THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON JANUARY 17, 2019, WITH THE FOLLOWING MEMBERS PRESENT: DAVID L. PAINTER, PRESIDENT, EDWIN H. HUMPHREY, VICE PRESIDENT, AND CLAIRE B. CORCORAN, MEMBER. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 2:30 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

LET THE RECORD SHOW THAT THE JANUARY 17, 2019 REGULAR SESSION WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT https://www.youtube.com/user/clermontcounty/playlists.

IN RE: MINUTES OF REGULAR SESSION...APPROVED

Moved by Mrs. Corcoran, seconded by Mr. Humphrey,

To approve and sign the minutes of the Reorganizational Meeting of 01/14/2019 and the minutes of the Regular Session of 01/14/2019.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Corcoran, Yes; Mr. Humphrey, Aye; Mr. Painter, Yes.

LET THE RECORD SHOW: COMMISSIONER PAINTER STATED THAT THE BOARD HAD REACHED THE PUBLIC PARTICIPATION SECTION OF THE AGENDA. HE INQUIRED IF THERE WAS ANYONE IN THE AUDIENCE THAT WOULD LIKE TO ADDRESS THE BOARD. NO ONE REQUESTED TO ADDRESS THE BOARD.

CONSENT AGENDA

LET THE RECORD SHOW: COMMISSIONER PAINTER STATED THAT A CONSENT AGENDA HAS BEEN PREPARED FOR THE BOARD OF COUNTY COMMISSIONERS AND REQUESTED WHETHER ANY BOARD MEMBER WANTED ANY ITEMS REMOVED FOR FURTHER DISCUSSION AND CONSIDERATION AND UPON HEARING NONE:

Moved by Mr. Humphrey, seconded by Mrs. Corcoran, that the Board of County Commissioners consider the following recommendation:

1. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES...OHIO DEPARTMENT OF JOB AND FAMILY SERVICES (ODJFS) TITLE IV-E CHILD PLACEMENT AGREEMENT AND ADDENDUM THERETO, CONSISTING OF AMENDMENT NUMBERS 1 THROUGH 4, WITH NECCO, INC. FOR THE PROVISION OF TRADITIONAL FOSTER CARE, TREATMENT FOSTER CARE, AND PLACEMENT WITH BABY SERVICES FOR SAME...19-0108-001...RATIFIED

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the
Concurrence of Thomas J. Eigel, County Administrator, to authorize Judy Eschmann, Director, Department of Job and Family Services, to execute an Ohio Department of Job and Family Services (ODJFS) Title IV-E Child Placement Agreement and Addendum thereto, consisting of Amendments Numbers 1 through 4, by and between the County of Clermont, Ohio, and NECCO, Inc., 415 Glensprings Drive, Suite 201, Cincinnati, Ohio 45246, with an administrative address of P.O. Box 568, South Point, Ohio 45680, for the provision of traditional foster care, treatment foster care, and placement with baby services for children referred by the Department of Job and Family Services and/or Clermont County Juvenile Court, or in their parent(s)/guardian(s) custody, at the rates identified therein, effective 01/01/2019 through 12/31/2019, pursuant to and in compliance with the terms and conditions specified therein, and contingent upon the release of the required purchase order in concert with Requisition Number 00001356-00 dated January 4, 2019 relative thereto.

2. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/CHILD SUPPORT ENFORCEMENT DIVISION...MEMORANDUM OF UNDERSTANDING WITH CLERMONT COUNTY JUVENILE COURT FOR THE PROVISION OF REIMBURSEMENT OF COSTS RELATIVE TO THE SOFTWARE MAINTENANCE AGREEMENT WITH COURTVIEW JUSTICE SOLUTIONS, INC. FOR SAME...19-0103-001...EXECUTED

Recommendation of Judy Eschmann, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to execute a Memorandum of Understanding by and between the Clermont County Department of Job and Family Services, Child Support Enforcement Division (CSE), and Clermont County Juvenile Court, 2340 Clermont Center Drive, Batavia, Ohio 45103, for the provision of reimbursement to Clermont County Juvenile Court for CSE’s portion of the cost for the Software Maintenance Agreement with CourtView Justice Solutions, Inc. for the provision of countywide software maintenance services, itemized as NetDMS (JFS), NetDMS (Court Customization), and Crystal Reports (Upgrades only), in an amount not to exceed $20,149.00, effective for the period of 01/01/2019 through 12/31/2019, pursuant to and in compliance with the terms and conditions specified therein, and contingent upon the issuance and release of the required purchase order relative thereto.

3. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR FISCAL YEAR 2019...APPROVED

Recommendation of the Office of Management and Budget, with the concurrence of Sukie Scheetz, Assistant County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (Resolution Number 194-18) for Fiscal Year 2019, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda Fraley, County Auditor, to properly record same:

**BUDGET TRANSFER OF FUNDS FOR FISCAL YEAR 2019**

<table>
<thead>
<tr>
<th>FUND</th>
<th>FROM: ORGANIZATION - OBJECT - ACCOUNT</th>
<th>TO: ORGANIZATION - OBJECT - ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>NARCOTICS UNIT</td>
<td>Clermont Co Drug Unit REGULAR SALARY</td>
<td>Clermont Co Drug Unit RETIREMENT PAYOUT</td>
<td>$3,245.10</td>
</tr>
<tr>
<td></td>
<td>2502 - 04 - 19 - 443000 - 511200 -</td>
<td>2502 - 04 - 19 - 443000 - 513200 -</td>
<td></td>
</tr>
</tbody>
</table>

**CASH TRANSFER OF FUNDS FOR FISCAL YEAR 2019**
CASH ADVANCE OF FUNDS FOR FISCAL YEAR 2019

<table>
<thead>
<tr>
<th>FROM: FUND - OBJECT - ACCOUNT</th>
<th>TO: FUND - OBJECT - ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>HEALTH INSURANCE FUND</td>
<td>$ 600,000.00</td>
</tr>
<tr>
<td>ADVANCES OUT TO INT SERVICE</td>
<td>ADVANCES IN FROM GENERAL FUND</td>
<td></td>
</tr>
<tr>
<td>1000 - 05 - 01 - 036329 - 702700</td>
<td>8001 - 00 - 01 - 171000 - 482100 -</td>
<td></td>
</tr>
<tr>
<td>Will repay as revenues permit</td>
<td></td>
<td></td>
</tr>
</tbody>
</table>

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mrs. Corcoran, Yes; Mr. Painter, Yes.

NON-CONSENT AGENDA

4. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 006-19/PAYMENT OF BILLS...ADOPTED

Moved by Mrs. Corcoran, seconded by Mr. Humphrey, that the Board of County Commissioners consider the following recommendation:

Recommendation that the Board of County Commissioners adopt Resolution Number 006-19 resolving to approve payment to vendors in the total amount of $2,785,197.82 as set forth in the BCC Approval Invoice Report(s) For Checks Dated January 16, 2019, BCC Directed Pre-Paid Invoices Report(s), Vendor Invoice List Report(s), Items paid by Fund and Check Date Range Report and/or Procurement Card Transaction Report presented by the County Auditor on 01/14/2019, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Corcoran, Yes; Mr. Humphrey, Aye; Mr. Painter, Yes.
LET THE RECORD SHOW: Thomas Eigel, County Administrator, indicated that John Kiskaden, Director, Department of Public Safety Services, will present Item Numbers 5 and 6 to the Board of County Commissioners for consideration. He stated that the two items are related to one another, as we are requesting to add a position as well as delete a position from the Tables of Organization.

John Kiskaden provided a brief overview of the background of the two proposed revisions to Table of Organizations (Items Numbers 5 and 6). Mr. Kiskaden stated that the position of Systems Analyst in Item Number 6 is a current position in the Information Services Department (ISD). This position was vacated by the retirement of Pam Hauck at the end of 2018. This position is funded out of the Department of Public Safety Services (DPSS) budget and, with the changes in the DPSS operations, this position no longer meets the needs of the department. Mr. Kiskaden further stated that he is requesting to delete this position from the ISD Table of Organization and add the position of DPSS Project Manager to the DPSS Table of Organization. The proposed new DPSS Project Manager position has revised duties and responsibilities that will meet the current needs of the department. Mr. Kiskaden noted that the requested change for this position represents a change in the pay range which will result in a decrease in the DPSS budget.

5. IN RE: DEPARTMENT OF PUBLIC SAFETY SERVICES...ADOPTION OF A REVISED TABLE OF ORGANIZATION FOR SAME...18-1217-004...RATIFIED

Moved by Mr. Humphrey, seconded by Mrs. Corcoran, that the Board of County Commissioners consider the following recommendation:

Recommendation of John Kiskaden, Director, Department of Public Safety Services, with the concurrence of Thomas J. Eigel, County Administrator, to adopt a revised Table of Organization for the Clermont County Department of Public Safety Services to add the position of DPSS Project Manager, Classification #79545, Pay Range A, as outlined in Exhibit A, attached thereto and made a part thereof, effective 01/17/2019, and further to authorize the update of the appropriate internet links and appendices accordingly.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mrs. Corcoran, Yes; Mr. Painter, Yes.

LET THE RECORD SHOW: Subsequent to the ratification of Item Number 5 and prior to the ratification of Item Number 6 by the Board of County Commissioners, Commissioner Humphrey noted that both Item Numbers 5 and 6 were inadvertently presented by John Kiskaden, Director, Department of Public Safety Services, with an effective date of 01/16/2019. Since the Regular Session was moved to today (01/17/2019), the actual effective date for both revised Tables of Organization is 01/17/2019 and was accurately reflected in the “recommendation” of today’s Revised Draft Agenda for both Items Number 5 and 6.

6. IN RE: INFORMATION SYSTEMS DEPARTMENT...ADOPTION OF A REVISED TABLE OF ORGANIZATION FOR SAME...18-1214-008...RATIFIED

Moved by Mrs. Corcoran, seconded by Mr. Humphrey, that the Board of County Commissioners consider the following recommendation:

Recommendation of Brandon V. Hoeppner, Director, Information Systems Department, with the concurrence of Thomas J. Eigel, County Administrator, to adopt a revised Table of Organization for the Information Systems Department to delete the vacant position of one (1) Systems Analyst, Classification #69151, Pay Range B, as outlined in Exhibit A, attached thereto and made a part
thereof, effective 01/17/2019, and further to authorize the update of the appropriate internet links and appendices accordingly.

**DISCUSSION:** Commissioner Humphrey noted that both Item Numbers 5 and 6 were inadvertently presented by John Kiskaden, Director, Department of Public Safety Services, with an effective date of 01/16/2019. Since the Regular Session was moved to today, the actual effective date for both revised Tables of Organization is 01/17/2019 and was accurately reflected in the “recommendation” of today’s Revised Draft Agenda.

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Corcoran, Yes; Mr. Humphrey, Aye; Mr. Painter, Yes.

7. IN RE: BOARD OF COUNTY COMMISSIONERS...EXTENSION OF MANAGEMENT AGREEMENT WITH FIRST TRANSIT, INC. FOR THE MANAGEMENT OF TRANSIT SERVICES FOR CLERMONT COUNTY, OHIO...17-1101-001...EXECUTED

Moved by Mr. Humphrey, seconded by Mrs. Corcoran, that the Board of County Commissioners consider the following recommendation:

Recommendation of Thomas J. Eigel, County Administrator, to execute an Extension of Management Agreement by and between the County of Clermont, Ohio, and First Transit, Inc., 600 Vine Street, Suite 1400, Cincinnati, Ohio 45202 to exercise the first of two options to extend the Management Agreement for the provision of Management of Transit Services for Clermont County, Ohio, heretofore ratified by the Board of County Commissioners on 01/17/2018, for an additional one year period, effective 01/20/2019 through 01/19/2020, in an amount not to exceed $109,632.00, pursuant to Article 4 entitled Commencement and Term of the afore stated Management Agreement, with all other terms and conditions thereof to remain in full force and effect and in conjunction with the Letter of Intent ratified by the Board of County Commissioners on 11/14/2018 in and as it relates thereto, contingent upon the release of the required purchase order in concert with Requisition Number 00001602-00 dated January 11, 2019 relative thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mrs. Corcoran, Yes; Mr. Painter, Yes.

8. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR FISCAL YEAR 2019...APPROVED

Moved by Mr. Humphrey, seconded by Mrs. Corcoran, that the Board of County Commissioners consider the following recommendation:

Recommendation of the Office of Management and Budget, with the concurrence of Sukie Scheetz, Assistant County Administrator, to resolve to approve and authorize changes in the Annual Appropriation Resolution Number 194-18 for Fiscal Year 2019 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table and to authorize Linda Fraley, County Auditor, to properly record same:

**SUPPLEMENTAL APPROPRIATIONS FOR FISCAL YEAR 2019**

<table>
<thead>
<tr>
<th>FUND</th>
<th>ORGANIZATION - OBJECT - ACCOUNT</th>
<th>AMOUNT</th>
</tr>
</thead>
</table>


<table>
<thead>
<tr>
<th>Account</th>
<th>Description</th>
<th>Amount</th>
</tr>
</thead>
<tbody>
<tr>
<td>GENERAL FUND</td>
<td>Health - Non-Operating</td>
<td>$600,000.00</td>
</tr>
<tr>
<td>REAL ESTATE ASSESSMENT</td>
<td>Real Estate Assessment</td>
<td>$25,000.00</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>Auditor - General Office</td>
<td>$3,565.00</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>Auditor - General Office</td>
<td>$600.00</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>Board of County Commissioners</td>
<td>$3,617.00</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>Board of County Commissioners</td>
<td>$610.00</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>Board of Elections</td>
<td>$1,046.00</td>
</tr>
<tr>
<td>GENERAL FUND</td>
<td>Board of Elections</td>
<td>$177.00</td>
</tr>
<tr>
<td>SHERIFF POLICING REVOLVING</td>
<td>Sheriff Contract Services</td>
<td>$2,600.00</td>
</tr>
</tbody>
</table>

**DISCUSSION:** Commissioner Painter stated that he believed that the total impact from the Pay Bill in the requested Supplemental Appropriations was approximately $9,600.00 and Mary Rains, Director, Office of Management and Budget, confirmed that was correct. Commissioner Painter asked that Ms. Rains provide an explanation regarding the Pay Bill. Ms. Rains stated that there has not been an increase in pay for elected officials’ cost of living since 2008. The Legislators passed Bill 296 (Senate Bill 296, 131st Ohio General Assembly) that granted a 5% increase for elected officials who start their new terms on or after the first of this year. The only County Commissioner affected by this is Claire Corcoran, the other two seats on the Board of County Commissioners will be eligible for this same increase in Calendar Year 2020. The County Auditor will receive the increase when she begins her new term the second Monday in March 2019. The four (4) Board of Elections members were granted an increase of 5% based on the current population. Ms. Rains further explained that the Board of Elections members are not governed by the same law as other elected officials with regard to “in term” increases and that their increases went into effect the first of the year. Commissioner Painter stated that it is important to note that the pay increases resulting from Bill 296 do not apply to “in term” elected officials. Commissioner Humphrey added that the issue of pay increases for elected officials are governed by the Ohio Constitution.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye; Mrs. Corcoran, Yes; Mr. Painter, Yes.

9. IN RE: BOARD OF COUNTY COMMISSIONERS...SHEYMETRA LIFE INSURANCE COMPANY EXCESS LOSS INSURANCE POLICY, POLICY NUMBER 16-013862-00, EXCESS LOSS EXPERIENCE REFUND ENDORSEMENT AND ADMINISTRATIVE AGREEMENT FOR THE PROVISION OF STOP LOSS INSURANCE PROTECTION FOR THE CLERMONT COUNTY MEDICAL PLAN FOR CALENDAR YEAR
Moved by Mr. Painter, seconded by Mr. Humphrey, that the Board of County Commissioners consider the following recommendation:

Recommendation of Yvonne Smith, Benefits Plan Coordinator, with the concurrence of Thomas J. Eigel, County Administrator, to authorize David L. Painter, President of the Board of County Commissioners, to execute the **Excess Loss Insurance Policy, Policy Number 16-013862-00, the Excess Loss Experience Refund Endorsement and the Administrative Agreement** by and between the Clermont County Board of Commissioners and Symetra Life Insurance Company, 777 108th Avenue NE, Suite 1200, Bellevue, Washington 98004-5135, for the provision of Stop Loss Insurance Protection for the Clermont County Medical Plan for Calendar Year 2019, in concert with the acceptance of the Proposal for Option 1 for the Group Excess Loss Insurance submitted by Symetra Life Insurance Company, dated 11/15/2018, as presented to the Board of County Commissioners by Horan Associates, Inc. on 11/07/2018 and ratified by the Board of County Commissioner on 12/05/2018, effective for the period of 01/01/2019 through 12/31/2019, pursuant to and in compliance with the terms and conditions set forth therein, and further to authorize the Clermont County Auditor to remit payment to Symetra Life Insurance Company in the amount of $62,118.19 which represents the January 2019 premium payment therefore, **contingent upon the release of the required Purchase Order in concert with Requisition Number 00001752-00 dated 01/16/2019 relative thereto.**

**DISCUSSION:** Commissioner Humphrey questioned the accuracy of the dates listed in the motion for Symetra Life Insurance Company and Yvonne Smith, Benefits Plan Coordinator confirmed that the dates are correct.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Painter, Yes;       Mr. Humphrey, Aye;       Mrs. Corcoran, Yes.

**LET THE RECORD SHOW:** A MOTION BY COMMISSIONER CORCORAN AND SECONDED BY COMMISSIONER HUMPHREY, TO GO INTO EXECUTIVE SESSION AT 2:45 P.M. PURSUANT TO SECTION 121.22 (G) (1) AND (G) (3) OF THE OHIO REVISED CODE TO (1) CONSIDER THE APPOINTMENT, EMPLOYMENT, DISMISSAL, DISCIPLINE, PROMOTION, DEMOTION OR COMPENSATION OF ONE OR MORE PUBLIC EMPLOYEES AND (2) CONFERENCE WITH THE PROSECUTING ATTORNEY REGARDING PENDING OR IMMEDIATE LITIGATION, RESPECTIVELY, WITH ALL MEMBERS VOTING THEREON AS FOLLOWS:

Upon roll call on the foregoing motion, the vote was as follows:

Mrs. Corcoran, Yes;       Mr. Humphrey, Aye;       Mr. Painter, Yes.

**LET THE RECORD SHOW:** THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 3:22 P.M. WITH NO ACTION TAKEN.

**IN RE:** BOARD OF COUNTY COMMISSIONERS...FIFTH AMENDMENT TO SECTION 8.00 OF THE CLERMONT COUNTY PERSONNEL POLICY AND PROCEDURE MANUAL ENTITLED “RULES OF PROCEDURE FOR SESSIONS OF THE CLERMONT COUNTY BOARD OF COUNTY COMMISSIONERS”...14-0528-006...RATIFIED

**DISCUSSION:** Thomas Eigel, County Administrator, distributed the below referenced Exhibit A to the Board of County Commissioners and reviewed the specifics of each of the proposed changes
to Section 8.00 of the Clermont County Personnel Policy and Procedure Manual. The proposed changes are contained in Section IV of the Rules of Procedure for Sessions of the Clermont County Board of County Commissioners.

Recommendation of Thomas J. Eigel, County Administrator, to amend Section 8.00 of the Clermont County Personnel Policy and Procedure Manual entitled “Rules of Procedure for Sessions of the Clermont County Board of County Commissioners” as outlined in the attached Exhibit A, heretofore established and ratified by the Board of County Commissioners on 06/18/2014 and subsequently amended on 01/06/2016, 01/18/2017, 01/10/2018 and 02/26/2018, effective at the next Regular Session of the Clermont County Board of County Commissioners; to transmit the revised Section 8.00 of the Clermont County Personnel Policy and Procedure Manual to all County department heads and supervisors, including other elected officials that utilize these procedures, for implementation thereof; and further, to authorize the update of the appropriate internet links and appendices accordingly.

Moved by Mr. Humphrey, seconded by Mrs. Corcoran, that the Board of County Commissioners consider the afore stated recommendation:

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye;       Mrs. Corcoran, Yes;       Mr. Painter, Yes.

IN RE:   PERSONNEL ACTION...APPROVED

THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

IN RE:   ADJOURNMENT...RATIFIED

Moved by Mr. Humphrey, seconded by Mrs. Corcoran,

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 3:26 P.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Mr. Humphrey, Aye;       Mrs. Corcoran, Yes;       Mr. Painter, Yes.
BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO

DAVID L. PAINTER, PRESIDENT

EDWIN H. HUMPHREY, VICE PRESIDENT

CLAIRE B. CORCORAN, MEMBER

JUDITH KOCICA, CLERK OF THE BOARD

1/23/19
DATE APPROVED