

THE DULY ELECTED MEMBERS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, MET IN REGULAR SESSION ON DECEMBER 2, 2020, WITH THE FOLLOWING MEMBERS PRESENT: DAVID L. PAINTER, PRESIDENT AND CLAIRE B. CORCORAN, MEMBER, EDWIN H. HUMPHREY, VICE PRESIDENT, ATTENDED THE MEETING VIRTUALLY. THE MEETING WAS CALLED TO ORDER SHORTLY AFTER 2:00 P.M. BY THE PRESIDENT OF THE BOARD WITH THE PLEDGE OF ALLEGIANCE TO OUR FLAG.

LET THE RECORD SHOW THAT THE DECEMBER 2, 2020 REGULAR SESSION WAS VIDEO RECORDED AND IS AVAILABLE FOR PUBLIC INSPECTION MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME. IN ADDITION, THE REGULAR SESSION IS AVAILABLE FOR PUBLIC VIEWING THROUGH THE COUNTY GOVERNMENT WEBSITE AT <https://www.youtube.com/user/clermontcounty/playlists>

LET THE RECORD SHOW: COMMISSIONER PAINTER ACKNOWLEDGED THAT COMMISSIONER HUMPHREY IS JOINING US VIRTUALLY FROM A REMOTE LOCATION WHICH IS NOT 101 EAST MAIN STREET, BATAVIA, OHIO.

IN RE: MINUTES OF REGULAR SESSION...APPROVED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey,

To approve the minutes of Regular Session of **11/23/2020**.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

LET THE RECORD SHOW: Mary K. Rains, Director, Office of Management and Budget, provided a PowerPoint Presentation to the Board of County Commissioners entitled "Clermont County Proposed 2021 Appropriation". The 2021 Appropriation covers the County General Fund and all other funds under the budgetary control of the Board of County Commissioners, which includes appropriations for 115 funds. Ms. Rains stated that, by law, the appropriated expenditure level for each fund cannot exceed the projected available resources. Discussion was held regarding the specifics of the following issues as outlined in the presentation provided:

- **Annual Estimate of General Fund Operating Revenue:** Including revenues for 2017 actuals through 2021 estimate revenues. She highlighted the impact of Sales Tax on the total General Fund revenues.
- **Revenue Changes/Assumptions: Including** Property Tax, Sales Tax, Licenses & Permits, Intergovernmental, Charges for Services, Investment Income, Fines & Forfeitures, and other Revenues.
- **2021 Appropriation Target & Draft:** With a 2021 operating expense target of \$62,856,750.
- **2021 Property Tax:** 2021 has a 5.5% growth projected due to property revaluation.
- **Sales Tax:** Sales tax revenue was up prior to the pandemic shutdown, and has bounced back pretty well due to additional income from internet sales.
- **2021 General Fund Revenue Estimate:** With sales tax representing 47.5% of the revenue estimate.
- **License & Permits:** 2021 estimated at a 29% increase due to Batavia developments.
- **Casino Receipts:** down \$760K from original estimates for 2020.
- **Local Government Fund:** estimates are down for 2021 due to the decrease in months from 13 in 2020 to 12 in 2021.

- **Other Intergovernmental:** Public Defender/Assigned Counsel Reimbursement was reduced from 80% to 70% due to pandemic. 2021 estimate is based on 70% reimbursement rate.
- **Charges for Services:** conveyance fees, recorder fees, tax settlement fees, indirect costs, communication center fees etc. These are for services we provide. Court related revenues are down due to the shutdown and a limited number of cases being heard.
- **Investment Income:** will drop in 2021, because of the portfolio. A lot of our investments are coming due this year and will be reinvested but the interest rates are much lower at this time.
- **Fines and Forfeitures:** below historic levels, this is due to the number of court cases being deferred.
- **2021 General Fund Operating Appropriation by Expense Group:** With 76% of expenses being for personnel costs the remaining 24% is other expenses.
- **2021 General Fund Proposed Appropriation by Program Area:** Ms. Rains noted that the 2021 proposed appropriation includes Criminal Justice, Judicial Services, General Government, Public Safety, Health & Human Services, Economic Development, and Non-Operating Funds.
- **Impact of other assumptions:** Backs out the 27th payroll required in 2020, Adds the 2021 Health Care Benefit Credit absorbed by the General Fund, Includes Elected Officials & Board of Elections Statutory Increases including estimate for 2020 Census, Risk Management program for County properties at market estimates, Mandated Share/BCMH increases, Annualized staffing changes during 2020, Non-Presidential Election cycle reductions, Contractual increases, Veterans Service efforts.
- **Salary Action:** If the Board approves a salary action a 1% increase runs approx. \$367K for the year.
- **2021 General Fund Summary (Operating and Non-Operating):** The estimated 2021 revenues for General Fund Operating total \$62,856,750, plus \$1M dedicated to Economic Development and \$2,268,408 for other Non-Operating revenues. The proposed 2021 Appropriation for General Fund totals \$66,825,984. The projected change in the 2021 General Fund Non-Operating fund balance is \$344,204. With a total projected/potential change in fund balance of (\$700,826).
- **2021 Total Appropriation Proposed by Fund Type:** Target carry over balance is usually 1/3 of expenditures, the reserve balance cash balance is currently just over \$33M. With the change in the fund balance we will have between 40 and 50% reserve fund balance after the \$700K draw for 2021.

DISCUSSION: Commissioner Painter asked Ms. Rains to describe fund balance. Ms. Rains stated we must have a fund balance to cover monthly expenses. Revenue funds, such as property taxes, do not come in consistently throughout the year and therefore would not provide adequate cash flow for monthly expenses if we didn't carry a fund balance. The Budget Stabilization Fund was established to cover fluctuations, for example the 27th payroll which happens every 11 years. We are a County that is highly dependent on sales taxes, so the fund balance helps us survive any drastic events that would jeopardize County retail businesses. Ms. Rains stated it also helps our bond rating if we would need to borrow money to fund large capital projects. Commissioner Painter identified that Clermont County will draw \$700K from the General Fund, well below the original estimated draw of over \$7M.

CONSENT AGENDA

LET THE RECORD SHOW: COMMISSIONER PAINTER STATED THAT A CONSENT AGENDA HAS BEEN PREPARED FOR THE BOARD OF COUNTY COMMISSIONERS AND REQUESTED WHETHER ANY BOARD MEMBER WANTED ANY ITEMS REMOVED FOR FURTHER DISCUSSION AND CONSIDERATION AND UPON HEARING NONE:

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendations:

1. IN RE: DEPARTMENT OF JOB AND FAMILY SERVICES/DIVISION OF CHILD SUPPORT ENFORCEMENT...IV-D CONTRACT WITH CLERMONT COUNTY COMMON PLEAS COURT ADULT PROBATION DEPARTMENT FOR THE PURCHASE OF SERVICES FOR SAME...20-1109-008...EXECUTED

Recommendation of Timothy Dick, Director, Department of Job and Family Services, with the concurrence of Thomas J. Eigel, County Administrator, to execute the IV-D Contract by and between the County of Clermont, Ohio, and Clermont County Common Pleas Court Adult Probation Department, 270 East Main Street, Batavia, Ohio 45103 for the provision of intensive child support case management services on criminal non-support cases, on behalf of the Clermont County Department of Job and Family Services/Child Support Enforcement Division, at the rate of \$83.61 per unit/hour, for an estimated 1,786 total units/hours, for a total cost not to exceed \$149,321.47 for the period of 01/01/2021 through 12/31/2021, pursuant to and in compliance with the terms and conditions specified therein and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2021 and the issuance of a purchase order therefore.

2. IN RE: INFORMATION SYSTEMS DEPARTMENT...RESOLUTION DETERMINING PERSONAL PROPERTY IS UNNEEDED, OBSOLETE OR UNFIT AND NO LONGER NECESSARY FOR COUNTY USE AND TO APPROVE THE POSTING AND SALE OF SAME BY INTERNET AUCTION WITH GOVDEALS, INC...20-1116-016...APPROVED

Recommendation of Greg Bickford, Assistant County Administrator, with the concurrence of Thomas J. Eigel, County Administrator, resolving to determine that certain personal property is unneeded, obsolete or unfit and no longer necessary for county use as described in Exhibit "A" and to authorize Thomas J. Eigel to approve the posting and sale of the afore stated property by internet auction with GovDeals, Inc., 100 Capitol Commerce Blvd, Ste 110, Montgomery, Alabama 36117, in concert with the Agreement ratified by the Board of County Commissioners on 04/08/09 relative thereto, and pursuant to and in compliance with Section 307.12(E) of the Ohio Revised Code.

3. IN RE: REQUESTS FROM VARIOUS DEPARTMENTS TO JOIN PROFESSIONAL ORGANIZATIONS AND AUTHORIZATION FOR REIMBURSEMENT OF ROUTINE TRAVEL EXPENSES RELATIVE THERETO... APPROVED

Requests from various departments to join professional organizations and to authorize payment of the annual dues in the amounts outlined below for membership therein, pursuant to Section 325.21 of the Ohio Revised Code and to authorize reimbursement of **routine travel expenses** associated therewith (*excluding expenses for overnight accommodations, meals for more than one day, registration fees, tuition, and/or transportation by common carrier*) pursuant to the policies and procedures of the Board of County Commissioners and in compliance with the Annual Appropriations for Calendar Year 2021 and any and all amendments subsequent thereto:

Elected Official or Department/Employee	Organization	Annual Dues	Term
Office Of Management and Budget/Records Management Division Michelle Snyder DC#20-1116-015	Association of Records Managers and Administrators (ARMA)	\$210.00	02/01/2021 through 01/31/2022
	Ohio County Archivists and Records Managers Association (CARMA)	\$0.00	01/01/2021 through 12/31/2021
	Institute of Certified Records Managers (ICRM)	\$200.00	01/01/2021 through 12/31/2021
Office of Management and	Ohio County Archivists and Records	0.00	01/01/2021

Budget/Records Management Division Tracy Trammell DC#20-1116-015	Managers Association (CARMA)		through 12/31/2021
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4. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE FINANCIAL/BUDGETARY ACTIONS FOR CALENDAR YEAR 2020...APPROVED

Recommendation of Mary K. Rains, Director, Office of Management and Budget, with the concurrence of Thomas J. Eigel, County Administrator, to resolve to approve and authorize financial/budgetary actions pursuant to Ohio Revised Code Section 5705.40 as they relate to changes in the Annual Appropriation (**Resolution Number 191-19**) for Calendar Year 2020, including legal level of control, and/or interfund transactions pursuant to Sections 5705.13 through 5705.14 of the Ohio Revised Code as outlined in the following table(s) and to authorize Linda L. Fraley, County Auditor, to properly record same:

BUDGET TRANSFER OF FUNDS FOR CALENDAR YEAR 2020

FUND	FROM: ORGANIZATION - OBJECT - ACCOUNT	TO: ORGANIZATION - OBJECT - ACCOUNT	AMOUNT
WATER REVENUE	Water Administration OTHER EXPENSES 6001 - 11 - 01 - 141000 - 530000 -	Water Distribution OTHER EXPENSES 6001 - 11 - 01 - 142000 - 530000 -	\$ 100,000.00

APPROPRIATION CHANGES FOR CALENDAR YEAR 2020

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
BOARD OF ELECTIONS GRANT FUND	Board of Elections Grant TEMPORARY 2071 - 01 - 07 - 193000 - 511800 -	\$ 31,414.25
BOARD OF ELECTIONS GRANT FUND	Board of Elections Grant OVERTIME 2071 - 01 - 07 - 193000 - 512100 -	\$ 11,385.05
BOARD OF ELECTIONS GRANT FUND	Board of Elections Grant OVERTIME 2071 - 01 - 07 - 193000 - 512100 -	\$ 38,999.37
BOARD OF ELECTIONS GRANT FUND	Board of Elections Grant FRINGE BENEFITS 2071 - 01 - 07 - 193000 - 520000 -	\$ 3,640.84
BOARD OF ELECTIONS GRANT FUND	Board of Elections Grant FRINGE BENEFITS 2071 - 01 - 07 - 193000 - 520000 -	\$ 16,452.41
BOARD OF ELECTIONS GRANT FUND	Board of Elections Grant OTHER EXPENSES 2071 - 01 - 07 - 193000 - 530000 -	\$ (101,891.92)

CASH TRANSFER OF FUNDS FOR CALENDAR YEAR 2020

FROM: FUND - OBJECT - ACCOUNT	TO: FUND - OBJECT - ACCOUNT	AMOUNT
WATER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 177,000.00
TRANSFERS OUT TO ENTERPRISE 6001 - 11 - 01 - 141000 - 700600 -	OPERATING TRF IN FROM ENTERPR. 6003 - 13 - 01 - 161000 - 480600 -	
SEWER REVENUE	WATER & SEWER COMBINED SERVICES	\$ 177,000.00
TRANSFERS OUT TO ENTERPRISE	OPERATING TRF IN FROM ENTERPR.	

6002 - 12 - 01 - 151000 - 700600 -	6003 - 13 - 01 - 161000 - 480600 -	
WATER REVENUE	WATER CONSTRUCTION	\$ 1,000,000.00
TRANSFERS OUT TO CAP PROJ	OPERATING TRF IN FROM ENTERPR.	
6001 - 11 - 01 - 141000 - 700300 -	6401 - 00 - 00 - 006401 - 480600 -	

5. IN RE: PERSONNEL ACTIONS...APPROVED

* THE OFFICIAL RECORD OF PROCEEDINGS OF THE BOARD OF COUNTY COMMISSIONERS OF CLERMONT COUNTY, OHIO, RELATIVE TO PERSONNEL ACTIONS IS AVAILABLE FOR PUBLIC INSPECTION UPON REQUEST MONDAY THROUGH FRIDAY BETWEEN THE HOURS OF 8:00 A.M. TO 4:30 P.M. LOCAL TIME.

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

NON-CONSENT AGENDA

6. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION NUMBER 180-20/PAYMENT OF BILLS...ADOPTED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation that the Board of County Commissioners adopt **Resolution Number 180-20** resolving to approve payment to vendors **in the total amount of \$1,102,675.05** as set forth in the BCC Approval Invoice Report for Checks dated **December 2, 2020**, BCC Directed Pre-Paid Invoices Report(s) and/or the Procurement Card Transaction Report as presented by the County Auditor on **11/30/2020**, and further authorizing the County Auditor to issue warrants for same pursuant to Section 319.16 of the Ohio Revised Code.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

7. IN RE: CLERMONT COUNTY ENGINEER...SERVICES ORDER FORM WITH VERIZON CONNECT FOR VEHICLE TRACKING SUBSCRIPTION...20-1029-005...APPROVED

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Jeremy P. Evans, County Engineer, with the concurrence of Thomas J. Eigel, County Administrator, to authorize Sukie Scheetz, Senior Administrator, Clermont County Engineer, to execute a **Services Order Form** with **Verizon Connect**, 2002 Summit Blvd, Suite 1800, Atlanta, GA 30319 **for Vehicle Tracking, PTO/Digital Input, Driver ID, Engine Connect, Driving Style and 30 Second Plotting Subscriptions** for 19 vehicles for the Clermont County Engineer at a monthly cost of \$360.05 for an initial term of 12 months from Subscription Start Date with automatic one month renewals until either party provides written notice of termination, pursuant to and in compliance with the terms and conditions set forth therein, **and contingent upon the release and receipt of the Purchase Order required therefore in concert with Requisition Number 00005099-00 dated 10/21/2020 relative thereto.**

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

8. IN RE: COUNTY ENGINEER...RESOLUTION NUMBER 181-20/REQUEST TO REDUCE THE SPEED LIMIT ON LINDALE-NICHOLSVILLE ROAD LOCATED IN OHIO/MONROE TOWNSHIP...20-1116-014...ADOPTED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Jeremy P. Evans, with the concurrence of Thomas J. Eigel, County Administrator, to adopt Resolution Number **181-20** resolving to request the State of Ohio/Director of Transportation to reduce the speed limit on Lindale-Nicholsville Road located in Ohio/Monroe Township as outlined below:

Road	Current Speed Limit	Beginning/Ending	Length/Mileage
Lindale-Nicholsville Road Resolution Number 181-20	Un-posted 55 MPH	From State Route 132 to State Route 222	3.42 miles or 18,057.6 feet

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

9. IN RE: CLERMONT TRANSPORTATION CONNECTION...RESOLUTION NUMBER 182-20/RESOLUTION AUTHORIZING THE EXECUTION OF THE GRANT CONTRACT (CONTRACT NUMBER EHTA-4067-GR2-211) WITH THE STATE OF OHIO, DEPARTMENT OF TRANSPORTATION FOR THE STATE FISCAL YEAR 2021 ELDERLY AND DISABLED TRANSIT FARE ASSISTANCE PROGRAM FOR THE PROVISION OF PUBLIC TRANSPORTATION SERVICES IN CLERMONT COUNTY, PARTS OF HAMILTON COUNTY AND THE CITY OF CINCINNATI, OHIO...20-1112-005...ADOPTED

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of William Harris, Director, Clermont Transportation Connection, to adopt **Resolution Number 182-20** resolving to authorize Thomas J. Eigel, County Administrator, to execute the Grant Contract (Contract Number EHTA-4067-GR2-211) by and between the Clermont County Board of Commissioners and the State of Ohio, Department of Transportation, 1980 West Broad Street, Columbus, Ohio 43223 for the State Fiscal Year 2021 Elderly and Disabled Transit Fare Assistance Program, which provides for public transportation services at a reduced fare for elderly and disabled passengers traveling in Clermont County, parts of Hamilton County and the City of Cincinnati, Ohio, in the amount of \$33,767.00 for Calendar Year 2019, pursuant to the terms and conditions set forth therein and in compliance with the Ohio Public Transportation SFY 2021 Urban Transit System Allocations therefore.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

10. IN RE: DEPARTMENT OF COMMUNITY AND ECONOMIC DEVELOPMENT... ACCEPTANCE OF THE CONTRACT WITH BEARCAT CONSTRUCTION INC., DBA GRIDIRON CONSTRUCTION FOR PROJECT NUMBER 2016-04 RELATIVE TO THE CITY OF MILFORD "RIVERSIDE PARK IMPROVEMENTS" PROJECT IN CONCERT WITH THE COMMUNITY DEVELOPMENT BLOCK GRANT (CDBG)

PROGRAM FOR FISCAL YEAR 2016, AS COMPLETE AND APPROVAL OF APPLICATION NUMBER 5 - FINAL, WHICH REPRESENTS THE RELEASE OF RETAINAGE RELATIVE THERETO...18-0613-001...APPROVED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Michael McNamara, Director, Department of Community and Economic Development, with the concurrence of Greg Bickford, Assistant County Administrator, to accept the Contract by and between the County of Clermont, Ohio, and Bearcat Construction, Inc., DBA Gridiron Construction, 4455 Bethany Road, Mason, Ohio 45040, previously ratified by the Board of County Commissioners on 09/18/19 and subsequently amended on 04/08/20, for Project Number 2016-04 relative to the City of Milford "Riverside Park Improvements" Project in concert with the Community Development Block Grant (CDBG) Program for Fiscal Year 2016, as complete as of 04/24/2020; and to accept the invoice and approve application number 5 - Final, *which represents the release of retainage in the principal amount of \$3,820.01, plus all accrued interest earned thereon relative thereto.*

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

11. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... RESOLUTION NUMBER 183-20/RESOLUTION RELEASING TWO PROPERTIES LOCATED OFF MT. HOLLY LANE IN BATAVIA TOWNSHIP FROM THE CLERMONT COUNTY WATER RESOURCES DEPARTMENT'S WATER SERVICE JURISDICTION TO TATE-MONROE WATER ASSOCIATION, INC. WATER SERVICE JURISDICTION AND PERMITTING CONNECTION OF SAID PROPERTIES RELATIVE THERETO...20-1109-001...ADOPTED

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, with the concurrence of Greg Bickford, Assistant County Administrator, to adopt Resolution Number **183-20** resolving to release two property parcels located off Mt. Holly Lane in Batavia Township, as outlined in Exhibit A, attached thereto and made a part thereof, and identified as Parcel Numbers 01-20-20B-037 and 01-20-20B-038 from the Clermont County Water Resources Department's water service jurisdiction to Tate-Monroe Water Association, Inc. water service jurisdiction and permitting said Parcels to receive water service from Tate-Monroe Water Association, Inc., with the County hereby releasing all authority to control, manage or maintain said Parcels within the Clermont County Water Resources Department water service jurisdiction area.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

12. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... CONTRACT FOR PROFESSIONAL SERVICES WITH LJB, INC. FOR PROJECT NUMBER 6401-60191 RELATIVE TO THE PRICE ROAD WATER MAIN REPLACEMENT PROJECT LOCATED WITHIN MIAMI TOWNSHIP...20-1109-002...EXECUTED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Ainsley Knapke, E.I., Project Manager, with the concurrence of Chris Rowland, P.E., Assistant Sanitary Engineer, Clermont County Water Resources Department, to execute a Contract for Professional Services by and between the Board of County Commissioners of Clermont County, Ohio, and LJB, Inc., 2500 Newmark Drive, Miamisburg, Ohio 45342, for Project Number 6401-60191 relative to the design of the Price Road Water Main Replacement Project located within Miami Township, in accordance with the Consultant's Proposal dated 10/21/2020 as identified in Exhibit A, attached thereto and made part thereof, for a total amount not to exceed \$174,119.00, with said services to be completed within 196 consecutive calendar days upon issuance of a written Notice to Proceed from the Clermont County Water Resources Department, exclusive of County review time, pursuant to and in compliance with the terms and conditions set forth therein and contingent upon the release and receipt of the Purchase Order required therefore in concert with Requisition Number 00005301-00 dated 11/06/2020 relative thereto.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

13. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... CHANGE ORDER NUMBER 1 TO THE CONTRACT WITH SMITHCORP, INC. FOR PROJECT NUMBER 6401-60151 RELATIVE TO THE MILFORD HILLS DRIVE AND BROOKLYN AVENUE AREA WATER MAIN REPLACEMENT PROJECT LOCATED WITHIN MIAMI TOWNSHIP AND THE CITY OF MILFORD...19-0422-002...EXECUTED

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Ainsley Knapke, E.I., Project Manager, with the concurrence of Chris Rowland, P.E., Assistant Director of Utilities, Clermont County Water Resources Department, to authorize David L. Painter, President of the Board of County Commissioners, or in his absence, any other member of the Board of County Commissioners, to execute Change Order Number 1 to the Contract with Smithcorp, Inc., 130 Novner Drive, Cincinnati, Ohio 45215, previously ratified by the Board of County Commissioners on 07/24/2019, for Project Number 6401-60151 relative to the Milford Hills Drive and Brooklyn Avenue Area Water Main Replacement Project located within Miami Township and the City of Milford, which represents a decrease in the amount of \$43,811.37, for a total adjusted contract price to date of \$724,294.63, as well as, a non-compensable extension of time of 69 calendar days for the completion thereof, for a revised contract completion date of 04/09/2020, for additions, deletions and/or modifications thereto as defined therein.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

14. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT... MAINTENANCE BONDS AS SURETY FOR THE INSTALLATION OF WATER AND SANITARY SEWER MAIN EXTENSIONS FOR SAME...20-1112-003...EXECUTED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Heath Wilson P.E., Engineer, with the concurrence of Lyle G. Bloom, P.E., Director of Utilities, Clermont County Water Resources Department, to execute Maintenance Bonds in the amounts outlined below as surety for the installation of Water and Sanitary Sewer Main Extension to serve the following subdivisions:

Subdivision	Township	Water Bond	Sewer Bond
Twelve Oaks Section 1	Union	\$2,900.00	\$5,000.00

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

**15. IN RE: CLERMONT COUNTY WATER RESOURCES DEPARTMENT...
AWARD OF BIDS AND EXECUTION OF CONTRACTS FOR
FURNISHING AND DELIVERY OF CHEMICALS FOR THE COUNTY
WATERWORKS SYSTEM WITHIN SAME...RATIFIED**

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Tim Neyer, Assistant Director of Operations, with the concurrence of Lyle G. Bloom, P. E., Director of Utilities, Clermont County Water Resources Department, to award the bids and execute the contracts for the Furnishing and Delivery of Chemicals for the County Waterworks System, pursuant to the specifications, to the following vendors, as the lowest and best bids received 10/22/2020 for a total estimated cost of \$479,101.50, effective 01/01/2021 through 12/31/2021, pursuant to and in compliance with the terms and conditions set forth therein and the award of bid therefore *and contingent upon the adoption of the Annual Appropriations for 2021 and the issuance and receipt of a purchase order therefore.*

Bidder	Bid Item(s)	Total Estimated Amount
PVS Nolwood Chemicals, Inc. 10900 Harper Avenue Detroit, Michigan 48213 DC#20-1119-003	Item No. 1 Aluminum Sulfate	\$166,050.00
JCI Jones Chemicals, Inc. 1765 Ringling Boulevard Sarasota, Florida 34236 DC#20-1119-004	Item No. 2a, 2b, and 2c Chlorine	\$24,390.00
Brenntag Mid-South, Inc. 1405 Highway 136 West Henderson, Kentucky 42420 DC#20-1119-005	Item No. 3a, 3b, and 3c Hydrofluosilicic Acid	\$38,330.00
Bonded Chemicals, Inc. 2645 Charter Street Columbus, Ohio 43228 DC#20-1119-006	Item No. 4a, 4b and 4c Caustic Soda	\$204,560.50
Shannon Chemical Corporation P.O. Box 376 Malvern, Pennsylvania 19355 DC#20-1119-007	Item No. 5 Potassium Permanganate	\$45,771.00

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

**16. IN RE: CLERMONT COUNTY BOARD OF COUNTY
COMMISSIONERS...AMENDMENT TO APPENDIX 4.09 OF THE
CLERMONT COUNTY PERSONNEL POLICY AND PROCEDURE
MANUAL WITH RESPECT TO THE CLERMONT COUNTY
CLASSIFICATION PLAN...20-1120-012...APPROVED**

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Lyle Bloom, Water Resources Department Director, with the concurrence of Greg Bickford, Assistant County Administrator, to amend Appendix 4.09 of the Clermont County Personnel Policy and Procedure Manual with respect to the Clermont County Classification Plan to add the Classification Title of WRD Cooperative Education Operator - WW, Class Number 59620 at Pay Range 10 and to add the Classification Title of WRD Cooperative Education Operator - Water, Class Number 59520 at Pay Range 10, and be made a part thereof, effective upon approval, and further to authorize the update of the appropriate internet links and appendices accordingly.

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

17. IN RE: BOARD OF COUNTY COMMISSIONERS...ADOPTION OF A REVISED TABLE OF ORGANIZATION FOR THE WATER RESOURCES DEPARTMENT...20-1120-011...ADOPTED

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Lyle Bloom, Water Resources Department Director, with the concurrence of Greg Bickford, Assistant County Administrator, to adopt a revised Table of Organization for the Water Resources Department, to add the positions of WRD Cooperative Education Operator - WW, Classification Number 59620, Pay Range 10, and WRD Cooperative Education Operator - Water, Classification Number 59520, Pay Range 10, as outlined above and in Exhibit A, attached thereto and made a part thereof, effective upon approval, and further to authorize the update of the appropriate internet links and appendices accordingly.

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

18. IN RE: BOARD OF COUNTY COMMISSIONERS...AWARD OF ADDITIONAL ANNUAL PERSONAL LEAVE IN ACCORDANCE WITH SECTION 4.09 (F) (1) OF THE CLERMONT COUNTY PERSONNEL POLICY AND PROCEDURE MANUAL...20-1113-001...APPROVED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, County Administrator, to approve four (4) additional hours of Annual Personal Leave in accordance with Section 4.09 (F)(1) of the Clermont County Personnel Policy and Procedure Manual, required to be used by the employee on December 24, 2020 (pay date January 1, 2021) during the last four hours of the employees normal office hours, if their County Office is closing early on that date. If the employees County office is required to remain open on the aforementioned date, the additional four (4) hours of Annual Personal Leave shall be taken any time prior to January 22, 2021 (pay date January 29, 2021), in accordance with Section 4.09 (F)(6) of the Clermont County Personnel Policy and Procedure Manual.

Discussion: Commissioner Painter stated he believes that we have done this in years past. Mr. Eigel stated we did this in 2018 and 2019.

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

19. IN RE: BOARD OF COUNTY COMMISSIONERS...EXTENSION OF CONTRACT

FOR THE PROVISION OF SERVICES OR FACILITIES TO BE PROVIDED TO THE SENIOR CITIZENS OF CLERMONT COUNTY, OHIO, DURING CALENDAR YEAR 2021 IN CONJUNCTION WITH THE 1.3 MILL TAX LEVIED UPON REAL PROPERTY OF THE COUNTY OF CLERMONT, OHIO...15-1023-001...EXECUTED

Moved by Commissioner Humphrey, seconded by Commissioner Corcoran, that the Board of County Commissioners approve the following recommendation:

Recommendation of Thomas J. Eigel, County Administrator, to execute the *Extension of Contract for Services* with Clermont Senior Services, Inc., 2085 James E. Sauls Sr. Drive, Batavia, Ohio 45103, *for the continuation of the provision of services or facilities to the senior citizens of Clermont County*, as those persons are defined in the "Older Americans' Act of 1965" 42 U.S.C., Sections 3001, et. seq., *during Calendar Year 2021*, in conjunction with the 1.3 mill tax levied upon the real property of County of Clermont, Ohio, and pursuant to *Article 1 of the Contract for Senior Services, previously ratified by the Board of County Commissioners on 12/17/2015 and subsequently renewed on 10/26/2016, 12/20/2017, 12/19/2018, and 12/18/2019* and in compliance with the *Letter of Intent* executed by David L. Painter, President of the Board of County Commissioners on 10/14/2020, in and as it relates thereto, with all other terms and conditions set forth in the afore stated contract to remain in full force and effect, *and contingent upon the adoption of the Annual Appropriations for Fiscal Year 2021 and the issuance of purchase orders required therefore.*

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

20. IN RE: BOARD OF COUNTY COMMISSIONERS...RESOLUTION TO APPROVE CHANGES TO THE ANNUAL APPROPRIATION RESOLUTION FOR CALENDAR YEAR 2020...APPROVED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Recommendation of Mary K. Rains, Director, Office of Management and Budget, with the concurrence of Thomas J. Eigel, County Administrator, to resolve to approve and authorize changes in the Annual Appropriation Resolution Number 191-19 for Calendar Year 2020 pursuant to Ohio Revised Code Section 5705.40 as outlined in the following table and to authorize Linda L. Fraley, County Auditor, to properly record same:

SUPPLEMENTAL APPROPRIATIONS FOR CALENDAR YEAR 2020

<u>FUND</u>	<u>ORGANIZATION - OBJECT - ACCOUNT</u>	<u>AMOUNT</u>
LOCAL CORONAVIRUS RELIEF FUND	COVID LOC	\$ 86,375.83
	OTHER EXPENSES	
	2008 - 01 - 02 - 025000 - 530000 -	

Upon roll call on the foregoing motions, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

LET THE RECORD SHOW: COMMISSIONER PAINTER STATED THAT THE BOARD HAD REACHED THE COUNTY STAFF/ELECTED OFFICIAL DISCUSSION SECTION OF THE AGENDA. HE INQUIRED IF THERE WAS ANYONE IN THE AUDIENCE THAT WOULD LIKE TO ADDRESS THE BOARD.

LET THE RECORD SHOW: Lyle Bloom, Director of Water Resources, reviewed the rate study for the water and sewer rates that was recently completed. The last time rate study was completed was in 2010. Mr. Bloom indicated that he will present the rate study today, give the Board time to

review the rate study and then come back to the Board on 12/08/20 for questions/answers. A recommendation for a revised rate structure to be provided on 12/16/20.

Michael Maker, NewGen Strategies & Solutions, provided a PowerPoint presentation to the Board. Mr. Maker stated the guiding principles and objective of the rate study were as follows:

- The water and sewer systems must each be financially self-supporting.
- The utility should maintain reserves to provide for contingencies and unplanned expenses
- Water and sewer rates should be kept as low as possible over time
- Objective: Ensure rates are stable through sound financial management and system maintenance.

Mr. Maker provided information with regard to Operating & Maintenance Expense Changes, Capital Improvement Plans, Debt Service, Customer Changes, Water Usage Changes, Sewage Generation Changes, Miscellaneous Revenue Changes and Minimum Cash Balance (Operating and Capital), as well as the revenue requirements vs current revenue.

Mr. Maker proposed a water rate increase of 9.5% each year from 2021-2025 and a 3.0% increase to sewer rates for those years, explaining this would cover revenue requirements which will include cash funding capital projects.

Mr. Maker further explained the tiered rates for Water and Sewer and how the proposed increases would affect the bimonthly rates for our customers.

Current Rate Design

- Water and Sewer: bi-monthly minimum service charges (vary by meter size)
- Water: three-tier volume rates (over minimum, per 1,000 gallons)
- Sewer: single unit volume rate (over minimum, per 1,000 gallons)
- Public Water: single unit volume rate (per 1,000 gallons)

Alternative Rate Design

- Water and Sewer: bi-monthly minimum service charges (vary by meter size)
- Water: three-tier volume rates (over minimum, per 1,000 gallons)
 - Revised “Minimum to 1.5(x)” rate so that it is higher than Minimum Rate
- Sewer: single unit volume rate (over minimum, per 1,000 gallons)
- Public Water: single unit volume rate (per 1,000 gallons)

The following chart was provided on the bill impact would be for typical customers on a bi-monthly basis.

Class	User	Meter Size	Units	Bi-Monthly Usage (gallons)	Gallons Included	Highest Winter Usage (gallons)	Bi-Monthly Bill with FY 2020 Rates	Bi-Monthly Bill with FY 2021 Rates (Curr Des)	Bi-Monthly Bill with FY 2021 Rates (Alt Des)
Residential	Small	3/4	-	5,000	5,000	5,000	\$40.20	\$42.45	\$40.05
	Average	3/4	-	10,000	5,000	10,000	\$75.95	\$80.08	\$81.83
	Survey	3/4	-	15,000	5,000	15,000	\$111.70	\$117.71	\$123.60
Commercial	Average	3/4	-	12,000	8,000	12,000	\$92.92	\$98.02	\$97.50
	Average	2	-	90,000	64,000	90,000	\$700.46	\$739.03	\$729.87
Multi-Family	Average	2	20	120,000	64,000	120,000	\$914.96	\$964.81	\$980.52
	Average	per Unit	20	120,000	100,000	120,000	\$947.00	\$999.52	\$968.10

Part of the rate comparison study, surveyed surrounding area utilities, which show that Clermont County currently has the lowest rates in the region. NewGen’s recommendation is to adopt the recommended alternative charges and rates for the planning period FY 2021 to FY 2025. Review rates and charges on an annual basis and revise as needed; Consider a full cost of service study for all rates and charges every four to five years.

Mr. Bloom noted the current sewer rate of \$4.44/1000 gallons is lower than the rate in 1993 which was \$4.45/1000 gallons, the last increase for water was in 2015 and it was approx. 3.3%. The Capital plan is primarily focused on water main replacements and collection system rehabilitation as the systems age out of useful life. Stating the primary reason for the rate increase would be to stay ahead of those capital replacements. Mr. Bloom will check with the Board next week to see if there are any questions about the information presented today, the intention is to present the rate

increase to the Board for approval before the end of the year.

The Board thanked Mr. Maker and Mr. Bloom for the presentation.

LET THE RECORD SHOW: Tim Dick, Director, Department of Job and Family Services provided the Board with the most recent Ohio Department of Job and Family Services (ODJFS) unemployment rates released on 11/24/20, Clermont County's unemployment rate was 4.2% for October, 2020. Mr. Dick compared the current rate to October 2019 which was 3.5%, further noting that if we look at pre-pandemic numbers Clermont County was at 4.2% in February 2020. Further stating he feels these numbers are very good and provided the following resource information for those who may be looking for jobs. www.ohiomeansjobs.com currently has 170K jobs listed, 27K of those jobs listed are within a 20 mile radius of zip code 45103 of those 27K jobs listed there are 15K of those jobs pay \$50K or more. If you need assistance Ohio Means Jobs Clermont www.omj-clermont.org or contact us 943-3000.

**IN RE: BOARD OF COUNTY COMMISSIONERS...ADDITION OF ONE
AGENDA ITEM TO THE REGULAR SESSION OF 12/02/2020...20-
0102-004...APPROVED**

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey, that the Board of County Commissioners approve the following recommendation:

Greg Bickford, Assistant County Administrator, asked the Board to consider adding one additional item to the agenda of the Regular Session of 12/02/2020 to include Executive Session pursuant to Section 121.22 (G)(3); Commissioner Painter asked for a motion to approve the addition of the agenda item to today's Regular Session.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

LET THE RECORD SHOW: A MOTION BY COMMISSIONER HUMPHREY AND SECONDED BY COMMISSIONER CORCORAN, TO GO INTO EXECUTIVE SESSION AT 3:16 P.M. PURSUANT TO SECTION 121.22(G) (G) (3) OF THE OHIO REVISED CODE TO CONFER WITH THE PROSECUTING ATTORNEY REGARDING PENDING OR IMMINENT LITIGATION, RESPECTIVELY, WITH ALL MEMBERS VOTING THEREON AS FOLLOWS:

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

LET THE RECORD SHOW: COMMISSIONER PAINTER STATED THAT COMMISSIONER-ELECT BONNIE BATCHLER IS PRESENT AND IS INVITED TO ATTEND EXECUTIVE SESSION.

LET THE RECORD SHOW: COMMISSIONER HUMPHREY STATED HE WOULD LIKE TO AMEND HIS PREVIOUS MOTION TO INCLUDE THE INVITATION TO COMMISSIONER-ELECT BATCHLER.

LET THE RECORD SHOW: A MOTION BY COMMISSIONER HUMPHREY AND SECONDED BY COMMISSIONER CORCORAN, TO GO INTO EXECUTIVE SESSION AT 3:17 P.M. PURSUANT TO SECTION 121.22(G) (G) (3) OF THE OHIO REVISED CODE TO CONFER WITH THE PROSECUTING ATTORNEY REGARDING PENDING OR IMMINENT LITIGATION, RESPECTIVELY, AND TO INVITE COMMISSIONER-ELECT BONNIE BATCHLER TO ATTEND EXECUTIVE SESSION; WITH ALL MEMBERS VOTING THEREON AS FOLLOWS:

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Humphrey, Aye; Commissioner Corcoran, Yes; Commissioner Painter, Yes.

LET THE RECORD SHOW: THE EXECUTIVE SESSION CONCLUDED AND REGULAR SESSION RESUMED AT 3:41 P.M. WITH NO ACTION TAKEN.

LET THE RECORD SHOW: COMMISSIONER PAINTER OPENED THE MEETING FOR BOARD MEMBER COMMENTS.

LET THE RECORD SHOW: Commissioner Humphrey reminded everyone to stay safe.

IN RE: ADJOURNMENT...APPROVED

Moved by Commissioner Corcoran, seconded by Commissioner Humphrey,

That the Board of County Commissioners, noting no further business to come before the commission for legislative action, adjourned this Regular Session at 3:42 P.M. until the next regularly scheduled session to be held at a later date.

Upon roll call on the foregoing motion, the vote was as follows:

Commissioner Corcoran, Yes; Commissioner Humphrey, Aye; Commissioner Painter, Yes.

**BOARD OF COUNTY COMMISSIONERS
CLERMONT COUNTY, OHIO**

DAVID L. PAINTER, PRESIDENT

EDWIN H. HUMPHREY, VICE PRESIDENT

CLAIRE B. CORCORAN, MEMBER

HOLLY CRUEY, CLERK OF THE BOARD

12/08/2020
DATE APPROVED