate Food Services for inmates housed in the Clermont County Adult and Juvenile Detention Facilities, pursuant to and in compliance with Section 307.91 of the Ohio Revised Code.

11. IN RE: COUNTY SHERIFF...REQUEST TO READVERTISE FOR BIDS FOR INMATE FOOD SERVICES FOR THE INMATES OF THE CLERMONT COUNTY ADULT AND JUVENILE DETENTION FACILITIES FOR SAME...18-0312-002...

Recommendation of Robert S. Leahy, County Sheriff, with the concurrence of Thomas J. Eigel, County Administrator, to approve the request to readvertise for bids for Inmate Food Services for the inmates housed in the Clermont County Adult and Juvenile Detention Facilities, pursuant to the revised specifications therefore, and to authorize the Clerk of the Board to place a Legal Notice in a newspaper of general circulation on **05/17/2018**, with bids to be received until **2:00 P.M. Local Time on Thursday, 06/07/2018** in the Office of the Board of County Commissioners, 101 East Main Street, Batavia, Ohio 45103-2960, where they will be publicly opened and read aloud shortly thereafter. This notice will also be posted on Clermont County's website at the following URL link: www.clermontcountyohio.gov.

12. IN RE: COUNTY ENGINEER...CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH W.E. SMITH CONSTRUCTION FOR PROJECT NUMBER UN-16-14 RELATIVE TO THE ROUND BOTTOM ROAD LANDSLIDE STABILIZATION PROJECT LOCATED IN UNION TOWNSHIP...15-1001-002...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to authorize Edwin H. Humphrey, President of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with W.E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107, previously ratified by the Board of County Commissioners on 01/06/2016, for Project Number UN-16-14 relative to the Round Bottom Road Landslide Project located in Union Township, which represents a decrease in the amount of \$7,454.60, for a total adjusted contract price to date of \$68,395.40, for additions, deletions and/or modifications thereto as defined therein.

13. IN RE: COUNTY ENGINEER...ACCEPTANCE OF THE CONTRACT WITH W.E. SMITH CONSTRUCTION FOR PROJECT NUMBER UN-16-14 RELATIVE TO THE ROUND BOTTOM ROAD LANDSLIDE STABILIZATION PROJECT LOCATED IN UNION TOWNSHIP AS COMPLETE AND APPROVAL OF PAYMENT #2, FINAL, FOR THE

RELEASE OF RETAINAGE RELATIVE THERETO...15-1001-002...

Recommendation of Patrick J. Manger, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to accept the Contract by and between the County of Clermont, Ohio, and W. E. Smith Construction, 2030 Bauer Road, Blanchester, Ohio 45107 for Project Number UN-16-14 relative to the Round Bottom Road Landslide Project located in Union Township as Complete as of 04/29/2016 and to approve Payment #2, Final, which represents the release of retainage in the principal amount of \$3,034.00 relative thereto.

14. IN RE: COUNTY ENGINEER...RESOLUTION NUMBER 057-18/RESOLUTION AUTHORIZING APPLICATION FOR AID TO LOCAL GOVERNMENT FOR INFRASTRUCTURE IMPROVEMENTS AND AUTHORIZING THE CLERMONT COUNTY ENGINEER, PATRICK J. MANGER, TO CERTIFY AND SUBMIT THE APPLICATION FOR PROJECT SUPPORT TO THE OHIO PUBLIC WORKS COMMISSION PURSUANT TO CHAPTER 164 OF THE OHIO REVISED CODE AND FURTHER TO AUTHORIZE PATRICK J. MANGER TO EXECUTE THE OHIO PUBLIC WORKS COMMISSION (OPWC) PROJECT GRANT AGREEMENT RELATIVE THERETO...18-0419-003...

Recommendation of Patrick J. Manger, County Engineer, to adopt **Resolution Number 057-18** resolving to authorize Patrick J. Manger to execute, certify and submit an Application for Financial Assistance for infrastructure improvements for project support for the following infrastructure improvement project for Program Year 32, in the amount outlined below, to the Ohio Public Works Commission (OPWC), 65 East State Street, Suite 312, Columbus, Ohio 43215-4213, including all understandings and assurances therein required, and to act in accordance with the Application and to provide such additional information as may be required, pursuant to and in compliance with Chapter 164 of the Ohio Revised Code and further to authorize Patrick J. Manger to execute the Ohio Public Works Commission (OPWC) Project Grant Agreement relative thereto:

Project	Road/Township	Total Project Amount	
2018 Bridge Replacements	Bristol Road (T545-0.17) Pierce Township Ninemile–Tobasco Road (C95-1.15) Pierce Township	OPWC Grant	\$1,473,350
		MVG Funds	\$ 391,650
		Total Project	\$1,865,000

15. IN RE: BOARD OF COUNTY COMMISSIONERS...ACCEPTANCE OF PROPOSAL FROM MILLENNIUM BUSINESS SYSTEMS FOR AN OFFICE COPIERS MAINTENANCE CONTRACT FOR CLERMONT COUNTY, OHIO, AND EXECUTION OF CONTRACT FOR SERVICES RELATIVE THERETO...18-0323-001...

Recommendation of Thomas J. Eigel, County Administrator, to (1) accept the Proposal from Millennium Business Systems, 11085 Montgomery Road, Cincinnati, Ohio 45249, for an Office Equipment Copiers Maintenance Contract for Clermont County, Ohio, for the provision of services for the replacement, maintenance and repair of copy machines for Clermont County Departments/Offices as outlined therein in accordance with the goals, criteria and specifications attached thereto and defined therein and (2) to execute the Contract for Services by and between the County of Clermont, Ohio, and Millennium Business Systems, 11085 Montgomery Road, Cincinnati, Ohio 45249, at the cost per copy rate of 0.0109 for black and white and 0.043 for color, effective for the period of 05/15/2018 through 05/14/2021, with the option of two (2) one year renewal periods, pursuant to and in compliance with the terms and conditions set forth therein.